



City of Norwich School
An Ormiston Academy | Excellence in all

Deputy Faculty Leader for Creative Technologies (Food & DT)

MPS/UPR + TLR 2M
Permanent

JOB DESCRIPTION

RESPONSIBLE TO: Faculty Leader for Creative Technologies

RESPONSIBLE FOR: Teaching and Non-Teaching Staff in the Faculty Area

OVERALL PURPOSE:

- To lead, manage and develop the teaching and learning of the subject, especially in raising and monitoring high standards in learning, teaching, assessment and outcomes
- To deputise for the Faculty Leader and, alongside others in the FAMT, to share accountability for and leadership of the evaluation of the standards of teaching and learning in Creative Technologies
- To develop innovative approaches to curriculum, pedagogy and assessment to meet the needs of all students, and to measure the impact of these

RESPONSIBILITIES:

Generic Responsibilities:

- Lead and manage aspects of the Faculty Area at CNS in conjunction with the Faculty Leader
- In conjunction with the Faculty Leader, lead and manage the work of other teachers in the Faculty Area and ensure that all teachers develop the skills they need to engage students' interests, meet their different needs and manage the learning environment
- Develop, implement and evaluate the impact of innovative approaches to curriculum, pedagogy and assessment to enable all students to learn in a way that results in high standards of achievement being further improved
- Develop the subject, including the co-curricular programme, in a way that enthuses and inspires young people

Responsibilities Specific to the Post:

a. Strategic direction and development of the subject

- Develop successful strategies for developing the subject at CNS, and work with the Faculty Leader and Senior Leaders to implement and measure the impact of these strategies
- Represent the Faculty Area at relevant meetings and events
- Be the subject specialist lead for Product Design and Food.

b. Leading, developing and enhancing the teaching practice of others

- Support the Faculty Leader in leading members of the teaching team, offer support and challenge to teachers, and have oversight of the planning and development of particular schemes of work and assessment
- Support the Faculty Leader in the efficient and effective deployment of resources.
- Research into new developments within the Faculty Area; investigating and piloting new initiatives in resources and teaching strategies.
- Undertake Performance Management activities

c. Teaching and learning

Teach across the age and ability range and have an impact on educational progress beyond a teacher's assigned students by:

- Ensuring coverage of all programmes of study and examination board specifications as appropriate
- Enabling all students to have access to the curriculum through planning for the needs of all students and teaching and learning strategies
- Monitoring the impact of standards achieved in the subject and, with relevant colleagues, to devise strategies for improvement
- Champion the use of rewards and sanctions across the faculty
- Champion the consistent use of homework across the faculty

d. Resources

- Assist in deploying teachers and rooms appropriately in order to secure high standards as well as professional development for individuals
- Assist in deploying resources in order to secure high standards of achievement
- Work with other leaders within the Faculty to organise and rotate KS3 groups
- Manage the budget in subject areas in conjunction with the Faculty Leader

This job description forms part of the contract of employment of the person appointed to the post. It reflects the position at the present time only and may be reviewed in negotiation with the employee in the future.

CONTEXT

All staff are part of a whole Academy team. Each individual is required to support the values and ethos of the Academy. This will mean focusing on the needs of colleagues, parents and students and being flexible in a demanding environment.

Due to the nature of this job, it will be necessary for the appropriate level of Criminal Record Disclosure to be undertaken. It is essential that you disclose whether you have any pending charges, convictions, bind-overs or cautions and if so, for which offences.

This post will be exempt from the provisions of Section 4, (2), of the Rehabilitation of Offenders 1974 (exemptions) (Amendments) Order 1986. Therefore, you are not entitled to withhold information about convictions which for other purposes are "spent" under the provisions of the Act. Any failure to disclose such convictions will result in dismissal or disciplinary action by the Academy.

<p><i>The applicant will be required to safeguard and promote the welfare of children and young people</i></p>
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PERSON SPECIFICATION

The person specification is related to the requirements of the post as determined by the job description. Shortlisting is carried out on the basis of how well you meet the requirements of the person specification. You should refer to these requirements when completing your application.

You should be able to demonstrate that you meet the following criteria, measured by:

A: Application Form B: Lesson Observation C: Interview D: References

CRITERIA	Requirement	Assessment
Education and Qualifications		
Graduate with Qualified Teacher Status	Essential	A
Evidence of commitment to further study	Desirable	A C
Ability to teach a second subject	Desirable	A C
Knowledge and Experience		
Experience of teaching the subject effectively to a range of learners with diverse needs	Essential at KS3 & 4 Desirable at KS5	A B C
Experience of a range of teaching and learning strategies	Essential	A B C
Understanding of what constitutes good and outstanding teaching	Essential	A B C
A thorough understanding of the recent changes in the curriculum and its application to teaching	Essential at KS3 & 4 Desirable at KS5	A C
Knowledge and understanding of how to develop and write schemes of work and assessments	Essential	A C
Knowledge of national agendas	Desirable	A C
Knowledge and understanding of educational research	Desirable	A C
Experience of leading staff training	Desirable	A C
Experience of developing members of staff	Desirable	A C D
Skills		
Have an inspirational teaching style	Essential	A B
Experience of team-planning and differentiation to enable access to the curriculum for all students	Essential	A C
Ability to critically evaluate your own practice	Essential	C
Ability to use data to track pupil progress and identify under-performance	Essential	A C
Ability to lead a range of suitable interventions to help students achieve their potential	Essential	A C
Highly effective communication skills	Essential	B C
Ability to motivate and inspire people	Essential	B C D
Excellent organisational and interpersonal skills	Essential	B C D
Ability to establish and maintain good working relationships with a wide range of people	Essential	D
Ability to lead and work as part of a team of ambitious teachers	Essential	D
Ability to critically evaluate the practice of others	Desirable	C
An effective administrator	Desirable	D
Personal Characteristics		
Responsible for safeguarding and promoting the welfare of children	Essential	D
Willingness to embrace new ideas and share best practice	Essential	D
A passion for the subject	Essential	A B C
Ability to inspire young people	Essential	B D
Positive and optimistic	Desirable	C