

## **JOB DESCRIPTION**

### **DEPUTY HEADTEACHER - PASTORAL**

**Name:**

**Responsible to:**     **Headteacher**

**Responsible for:**

**Job Purpose:**       ***To provide professional leadership to secure excellent behaviour, a culture of safe-guarding, high attendance and positive attitudes to learning and the wider development of the school within an ethos of care and high expectations by thinking strategically, inspiring, challenging, motivating and empowering others and modelling the values and vision of the school.***

***Please note that the precise areas of responsibility will be determined in consultation with the successful candidate and other members of the Leadership Group.***

#### **Main Duties and Responsibilities:**

1. To support and challenge staff to enhance the quality of teaching and learning, the student experience of school and their mental health and well-being.
2. To lead the school's pastoral and behaviour systems through the house system in Y9-11 and be responsible for the operational (day to day) running of this including ensuring high levels of attendance.
3. To lead the development of student leadership including student voice across the school in Y9-13.
4. To contribute to the formulation of strategy, school self-evaluation and school development planning, and drafting of school policies and practices and to their effective implementation.
5. To share in the daily supervision and management of the school and its staff and students.
6. To model excellent teaching and learning as a classroom teacher.
7. To take line management responsibility as required for team leaders, TLR post-holders and support staff within the school's management structure, including oversight of the Y9-11 house teams as led by Directors of House and Heads of House and safe-guarding as led by the DSL.
8. To undertake performance management within line management responsibilities.
9. To participate in the processes of recruitment and induction of new staff.
10. To collaborate and network within and beyond the school and to enhance the reputation of the school within the wider community.
11. To exercise oversight, management and leadership of specified tasks and responsibilities. These are agreed annually.
12. To deputise in the absence of the Headteacher.