

Although the role and specific responsibilities may change over time, allowing the successful candidate the opportunity to gain wide experience of school leadership, this role is currently envisaged primarily to provide leadership of the Quality of Education. This is a particular area of focus for the school and key responsibilities will include, but not be limited to:

Deputising for the headteacher as necessary & taking responsibility for the school in Headteacher's absence

Curriculum, Staffing and Recruitment:	
1	Review and monitor the curriculum ensuring that it is broad and balance and appropriate to the context of the school.
2	Undertake integrated curriculum financial planning and prepare a full curriculum map for annual review with leadership and governance.
3	Analyse the staffing of the curriculum ensuring that it is fully and appropriately staffed whilst remaining financially viable.
4	Oversee the recruitment of all staff to ensure that processes are properly followed, and vacancies filled in a timely manner.
5	Oversight of curriculum maps and medium-term planning, ensuring that programmes of study are challenging and appropriate.
Teaching and Learning:	
1	Strategically lead the implementation of the curriculum overseeing all reviews and improvement planning.
2	Line management the AHT for Teaching, Learning and Assessment ensuring that policies are followed.
3	Quality assure and direct the monitoring of TLA across the school, including the creation of a monitoring schedule and calendar.
4	Oversee the creation of additional support for staff where this is required.
5	Provide timely, accurate data and information regarding the quality of teaching across the school and lead/oversee subsequent CPD.
Raising Standards;	
1	Establish clear expectations around target setting to meet whole school targets.
2	Monitor the progress of key targeted groups (PP, SEND, LAC, most able).
3	Identify and challenge any in-school variation
4	Produce an assessment calendar within the school calendar.
5	Create and oversee the implementation of an achievement strategy for KS4.
6	Ensure that all appropriate testing is carried out and the data shared with leadership.
7	Line manage the examinations officer ensuring that all examinations are conducted within legal frameworks.
8	Oversee all reporting.
SEND, PP and EAL:	
1	Oversight of SEND and EAL.
2	Line management of the AHT for SEND, EAL and Inclusion.
3	Ensure that SEND and EAL has clear systems and processes to identify and support need.
4	Strategically oversee the development of all strategies and improvement planning.
Reading:	
1	Oversight of the reading curriculum.
2	Oversight of intervention programmes.
3	Gather data to show the impact and progress of reading strategies.