

Eastover Primary School
Deputy Headteacher
Job Description

Job Title	Deputy Headteacher
Location	Eastover Primary School
Salary	L7 - L11
Role Summary	We are looking for an experienced and inspirational Deputy Headteacher to join our friendly and welcoming team. If you join us, a typical day in this role may see you leading on strategic school improvement, supporting staff development, and ensuring the highest standards of teaching and learning across the school. It will also involve a teaching commitment.
Working Pattern	32.5 hours a week (Full time)
Responsibilities	<ul style="list-style-type: none"> ● Work in close partnership with the Headteacher, staff and governors to develop and manage the school effectively, providing clear vision, positive leadership and direction for the school, ensuring that it is managed and organised to meet its aims and targets. ● Support the Headteacher in providing professional leadership for the school that secures its success, ensuring high quality education, enabling pupils to reach their full potential and flourish. ● Lead on Curriculum, Pedagogy and Assessment, ensuring the highest possible standards of teaching, learning and pupil outcomes. ● Work with the Headteacher to support and promote the Inclusive identity of the school and ensure this is reflected in the life of the school. ● Support with effective behaviour management strategies promoting good behaviour and discipline across the school. ● Line manage staff to include completion of performance review meetings and target setting, in accordance with the school's line management structure. ● Act as a role model to other staff, bringing a strong professional presence to the school. ● Undertake the professional duties of the Deputy Headteacher and deputise the Headteacher for these as required, ensuring the smooth operation and day to day running of the school. ● Model high quality teaching and learning to others. ● Play a major role under the overall direction of the Headteacher in formulating and reviewing the implementation of our school improvement plan, self-evaluation and aims and objectives of the school. ● To lead on Pupil Premium Strategy and Vulnerable groups including: Analysing data to monitor and take action on gaps on outcomes and attendance. Challenge and Support

	<p>teachers in ensuring progress is being made and attainment raised.</p> <ul style="list-style-type: none"> ● Lead a group of staff. ● Work in partnership with colleagues, governors, parents and outside agencies in the best interests of the pupils and the school. ● Manage staff well, with due attention to workload and wellbeing, raising any concerns with the Headteacher if they arise. ● Contribute towards managing safeguarding across the school as either Deputy Designated Safeguarding Lead or Designated Safeguarding Lead, with special responsibility for attendance.
Reporting to	Beverley Alcock (Headteacher)
Safeguarding	<i>We are committed to safeguarding and promoting the welfare of children, young people and adults and expect all staff and volunteers to share this commitment. All posts at Eastover Primary School are subject to pre-employment checks including, but not limited to, initial and periodic enhanced level checks with the Disclosure and Barring Service.</i>
	Note: The duties outlined in this job description may be modified, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title. This document does not form part of your contract of employment with the school.