A blue and white logo with a person's face

Description automatically generated

Deputy Club Mananager (Wixams Tree Primary)

Time commitment: Monday to Friday, Term Time Only.

**Term Time including inset days, 39 weeks per year**

15:00 - 18.30 Monday to Friday for the After School Club Playworker role (17.5 hours per week) plus an additional 2 hours per week (total 27.5 hours per week).

**Salary (FTE) -** £20,020.00

**Actual Salary** - £17,171.00

**Reports to:** Club Manager

**Start Date:** April 2025

We are expanding our breakfast and afterschool club provision to include Wixam Tree Primary Academy and require an organised and efficient deputy manager to ensure that a fun, engaging and safe space for our children at the beginning and end of the school day called The Club.

# This position is responsible for the delivery of the breakfast club and afterschool provision. They will be responsible for all aspects of supervising and delivering the programme, managing the play environment, delivering high quality afterschool provision, engaging with the children, dealing with parents and liaising with the school and Trust and supervising the playworker staff.

# The role requires a highly child centred approach, the development of creative play contexts, and a strong understanding of safeguarding.

Previous experience of working with children is essential, and the person needs to demonstrate an understanding of offering care to our children. Previous management experience is desirable. All applicants must undergo training and have a DBS.

The deputy manager will set the rota for the playworkers and although they may not be on duty every morning and afternoon they should be flexible in their ability to be on duty for the breakfast club and afterschool club.

Please see the role outline with this advert for more details.

Our schools are inclusive, with the highest academic standards; we take children from all backgrounds and give them the knowledge, skills and confidence to flourish. Our core belief is that every child is entitled to a classical liberal education, which we deliver by implementing the cutting-edge Core Knowledge Curriculum. The happiness, well-being and success of our pupils is at the centre of everything we do.

**Equal Opportunities and Safeguarding**

The Knowledge Schools Trust is committed to equality of opportunity and to safeguarding children. Successful candidates will be subject to an enhanced Disclosure and Barring Services check and other employment checks.

Application forms and covering letter should be sent to the Club Manager, Ms Davinia Ashby at [d.ashby@wlfs-primary.org](mailto:d.ashby@wlfs-primary.org).

**Application deadline:** **28th February 2025. Interviews will take place as soon as possible on receipt of application. We hold the right to close the advert early if a successful candidate is appointed.**

**We look forward to hearing from you.**