

HOMERTON EARLY YEARS CENTRE

JOB DESCRIPTION – TEACHER 0.6 Monday to Wednesday in conjunction with 0.4

Deputy Head role on a Thursday and Friday

Effective from: September 2026

To be reviewed: September 2027

This post is subject to Teacher's Pay and Conditions.

As a term of your employment you may reasonably be expected to perform duties of a similar or related nature to those outlined in the description below

Responsible to:

Headteacher

Role of Teacher

- S/he will lead and manage the class team, working cooperatively with the nursery nurse and any teaching assistants.
- S/he will have a qualification in the education of young children, and will lead the classroom team in the management and organisation of the class.
- S/he will also work with the school team to develop a whole school approach and will develop policies and good working practice for different areas of the curriculum as the need arises.
- S/he will understand and implement the Early Years Foundation Stage.

Responsible for:

- Children in her/his care, developing planning and organising the curriculum to match their needs.
- The overall recording and assessment and attainment of these children.
- The supervision of Nursery Nurses and/or Teaching Assistants in the class.

Duties:

- To consider the specific aims and objectives for the centre at Homerton Early Years Centre in relation to the management of the curriculum in the classroom.
- To assume responsibility for all the children in the class.
- To oversee a curriculum area.
- To assume the responsibility for all the organisation and smooth running of the class, inside and outside.
- To participate in the organisation and content of Inset Courses when a useful contribution can be made.
- To respect and celebrate the diversity of cultures and religions that families bring to the school. To provide resources that reflect the cultures of children in the current class group.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

- To provide a professional report on the development of the children in the class. These include various means of record keeping and assessment throughout the year leading to a profile of each child on leaving the school.
- To lead the team of Nursery Nurse and/or Teaching Assistants in the room and carry out performance appraisals.
- To be responsible for students on Child Care courses, trainees and volunteers in class.
- To administer first aid to the children and ensure that any significant accidents are reported to the Headteacher.
- To establish good relationships with parents, and liaise with them in order to make links between home and school. Offer advice and help and develop an understanding of their varying needs and respect for cultural backgrounds.
- To maintain and forge links with community, other professionals and colleagues in school.
- To be fully accountable to the Headteacher, ensuring that all stages of planning are discussed and agreed.
- To plan particular programmes for children with Special Needs in the class, and evaluate the programme with the Teaching Assistant and to monitor their work. Report writing towards Education, care and health plans. Work with other multi-agency professionals.
- To take on the role of safety management for her classroom, areas of the garden and children, with the full support of the Headteacher.
- To understand and implement child protection procedures where necessary.
- To support and participate in the wider role of the Centre and Teaching Schools.
- This job description will be reviewed annually to ensure that it relates to the job performed or to incorporate any proposed changes. This procedure will be conducted by the Head Teacher or by the line manager in consultation with the post holder at Performance Management meetings.
- To promote equality, inclusion, fairness and respect for all and actively combat prejudice.
- Acknowledge and value differences avoiding unfair discrimination.
- Give all learners an equal chance to learn and provide learners with the support they need to fulfil their potential.

Additional Duties:

- Subject lead area possibly Maths, or Physical Development or outdoor learning depending on expertise
- As required in this joint Deputy Head role

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