

Person Specification for the position of Deputy Headteacher

Personal attributes required based on Job Description	Essential (E) Or
Essential requirements are those without which an applicant will not be considered for appointment.	Desirable (D) Criteria
Qualifications:	
1. Qualified Teacher Status	Е
2. Qualified to degree level	Е
3. Successful completion of an appropriate leadership qualification or	Е
actively working towards one. (E.g. NPQSL, NPQML, Leading from the middle).	
4. Relevant post-graduate qualification in education or management.	D
5. Successful completion (or working towards the successful	D
completion) of an appropriate qualification in preparation for future	
headship. (E.g. NPQH)	
Experience:	
1. Experience as a senior leader within a secondary setting.	E
2. Track record of delivering and sustaining progressive improvements	Е
in achievement through successfully initiating, implementing,	
monitoring and evaluating developments to improve the quality of	
teaching and learning.	
3. Experience of raising student attainment.	Е
4. Experience of successful and robust budget management.	Е
5. Experience of working in a multi-academy trust environment.	D
6. Demonstrable track record of outstanding classroom practice	Е
7. Has experience of successful and effective staff leadership and	Е
management.	
8. Experience of contributing to whole school strategic planning at a	Е
senior level.	
9. Experience of delivering high quality CPD.	E

Know	vledge and Understanding:	
		D
1.	Detailed knowledge of current accountability measures at all key .	D
	stages.	_
2.	Full knowledge of the current Ofsted framework.	E -
3.	Excellent knowledge and understanding of curriculum design and	Е
	strategies to improve the quality of education and raising outcomes	
	in secondary phases	
4.	Up to date knowledge of legislation and best practice in school	Е
	leadership, management and development.	
Skills	and Abilities:	
1.	Excellent communication skills, both verbal and written, with the	Е
	ability to negotiate and consult tactfully and effectively; to achieve	
	desirable outcomes.	
2.	Excellent ability to make well-judged decisions based upon accurate	E
	analysis and interpretation of appropriate data or information.	
3.	High level proactive and creative thinking to anticipate issues,	E
	address problems and pursue opportunities.	
4.	Strong resilience to operate in a challenging environment.	E
5.	Excellent collaborative working skills to perform effectively as part of	Е
	the wider team of the Fylde Coast Academy Trust.	
6.	Expert and robust people management and leadership skills, to lead	Е
	by example.	
7.	Determination to promote equality of opportunity throughout all	Е
	aspects of academy life.	
8.	Strong ability and drive to achieve ambitious personal and	E
	organisational goals.	
Other Attributes E		
1.	Evidence of having undertaken recent and relevant continuous	L
	professional development and to demonstrate the impact of this in	
	work practice.	