



# Deputy Headteacher Candidate Information Pack

April 2021



Challenge, Strive, Succeed

## Letter from the Head

Thank you for considering Blenheim Primary School as the next stepping stone in your career. It is a school where I have had the privilege and pleasure of being the Deputy Headteacher and now the Head of School.

Blenheim is not just a school but a community where the children are its biggest selling point. Our children LOVE their school and when you step inside the building - you will see how welcoming, warm and inviting it is. We have created an environment where every learner can access a broad and engaging curriculum. Our staff are understandably proud of their school and we are lucky to have dedicated teachers and support staff, who nurture a love for learning in their classrooms and beyond.

Our aim is to provide a relevant, creative and inclusive curriculum which raises achievement and inspires all children to succeed in everything that they do. The school's nine core values provide an ethos which unites and empowers everyone to gain confidence, take risks and seize opportunities to challenge, strive and succeed. Through our enriched curriculum, the children are provided with opportunities to extend their understanding and increase their awareness of different cultures, beliefs and lifestyles.

We are seeking a candidate who can continue to help all parts of our school community grow and develop. We are particularly proud of the inclusive nature of our school and the emphasis that is placed on enriching our children's experiences. To help you consider if this is the right school for you, I am enclosing some information about the school context.

If you have any questions on the process, you can direct them to Jane Siegfried, our School Business Manager and I look forward to receiving your completed application.

Yours sincerely,

Dan Osborn  
Head of School



## **About the School**

Blenheim is a thriving, vibrant and inclusive primary school which is situated in Orpington, Kent. Following Academy conversion in 2017, the school was judged to be 'Good' by Ofsted in November 2019. Blenheim is a one-form entry school with 220 children currently on-roll. We currently have an IDACI score of 5332, putting us amongst the 20% most deprived neighbourhoods in the country. We have a significantly high number of pupil premium children with over 40% of children receiving free-school meals. 41% of the school population are recognised as having English as an Additional Language and we have children with high levels of mobility. Over 20% of the school have recognised Special Educational Needs including 17 children with Education Health and Care Plans for specific and/or complex needs.

Our context presents a number of challenges, but as a school community we remain determined in maximising teaching and learning opportunities to ensure our children achieve well and make excellent progress. Because of the high level of need within our school community, we are of a firm belief that our children deserve the very best of educational experiences and we won't stop in that endeavour.

For more information, please visit:

- ▶ <https://blenheimprimary.com/Our-School/Head-of-School-Welcome/>
- ▶ <https://blenheimprimary.com/Our-School/Vision-and-Values/>



# Our new Deputy Headteacher will:

- Support the Headteacher to shape our future vision and ethos.
- Have the leadership qualities to inspire and innovate whole-school Curriculum Improvement.
- Effectively analyse data to identify areas for the school to continuously improve.
- Be compassionate, open and transparent in their approach.
- Have high expectations of all pupils and staff.
- Build positive relationships with the pupil, staff, parents, governing body and wider community.
- Develop the staff team through collaborative and tailor-made professional development opportunities.
- Be enthusiastic, committed and empathetic, with excellent interpersonal skills.
- Be resilient, resourceful and determined.





# We can offer:

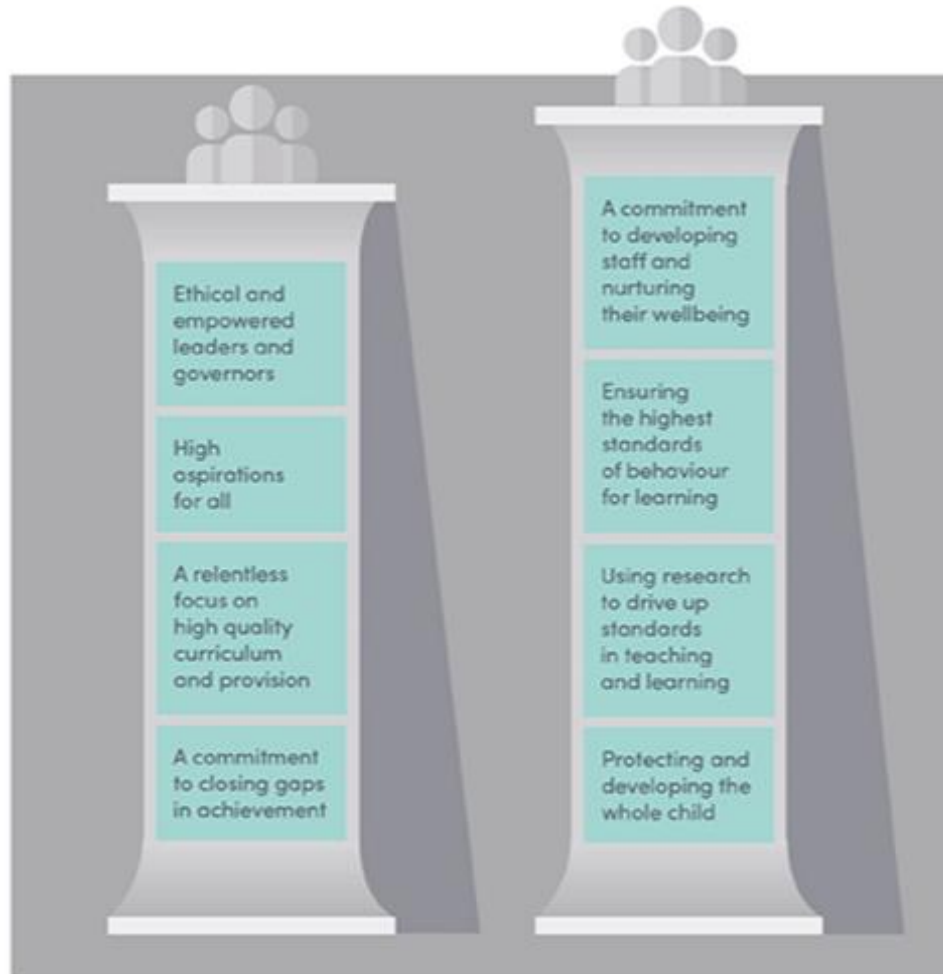
- An opportunity to lead on whole-school initiatives.
- A positive, welcoming and diverse community.
- Pupils who enjoy learning and want to come to school every day.
- A dedicated staff who are enthusiastic and who want the best for the pupils.
- A supportive Governing body and Local Partnership schools as part of our wider E21C MAT.
- A well-resourced school.
- A salary package commensurate with the size of the school.
- A CPD package tailored to suit your stage of career development.



# Proudly part of the E21C Trust

## OUR VISION

To ensure welcoming and open schools for the local community, where every person thrives, makes excellent progress and succeeds.



## Application Process and Guidance

Thank you for your interest in this post.

Please note the following guidance:

1.) Please download and complete the application form. This is available on our school website. Please ensure all sections are completed.

2.) In the personal statement, you should take each of the criteria described in the person specification and share why and how you meet the requirements. This will assist the school in shortlisting, so we can see whether you meet our requirements. You must provide relevant examples.

The application form should be returned to Jane Siegfried, School Business Manager:

[jsiegfried@blenheim.e21c.co.uk](mailto:jsiegfried@blenheim.e21c.co.uk)

At Blenheim Primary School, we are committed to Safeguarding and promoting the welfare of pupils and expect all staff to share this commitment. A copy of the school's Safeguarding and Child Protection Policy and Code of Conduct are available on our school website. It will include questions relating to Safeguarding and promoting the welfare of children.

If you are short-listed, references will be sought from your current or most recent employer and any issues arising from a reference will be discussed at interview. If you have worked with children in the past, but do not so at the moment, a reference will be sought from this employer as well. The application form asks you to give the contact details of a referee and this should not be a relative or friend. **The post will only be offered once at-least two satisfactory references have been received.**



## Application Process and Guidance

Due to the nature of this post, you will be required to apply for a Disclosure from the DBS (Disclosure and Barring Service) if you are offered the post. Disclosure will contain details of formal cautions, reprimands and final warnings, as well as convictions. The school will apply on your behalf and will pay the necessary fee. Having a criminal conviction, will not automatically exclude you from employment, this will depend on the circumstances and background of the offences committed. However, an offer of employment will be conditional until DBS and medical clearance is received.

Opportunities for school visits are encouraged and can be requested by emailing Jane Siegfried, our School Business Manager. These visits will be undertaken in line with the school risk assessment for Covid-19 to maintain the safety of candidates, staff and pupils. If you wish to visit the school, you must observe social distancing and Covid-19 secure measures. You will be required to wear a face covering.

Should you require any further information, please contact the school on 01689 819955 or email our School Business Manager, Miss Siegfried at [jsiegfried@blenheim.e21c.co.uk](mailto:jsiegfried@blenheim.e21c.co.uk)

### **Important Dates:**

**Closing date for Applications: 8.30am on Monday 17<sup>th</sup> May 2021**

**Shortlisting Date: Monday 17<sup>th</sup> May 2021**

**References Requested: Tuesday 18<sup>th</sup> May 2021 to be returned by Friday 21<sup>st</sup> May 2021.**

**Interview Selection Process: Monday 24<sup>th</sup> May 2021**

