

**St Christopher’s CE High School**

**Teaching Staff Application Form**

**St Christopher’s CE High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

This Application Form is for Teacher and Deputy/Assistant Headteacher roles. Once you have completed your online Application Form in FULL, please submit it via email to [**head@st-christophers.org**](mailto:head@st-christophers.org) for the attention of A Walsh.

Please note that, in the interests of economy, the receipt of an application is not acknowledged. If you have not been contacted within seven days of the closing date, you should assume that your application has not been successful.

# POSITION APPLIED FOR

APPLICANT’S PERSONAL DETAILS

|  |  |
| --- | --- |
| Title |  |
| First name(s) |  |
| Surname |  |
| Previous names |  |
| Date of Birth\* |  |
| Gender | Male  Female  Prefer not to say |
| Permanent address |  |
| Work telephone no. |  |
| May we telephone you at work? | Yes  No |
| Home telephone no. |  |
| Mobile telephone no. |  |
| Email address |  |
| Teacher reference no. |  |
| National Insurance no. |  |

*\*Please note these are optional requirements, for the purposes of the application form, obtaining this information will enable us to commence the DBS process with the successful candidate.*

# TEACHER STATUS

|  |  |
| --- | --- |
| Do you have Qualified Teacher Status? | Yes  No |
| QTS Certificate Number (if available) |  |
| Date of qualification as a teacher |  |
| If NQT, probationary period/NQT Induction year completed? | Yes  No |
| If yes, please add date of completion |  |
| Are there any restrictions on your residence or employment in the UK? | Yes  No |
| If yes, please give details |  |

(OR COLLEGE DETAILS IF APPLYING FOR NQT)

|  |  |  |
| --- | --- | --- |
| Name of school/college |  | |
| Address |  | |
| LEA Area |  | |
| Type and status of establishment |  | |
| Age range |  | |
| Number of pupils |  | |
| Post held |  | |
| Dates employed | From: | To: |
| Is this employment | Permanent  Temporary  Full time  Part time  Job share | |
| Subjects with levels taught or specialisms |  | |
| Reason for leaving |  | |
| Scale point and present salary (incl allowances) |  | |

# SUPERANNUATION SCHEME

|  |  |
| --- | --- |
| Are you a member of the Teacher’s Pension Scheme? | Yes  No |
| If you contribute to another scheme, please give details |  |
| Have you elected to pay superannuation contributions for part-time teaching i.e signed a part- time election? | Yes  No |

PREVIOUS TEACHING EMPLOYMENT

Start with most recent and detail all employment since leaving education, please explain any gaps in employment to ensure compliance with safer recruitment guidance. All students seeking a first appointment should give details of teaching practice.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| School, college or other employer | Type or status of establishment | Age range and roll (approx.) | Title of post (include special responsibilities) | Dates of employment (MM/YY – MM/YY) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Any training undertaken during the past three years relevant to this application.

|  |  |  |  |
| --- | --- | --- | --- |
| Course title | Provider | Dates and duration of course | Award (if any) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

# EDUCATION AND ACADEMIC QUALIFICATIONS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| School, college or university | Name | Date from | Date to | Subjects / Qualifications / Grades / Honours, dates awarded and awarding body |
| Secondary |  |  |  |  |
| Further Education |  |  |  |  |
| Higher Education |  |  |  |  |
| Further Postgraduate qualifications (including PGCE) |  |  |  |  |
| Vocational Qualifications |  |  |  |  |

Please give details of and explain any gaps in dates shown.

|  |  |  |  |
| --- | --- | --- | --- |
| Employer / organisation | From | To | Nature of Occupation |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

# DETAILS OF OTHER ACTIVITIES, SKILLS AND INTERESTS RELEVANT TO THIS POST

PROFESSIONAL BODIES

Please give details of any professional body of which you are a member

|  |  |
| --- | --- |
| Do you hold a full, current UK licence? | Yes  No |
| If yes, what type of licence: | Private/Light Goods  HGV |
|  | Class: |
| Do you hold a PSV licence, which would allow you to drive a school minibus? | Yes  No |

# PROFESSIONAL REFERENCES

Please supply the names and addressed of two persons willing to provide references. One should be from your current or most recent employer, the other from your LA (or similar). If you are not currently working with children, a reference from the employer by whom you were most recently employed to work with children will be required.

References will not be accepted from relatives or people writing solely in the capacity of friends.

# FIRST REFERENCE:

|  |
| --- |
| Name |
| Address |
| Telephone no |
| Email |
| Position held |
| Context in which you are known to the above |

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
|  |

SECOND REFERENCE:

|  |
| --- |
| Name |
| Address |
| Telephone no |
| Email |
| Position held |
| Context in which you are known to the above |

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
|  |

MARKETING INFORMATION

|  |
| --- |
| How did you find out about this vacancy? *(Please tick all that apply)*  Word of Mouth  School Website  Social Media  Current Staff  Indeed  TES  .GOV Jobs  Greater Jobs  Other |

# WHEN COMPLETED, PLEASE RETURN THIS FORM TO:

**Anne Walsh, PA to the Headmaster**

St Christopher’s CE High School Queens Road West

Accrington BB5 4AY

If you have any questions, please contact [**a.walsh@st-christophers.org**](mailto:a.walsh@st-christophers.org) or **01254 232992**

If we have not contacted you within seven days of the closing date, your application has been unsuccessful at this time.

Please include below