



**Burnside  
College**



# Deputy Headteacher Application Pack

Burnside College  
St Peters Road  
Wallsend  
Tyne & Wear  
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Wellbeing Award  
for Schools

2023-2026





Dear Colleague,

Thank you for your interest in joining our team. Burnside College is characterised by its strong community spirit and friendly working environment. Respect is one of our core values and is tangible throughout the school. We believe that strong relationships are the fabric of any successful school. Interactions at Burnside between staff, and with pupils, are based on mutual respect and are positive.

In our most recent OfSTED inspection in 2020 Burnside College was acknowledged to be a good school in all areas with outstanding sixth form provision. Staff are proud to work at our school and proud of the young people in our community. Our team continues to expand year on year as a result of now being oversubscribed.

These improvements were secured through a relentless focus on teaching and learning; we routinely consider the latest educational thinking in order to reflect on and refine what happens in classrooms. This goes hand in hand with a strong, caring, system of pastoral support and a focus on the personal development of our pupils.

Standards have continued to remain high at Burnside and there is an expectation at Burnside that staff will be determined to do the very best for the young people of Wallsend and always work positively, with the best interest of young people at heart.

In return the school offers excellent support and professional development. We offer high quality staff training which is personalised to the experience and needs of the individual. A particular strength is the effective programme of support in place for early years teachers. School leaders are considerate of the workload and wellbeing of staff and the school provides good career progression opportunities.

We were delighted to once again receive the Wellbeing Award for Schools in 2023 and the inspection report stated that "Burnside College is a happy place to work and learn." In 2023-24 as part of our continued commitment to staff wellbeing, all teaching staff receive at least 33% additional non-contact time. We are looking to recruit staff to our team that are committed to high standards and to improving the life chances of young people. Further details about our school are available on the school website.

Yours faithfully

Mr D Jamieson  
Headteacher

## **The Role: Deputy Headteacher (Students)**

|                                       |   |
|---------------------------------------|---|
| <b>Type of Contract:</b>              | <b>Full Time Permanent</b>                |
| <b>Salary/Scale:</b>                  | <b>Leadership 21-25 £77,195 - £85,146</b> |
| <b>Start Date:</b>                    | <b>1st September 2024</b>                 |
| <b>Closing Date for Applications:</b> | <b>9am Friday 19th April 2024</b>         |
| <b>Interview Date:</b>                | <b>w/c Monday 22nd April 2024</b>         |

We are seeking to appoint a dynamic, energetic and driven leader to join our senior team. Burnside College has gone through a sustained period of improvement over recent years which is testament to the strong leadership in the school. This is an exciting opportunity for a current senior leader, with a strong track record of success, to join our experienced team and contribute to our vision of ensuring that Burnside College provides an outstanding quality of education.

The successful candidate will have a passion for teaching and learning and an excellent understanding of how to bring out the best in young people. We are seeking an individual who is highly committed to ensuring that all of our students experience the necessary quality of education and pastoral care in order to ensure they can go on to be successful in life.

### **What the Deputy Headteacher for Personal Development, Behaviour & Welfare will do**

The senior leadership team at Burnside believe that effective senior leaders do the following:

- Use accurate and detailed school improvement planning, based on all available evidence sources and data, as the basis for decision making in order to continually raise standards and ensure consistency
- Promote the highest standards of teaching and learning and model best practice
- Manage the deployment of resources effectively, including staff time, and ensure that impact is always evaluated
- Lead the development of staff, always aiming to bring the best out of others, and develop leadership capacity
- Respond proactively to change, maintaining energy and positivity whilst leading others through times of challenge
- Champion the college ethos, aims and vision, both within the school and also outwardly to wider stakeholders and strategic partners

### **Your Roles and Responsibilities:**

- Overall responsibility for the safeguarding and child protection practices and procedures in school including the line management of other leaders (senior and middle) with these responsibilities
- Overall responsibility for the physical, social and emotional wellbeing of students
- Overall responsibility for the personal development of students including the line management of other leaders (senior and middle) with these responsibilities
- Overall responsibility for inclusion in the school, with specific responsibility for the achievement of those students with additional educational needs and for whom the school receives a pupil premium, this includes the line management of other leaders (senior and middle) with related responsibilities
- Overall responsibility for the effective liaison with external partners and organisations related to the inclusion of students e.g. SST / CAMHS / Moorbridge etc
- Overall responsibility for readiness for learning in the school (including attendance and punctuality) including the line management of other leaders (senior and middle) with related responsibilities. Working closely with other senior colleagues to promote positive learning behaviours in classrooms

### **In addition to performing the duties laid out in the teacher standards, as Deputy Headteacher you will:**

- Line manage the achievement leadership group, providing support and challenge
- Produce high quality self evaluation and school improvement planning i.e. manage the appropriate sections of self evaluation and development planning documentation
- Use high quality up to date data to inform all actions and strategic planning
- Lead by example
- Be highly visible to staff, students and parents
- Encourage reflection; promote open and honest dialogue around standards and outcomes
- Build trust and strong working relationships based on professionalism and mutual respect
- Remain positive and constructive at all times
- Undertake any additional reasonable responsibilities commensurate with the role at the request of the headteacher

If you would like an informal conversation about the role, or a tour of the school, please contact Daniel Jamieson, Headteacher, via Linda Heide (Headteacher's PA) at

[l.heide@burnsidecollege.org.uk](mailto:l.heide@burnsidecollege.org.uk)

## How to Apply

Please submit the application form accompanied by a covering letter, of no more than two sides of A4, in which you outline your experience and suitability for the post.

Completed applications should be returned to:

Miss K Drury  
FAO: Mr D Jamieson  
Burnside College  
St. Peter's Road  
Wallsend  
NE28 7LQ  
or electronically to [k.drury@burnsidecollege.org.uk](mailto:k.drury@burnsidecollege.org.uk)

Please contact the school if you require any further information relating to this post.  
Telephone: 0191 2598500

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Burnside College is committed to safeguarding and all offers of employment are subject to satisfactory enhanced DBS clearance and other pre-employment checks.  
This post is exempt from the Rehabilitation of Offenders Act.