



Dear Applicant,

Thank you for showing interest in Queen Elizabeth's Grammar School and in the vacancy for Deputy Headteacher. The vacancy arises due to the retirement of the current post holder.

We are looking to appoint a dynamic, highly competent, engaging individual who has the drive and enthusiasm to help take our school forward from its very strong position. The exact scope and remit of the role will depend upon the skillset, experience, and expertise of the appointed individual.

We really hope that you apply for the post. We are proud of our school and we are looking forward to hearing what ideas and plans you have for the next phase of our journey.

Further information about the school, including a copy of our prospectus, can be found at [www.qegs.lincs.sch.uk](http://www.qegs.lincs.sch.uk).

### **Background Information**

Horncastle Education Trust is an exciting new venture that formed in December 2018. It is a collaboration between four schools Banovallum School, Frithville Primary, New York Primary and Queen Elizabeth's Grammar School. There is a long history of partnership work between the schools for example Banovallum and QEGS have been an Umbrella Trust since 2014 and Frithville and New York federated in 2010. The Trust comprises of two secondary schools and two primary schools.

The Trust was formed from a genuine desire of the schools to work more closely together. The underlying principle of our Trust is that all schools are in equal partnership irrespective of their size, phase of education, length of membership or Ofsted category. Our intention is that governance should be as close as possible to

the point of impact so as many decisions as possible are made at a local governing body level.

Having both secondary and primary schools that are geographically close is something we take a pride in as a Trust. The Trust is responsible for the education of over 1500 children and all that we undertake is on their behalf and shaped by our vision:

*We believe that every student whatever their background has the right to flourish, to achieve and to succeed and everything undertaken by Horncastle Education Trust should have this ambition at its heart.*

### **Queen Elizabeth's Grammar School, Horncastle**

Horncastle is a market town with a population of some 7,000, situated about 20 miles from Lincoln and a similar distance from Lincolnshire's east coast; it occupies a central position within the County. The school serves the town and a wide area of surrounding countryside, stretching northwards to the Wolds, westwards to Lincoln, eastwards to Skegness and southwards to Boston and into the Fens. A significant number of students travel from the greater Lincoln area to attend the school. The RAF station at Coningsby and the small town of Woodhall Spa are both within the catchment area.

The original Queen Elizabeth's Grammar School was granted its Charter in 1571 by Queen Elizabeth I but moved to its present site in 1908. It was an independent boys' school for much of its early life and was granted Voluntary Controlled Status in 1951. During the period 1964 - 1976 it underwent an extensive programme of building and modernisation. Successful experience of financial delegation under Local Management of Schools led the Governors to seek full delegation of the school's finances in 1992 when it became Grant Maintained. Having made a success of being Grant Maintained, the school acquired Foundation Status in September 1999 and has grown in size to become a mixed four-form entry with 830 pupils on roll with over 200 in the Sixth Form. The teaching staff consists of 38 full-time and 16 part-time teachers, with support from 6 teaching assistants, numerous technicians, part-time administrative assistants and library staff.

In our most recent OFSTED inspection (November 2011) the school was judged to be Outstanding. Although the school is unashamedly traditional in its attitude to work and to learning, it looks outwards to the world beyond Lincolnshire. Academic standards are high, but we are not complacent; the school is constantly looking for ways to improve what it does. We aim to provide a broad curriculum which caters for the individual needs of students and extends beyond examination requirements. There is a strong Sixth Form and a high proportion of students complete a full A Level programme before proceeding to university, other forms of higher education or employment and apprenticeships. Approximately 25 students from nearby secondary schools join the Sixth Form each year.

Extra-curricular activities are well represented and members of staff give voluntarily of their time and expertise to help with a wide range of activities, including sport, music and drama. The school organises trips and runs various schemes such as Operation Wallacea, a Talking Newspaper and the Duke of Edinburgh Award.

The School became an Academy in September 2012. In addition, as a High Performing Specialist School we chose Modern Languages as our second specialism alongside Science. The school the International School Award.

In 2017, the school successfully gained Teaching School status as *Charter TSA* and worked with a range of primary, secondary and Higher Education providers across Lincolnshire to improve the quality of education and opportunity for all.

Queen Elizabeth's Grammar School, as part of Horncastle Education Trust, offers a number of excellent opportunities for an ambitious, talented individual looking to develop their career. Through support and collaboration our aim is to make a significant contribution to raising standards in schools, leading to excellent outcomes for all children in the region. We believe that engaging in an outward looking approach supports improved outcomes for all our pupils. This is best achieved by working closely with schools and strategic partners providing services to meet the needs of schools in many different ways. We are delighted to be working in partnership with L.E.A.D. Teaching School Hub.

## **How to apply**

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post is subject to enhanced DBS disclosure.

1. Complete **an application form**.

In line with safe recruitment practice as set out in Keeping Children Safe in Education (KCSIE 2021), we will be sending for references prior to interview and will be making direct contact with referees to verify information contained in references. All applications should contain the names and contact details of at least two referees, please note that one referee must be your current employer.

Where we are unable to verify a reference or where a referee is only able to provide a brief, factual reference, we will be unable to progress an application to the interview stage.

2. Write a **supporting letter (no more than two sides of A4)**, outlining how your experience and professional skills address the key elements of the job description and what your leadership will bring to the school and its future development.

**Completed application forms along with a covering letter need to be emailed to the school by Sunday 30<sup>th</sup> January, 2022.**