**DEPUTY HEADTEACHER VACANCY**

Dear Prospective Candidate

Many thanks for your interest in working at The Elton High School. Our school is significantly oversubscribed and our students are a real strength; visitors regularly comment on the calm and purposeful working atmosphere throughout the school, while Ofsted reinforced the positive assessment in their two most recent inspections.

We want all our students to develop a love for learning and have the chance to reach their full potential. Our ‘Elton Way’ principles of Ambition-Resilience-Kindness are based upon fostering the very best social, academic and cultural outcomes. Our students are proud to attend our school and work well with all our staff.

We have a strong commitment to continuing professional development and offer staff a number of opportunities. Since joining The Elton High School, I have been privileged to work with a highly qualified, talented and committed staff, all of whom want the best for our students. Staff turnover is very low and this is based on the positive way in which everyone works within school.

This post arises due to the impending retirement of the current postholder, who has worked here for over 20 years. It is an excellent opportunity for a professional with a proven track record of success, keen to directly shape the continued development and progress of our school. Our leadership team are supportive of each other and wholly committed to our school’s success. They work hard and have a shared focus on providing strong, visible leadership, which impacts on the students and staff.

I have pleasure in enclosing the following information:

* An information pack including a job description, and general details about the school.
* An application form.

If you wish to make an application for this post, please complete:

* An application form, which should include names and addresses of two referees, providing email addresses for your referees.
* A covering letter of no more than **three sides of A4** (font size 11) which outlines your reasons for applying, your experience thus far and the skills and attributes that make you suitable for this post.

Please contact me directly if you would like more information on the role – [wiltonj@eltonhigh.bury.sch.uk](mailto:wiltonj@eltonhigh.bury.sch.uk)

If you would like to visit the school, this can be arranged via Mrs Poole - [poolea@eltonhigh.bury.sch.uk](mailto:poolea@eltonhigh.bury.sch.uk)

The closing date for applications is Monday 17th March at 1 pm. Interviews will be scheduled to take place during week commencing 24th March.

I look forward to viewing your application.

Yours sincerely

**Mr J Wilton**

**Headteacher**