



## Phoenix Primary and Secondary School

49 Bow Road, London E3 2AD - 0208 980 4740

### Deputy Headteacher Secondary September 2021 Start

**Contract Type: Permanent**

**Salary: Leadership Spinal Point L19 – L23 - £73,715 to £80,472**

**Working Arrangement: Fulltime**

**Closing Date: 9am, Monday 17<sup>th</sup> May 2021**

We are looking for dynamic Deputy Headteacher of Secondary to join an exciting and innovative school. The position would suit leaders who are energetic and creative professionals who are looking to make a difference to the lives of young people with autism and complex needs as well as furthering their own professional development. Experience of working in a special school is essential and knowledge and expertise of SEN and Safeguarding is required.

You will be joining an Outstanding School (Ofsted November 2018) with strong leadership and committed staff team. Phoenix is successful, ambitious and forward-thinking. Students are aged between 3 and 19 and make very good progress with access to an enriching curriculum.

We are an award winning school and accredited through the National Autistic Society; praised for our creative approach to working with children with autism.

The school has excellent facilities and resources to support teaching and learning. There is a comprehensive induction and training programme for new and existing staff. This is an exciting opportunity in a school providing for children and young people, where change and challenge are key to what we do.

If you feel you have the skills, experience and drive to take on this role and become a member of our team, we would very much like to hear from you.

**You will be required:**

- To assist the Executive Headteacher with the operational management of the school and to deputise in the absence of the Executive Headteacher.
- To provide leadership and management and be responsible for the curriculum in order to secure the highest standards of teaching and learning.
- To lead and manage teachers of specialist curriculum areas.
- To manage extra-curricular activities including OOHSL, enrichment and enterprise activities.
- To manage Student assessment and the analysis of data.
- To be responsible for relevant school policies and risk assessments in the school.
- To support and hold accountable, develop and lead all staff to ensure highest standards of behaviour, achievement, attendance and the wellbeing of all staff and Students.
- To act as the Designated Safeguarding Lead Secondary.

The Governing Body of the school is committed to safeguarding and promoting the welfare of children, young people, and staff and the Executive Headteacher must ensure that the highest priority is given to following all safeguarding guidance and regulations. The successful candidate will require an enhanced DBS clearance. We are dedicated to equality and valuing diversity.

**How to apply:**

Visit to the school are highly recommend. You will be required to take a Lateral Flow Test.

To arrange a visit please contact: Stacey Marsh Headteacher PA

**[Stacey.Marsh@phoenix.towerhamlets.sch.uk](mailto:Stacey.Marsh@phoenix.towerhamlets.sch.uk)**

Application Form can be found on Phoenix website under current vacancies

**[www.phoenix.towerhamlets.sch.uk](http://www.phoenix.towerhamlets.sch.uk)**

Please return completed application to: **[recruitment@phoenix.towerhamlets.sch.uk](mailto:recruitment@phoenix.towerhamlets.sch.uk)**

Shortlisting Date: **18<sup>th</sup> May 2021**

Interview Date: **24<sup>th</sup>/25<sup>th</sup> May 2021**

It will not be possible to re-arrange these dates. If you are intending to apply, please ensure you are available to attend for an interview. Candidates invited for an interview will be required to take a Lateral Flow Test, as will members of the panel.