



**St Cuthbert's
Catholic High School**

Live life in all its fullness

Deputy Headteacher

Application Pack

March 2024

**MORE THAN
A SCHOOL**



St Cuthbert's
Catholic High School
Live life in all its fullness

stcuthberts.com

Dear Applicant

Re: Deputy Headteacher – Ethos, Inclusion, Equality



Let me start by thanking you for your interest in St Cuthbert's Catholic High School. My colleagues on the Governing Body and I are delighted you are considering making an application for the post of Deputy Headteacher. I hope that you will find the information you need in this application pack to help you decide whether this is the right opportunity for you.

St Cuthbert's is a Catholic community, which guides each of its students to develop their own unique gifts and talents, whatever they may be. By providing a broad range of learning experiences and a supportive and nurturing environment, our students enter the world as confident, rounded individuals, with high expectations of themselves and the self-belief, skills and attributes to achieve their true potential. Everyone in school is here for a purpose, to learn each day, and to widen their knowledge, experience and imaginative understanding.

We are extremely proud of the very special atmosphere here at St Cuthbert's, which reflects our Christian commitment to tolerance, care and respect: values that our young people live out throughout their time at St Cuthbert's and beyond. Our 'Golden Rule', "Treat others as you would like to be treated!" (Matthew 7:12), defines the relationships between students, staff, governors, and friends of the school. All students are held in equal esteem irrespective of their ability or behaviour and individuals' successes, big and small, are wholeheartedly celebrated and shared within the St Cuthbert's community.

Our Vision

A vibrant community, uniquely created by God, which embraces everyone, especially those in need and celebrates difference. Enabled by a staff, dedicated to our Catholic ethos and a culture of excellence, our young people will be inspired to know more, and be more.

Our Core Values



As Headteacher at St Cuthbert's, I have been extremely honoured to lead our school. We have experienced a dramatic shift in terms of ambition, aspiration and achievement. To put it in plain terms, St Cuthbert's Catholic High School continues to be on the up, and we are excited to see how progress will continue at a pace in 2024 and beyond.

There is always a great deal going on at St Cuthbert's! This is a school that has great potential to be very good indeed, and our ambition is to offer our students outstanding standards of pastoral care and personal development, backed up by good behaviour, attendance and engagement. This is in addition to an excellent curriculum that celebrates achievement and offers real breadth and depth. Our facilities are excellent and well maintained. The staff team is united and ambitious, and our professional development programme offers opportunities for everyone to grow in confidence and skill.

We are more than a school!

Our two Ofsted inspections in 2016 and 2022 both echoed what we already know

In September 2016, Ofsted inspectors were so impressed with the rapid reversal of fortunes at St Cuthbert's that they rated us a **"good"** school and concluded that ours is a **"truly inclusive school where every pupil is valued"**. Students' behaviour, student safety, and the school's **"refusal to give up on any pupil"** were among the areas coming in for praise.

In 2022 they reiterated that we are a 'Good' school where pupils **'feel happy and safe'** and **'Leaders have ensured a curriculum which is ambitious and coherent'**

Our success is a team effort - the staff, students, parents and wider community can be rightly proud. Whether it's a teacher, caretaker or governor, we are all passionate about building on our success. We are an oversubscribed school in all year groups.

The school continued to make significant progress, as evidenced by our own internal data and external quality assurance processes. Direction and leadership are visionary and purposeful. Finances are sustainable and lines of accountability are clear. Our curriculum has been developed and improved, and a relevant and ambitious personal development curriculum has been introduced. Provision and support for children with special educational needs and/or disabilities, and for those who are disadvantaged, has benefited from considerable investment, and is improving quickly. Our pastoral structure is strong and inclusive.

In the Section 48 Inspection of June 2018, the report states that St Cuthbert's is good in its provision of Catholic Education and that Catholic life and collective worship are outstanding. Our next Catholic inspection is imminent.

Starting in September 2024, you will quickly become a vital part of the senior leadership team that is transforming the education and life chances for children in St Helens.

The school is smaller than average, with just over half of our students from non-Catholic backgrounds. Attainment of students on entry to the school is assessed as average. Most students live in wards of high unemployment and deprivation and a significant number of students come from low aspirant families. Currently 46.9% of students are classified as 'disadvantaged' and 22.27% of students are on the special needs register. The proportion of students from ethnic minority backgrounds is well below average. St Cuthbert's has a long and proud history reflecting the school's active, close-knit and supportive community.

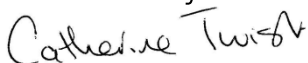
We are fortunate to have a fully staffed and experienced senior team. From September 2024 our SLT structure is as follows:

Headteacher		
Deputy Headteacher – Quality of Education	Deputy Headteacher – Ethos, Inclusion. Equality (this vacancy due to promotion to Headship)	
Assistant Headteacher (T&L)	Assistant Headteacher (SENCo)	Assistant Headteacher (B and A, Safeguarding)
Business Manager		

This position provides a career-defining opportunity for the right individual. You are likely to be a decisive, committed and successful middle or senior leader, already on a path to headship. The focus of this new role is to develop excellent behaviour and attitudes, and personal development. Your all-round concern for the wellbeing and pastoral care of your students will shape your leadership, and your knowledge and experience of leading improvements in attendance, behaviour, Inclusion in its widest sense and personal development will prepare you for the whole-school challenges and opportunities that this post offers. You will be looking to make a real difference to the lives of children who come from a wide range of backgrounds. You will want to ensure that we continue to enable students to progress to the best universities in the land and to ambitious local apprenticeships. You will bring your strategic experience and creativity to coordinate improvements in the outcomes of disadvantaged students and those with special educational needs. You will have an inclusive and transformative vision of education and a commitment to working collaboratively with students, with their parents and carers, and with other members of the local community. We are currently waiting a forthcoming Catholic Schools Inspection.

I warmly encourage you to visit the school. Available school visit days are Tuesday, 19th and Thursday, 21st March (from 2-5pm) and Monday, 25th March 2024 (from 2:30pm). Please contact Mrs Geden, my PA on hello@stcuthberts.com, to make an appointment. On behalf of the Governing Body I look forward to hearing from you and in receiving your completed application form.

Yours sincerely



Mrs Catherine Twist
Headteacher

Our mission

St Cuthbert's is a Catholic High School, in which students, staff, governors and friends will work together as a Christian family to live the message of the Good News of Jesus Christ to love God and our neighbour



- ❖ learning to know and accept the love of God by the way we treat each other and work together (Matthew 7:12)
- ❖ respecting and embracing all cultures and recognising that as individuals we are unique (Genesis 1:26)
- ❖ developing the gifts, talents and aspirations of all students and staff (Matthew 25:14-30)
- ❖ providing the best education for all students and helping them to live life in all its fullness (John 10:10)
- ❖ accepting the support of those in our community who work for the good of the school (Luke 10:25-37)
- ❖ reaching out to those who need our help in our world (Mark 1:39-42)
- ❖ protect and take pride in all aspects of our environment so that we become stewards of God's creation (Psalm 8)

“Treat others as you would like to be treated!”
The Golden Rule (Matthew 7:12)

Our Vision

A vibrant community, uniquely created by God, which embraces everyone, especially those in need and celebrates difference. Enabled by a staff, dedicated to our Catholic ethos and a culture of excellence, our young people will be inspired to know more, and be more.

Our Core Values



Letter from Father Swanson, Chair of Governors

13 March 2024

Dear candidate

Appointment of Deputy Headteacher

Welcome to St Cuthbert's Catholic High School.

Due to continued growing numbers at St Cuthbert's, the Governing Body at the Spring Term meeting unanimously agreed that we would begin the process to recruit a second Deputy Headteacher from September 2024.

We are looking for a practising Roman Catholic who is enthusiastic and able to lead on Ethos, Inclusion and Equality. I hope that through our website and the links given there, will give you a flavour of the school. If you have any questions, please do not hesitate to contact Mrs Twist or myself at the school.

May I take this opportunity of thanking you for taking the time to look at this appointment and I look forward to possibly meeting you in the future.

Important advice to candidates regarding faith references:

As you are aware, the person specification for the post to which you are making an application states that you are asked to provide a 'positive and supportive faith reference from your parish priest or the priest of the church where you regularly worship.'

At a time when priests are often assuming responsibility for larger pastoral areas it is becoming increasingly common for priests not to know parishioners as well as they might have in the past. In the light of this, we offer the following advice when seeking faith references.

1. Speak to the priest before completing your application and ask if he agrees to your including his as a referee.
2. Provide him with an outline of
 - your involvement in parish life e.g., Eucharistic minister, reader, etc (it may be that currently you are not heavily involved in parish life due to other commitments)
 - your present post – school, areas of responsibility
 - the post to which you are applying – name of school, post, etc

By following the above advice, you are able to prepare the priest for the reference request and so ensure it will be completed as fully as possible.

May I also take this opportunity to remind you that the successful candidate will be employed under the terms of the CES model contract of employment? ([Click here to view the model contract](#)). You will be asked as part of the interview if there is any reason why you might be disqualified from signing this contract. You may therefore wish in advance to read the contract via the CESEW website and, if you have any query or concern, raise the same in the strictest confidence with the Diocesan Schools Officer supporting the process.

Yours faithfully



Father Philip Swanson
Chair of the Governing Body

Job Description

The school has been designated by the Secretary of State as a school with a religious character. Its Instrument of Government states that it is part of the Catholic Church and is to be conducted as a Catholic school in accordance with Canon Law, the teachings of the Catholic Church and the diocesan Trust Deed. At all times the school is to serve as a witness to the Catholic Faith in Our Lord Jesus Christ. The post therefore requires a candidate who is a practising Catholic who can show by example and from experience that he or she will ensure that the school is distinctively Catholic in all its aspects.

This appointment is made by the governing body of the school under the terms of the Catholic Education Service contract signed with the governors as employers. It is subject to the conditions of service for deputy headteachers contained in the current School Teachers' Pay and Conditions document as well as other current education and employment legislation and statutory guidance.

The governing body is committed to safeguarding and promoting the welfare of children and young people. The Deputy Headteacher must ensure that the highest priority is given to following the guidance and regulations relating to safeguarding and child protection. Appointment is conditional upon receipt of satisfactory Disclosure and Barring Service (DBS) checks in relation to criminal and child protection matters.

JOB TITLE: **Deputy headteacher**
ACCOUNTABLE TO: **The Headteacher**
MAIN PURPOSE: **Ethos, Inclusion, Equality**

The Deputy Headteacher will:

- Undertake the normal responsibilities of the class teacher;
- Be a member of the senior management team;
- Assist the headteacher in managing the school;
- Support and represent the headteacher at meetings as and when required;
- Undertake such duties as are delegated by the headteacher;
- Play a major role, under the overall direction of the headteacher in formulating and reviewing the Mission Statement, Development Plan, overall aims and objectives of the school by helping establish the policies through which they shall be achieved, managing staff and resources to that end and monitoring progress towards their achievement;

If the headteacher is absent from the school, the deputy headteacher must undertake such duties of the headteacher as the headteacher or the governing body shall require.

MAIN TASKS:

The specific nature and balance of these responsibilities may vary from time to time and, particularly in a large school, be distributed amongst other holders of the post of deputy or assistant headteacher.

1. Class teacher responsibilities

- 1.1 To carry out the duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document.
- 1.2 To carry out the duties of a general class teacher as detailed in the school's class teacher job description, including the provision of cover for absent teachers.
- 1.3 If required, to be responsible for a specific class or age group of children to be decided on appointment.

2. The internal organisation, management and control of the school

- 2.1 To have specific responsibilities to be agreed upon appointment.
- 2.2 To contribute to:
 - Fulfilling the school's Mission Statement
 - Maintaining and developing the Catholic ethos, values and overall purposes of the school

- Formulating the aims and objectives of the school and policies for their implementation
- A development plan which will translate school aims and policies into actions
- Monitoring and evaluating the performance of the school and its achievements as a Catholic school
- Implementing the governing body's policies on equal opportunity issues for all staff and students in relation to sex, gender, race, disability and special needs
- The efficient organisation, management and supervision of school routines

3. Curriculum Development

3.1 To contribute to:

- The development, organisation and implementation of the school's curriculum
- School policies on curriculum, teaching and learning styles, assessment, recording and reporting
- Ensuring that the learning and teaching provided by different departments and teaching teams form a co-ordinated, coherent curriculum entitlement for individuals, including these with special educational needs
- Ensuring that the diocesan policy on religious education is fulfilled
- Ensuring arrangements for the daily act of collective worship and the spiritual life of the school
- Providing a curriculum for the spiritual, moral, social and cultural development of all students in line with the distinctive Catholic nature, purpose and aims of the school
- Providing high quality personal, social, health education and citizenship in accordance with the teachings and doctrines of the Catholic Church
- Ensuring that information on student progress is used to improve teaching and learning, to inform and motivate students, to inform parents, to provide necessary references for other educational institutions and employers, and to aid governors in their future management of the school
- Ensuring that the individual student's continuity of learning and effective progression of achievement are provided
- The promotion of extra-curricular activities in accordance with the educational aims and Catholic ethos of the school

4. Student care

4.1 To contribute to:

- The development, organisation and implementation of the school's policy for the personal and social development of students including pastoral care and guidance in accordance with the teachings and doctrines of the Catholic Church
- The effective induction of students
- The determination of appropriate student groupings
- The promotion among students of standards of conduct/discipline and a proper regard for authority, the encouragement of good behaviour and commitment to the common good
- The development among students of self-discipline
- The handling of individual disciplinary cases

5. The management of staff

- 5.1 To participate in the selection and deployment of teaching and non-teaching staff of the school
- 5.2 To contribute to good management practice by ensuring positive staff participation, effective communication and procedures
- 5.3 To participate in arrangements made in accordance with the regulations for the appraisal of the performance of teachers in school
- 5.4 To contribute to staff development policies appropriate to the Catholic nature of the school in relation to:
 - The induction of new and newly qualified teachers and other staff
 - The provision of professional advice and support and the identification of training needs
 - Students under training/work experience
- 5.5 To demonstrate effective leadership, representation and liaison both within the school and other interested or involved persons or bodies.
- 5.6 To maintain good relationships with individuals, groups and staff unions and associations.

6. The management of resources

- 6.1 To contribute to the formulation of the school's policies and procedure concerning resource management in accordance with the school's Mission Statement.
- 6.2 To allocate, control and account for those financial and material resources of the school which are delegated by the headteacher.
- 6.3 To promote an attractive environment which stimulates learning, enhances the appearance of the school and expresses its Catholic identity.
- 6.4 To contribute to arrangements for the security and effective supervision of the school buildings, their contents and grounds, including aspects of health and safety.
- 6.5 To maintain effective working relationships with external agencies and services contracted to the school and the Authority.

7. Relationships

- 7.1 To advise and assist the governing body as required in the exercising of its functions including attending meetings and making reports.
- 7.2 To assist liaison and co-operation with diocesan and local authority officers and support services.
- 7.3 To help in maintaining and developing effective communications and with parents, as the prime educators, and to provide positive responses to concerns and problems regarding their children's education.
- 7.4 To assist liaison with other educational establishments, especially other Catholic institutions, in order to promote the continuity of learning, progression of achievement and curriculum development.
- 7.5 To assist liaison with other professional bodies, agencies and services.
- 7.6 To develop and maintain positive links and relationships with the parish community, local organisations and employers:
 - To promote a positive image of the school
 - To ensure that the school plays a constructive role in the life of the parish and community and that its curriculum draws on the nature and resources of that community.

This job description forms part of the contract of employment of the person appointed to the post. It reflects the position at the present time only and may be reviewed in negotiation with the employee in the future. The appointment is subject to the current conditions of employment in the School Teachers' Pay and Conditions Document as they relate to deputy headteachers.

Deputy Headteacher St Cuthbert's Catholic High School

This document is offered to governing bodies as a tool to assist in the process of identifying the qualifications, skills experience and personal qualities required of the successful candidate for the post. It is not prescriptive except where indicated.

Selection criteria will be assessed throughout the process, including reports received after an offer of appointment is made.

The school's Instrument of Government states that it is part of the Catholic Church and is to be conducted as a Catholic school in accordance with Canon Law, the teaching of the Catholic Church and the diocesan Trust Deed. At all times the school is to serve as a witness to the Catholic faith in Our Lord Jesus Christ. The post is therefore reserved for a practising Catholic who can show by example and from experience that he or she will ensure that the school is distinctively Catholic in all aspects.

[A.1] Faith Commitment

	Essential	Desirable	Source
Practising Catholic	E		A, R.
Involvement in parish community		D	A, R.

[A.2] To be able to demonstrate knowledge and understanding of the following in the context of a Catholic School

	Essential	Desirable	Source
Leading worship	E		A, I, R.
Ways of developing religious education and worship	E		A, I, R.
A commitment to strategic thinking and planning that builds, communicates and carries forward a coherent and shared vision for the Catholic ethos of the school	E		A, I, R.
How relationships should be fostered and developed between the school, parish, its community and the diocese.	E		A, I, R.

[B] Qualifications

	Essential	Desirable	Source
Qualified teacher status	E		A
Degree or equivalent	E		A
Have completed the Catholic Certificate in Religious Studies (CCRS) or the Catholic Leadership Programme or has a commitment to do so.	E		A



Person Specification/ Selection Criteria

[C] Professional Development

	Essential	Desirable	Source
Has successfully undertaken appropriate Child Protection training.	E		A
Evidence of recent leadership and management professional development.	E		A

[D] School leadership and management experience

	Essential	Desirable	Source
Evidence of substantial, recent and successful leadership experience in an appropriate/relevant setting	E		A, I, R.
Evidence of an active involvement in school improvement, development planning and self-evaluation, which raised standards across the school.	E		A, I, R.
Evidence of an involvement in or understanding of financial management in a school.		D	A, I, R.
To have had responsibility for leading an area of whole school development which had a positive impact on outcomes for all students.	E		A, I, R.
To have had experience of and ability to contribute to staff development by, for example, coaching, mentoring, or the delivery of training.	E		A, I, R.
To have experience of advising a governing body or one of its committees.		D	A, I, R.

[E] Experience and knowledge of teaching

	Essential	Desirable	Source
Significant teaching experience within the relevant phase(s)	E		A, I.
Experience of working in a Catholic school.	E		A, I.
A knowledge and understanding of all key stages provided in the school.	E		A, I.
To be able to use data, assessment and target setting effectively to raise standards/address weaknesses.	E		A, I.
To be able to exemplify how the needs of all students have been met through high quality teaching.	E		A, I, R.

[F] Professional Attributes – These will be tested throughout the process

	Essential	Desirable
To be able to demonstrate a clear rationale for behaviour management and a proven track record of the effective implementation of a range of behaviour management strategies	E	
Have a working knowledge of a variety of digital platforms and systems for both management and communication	E	
To be a leader of learning, demonstrating, promoting and encouraging outstanding classroom practice	E	
Excellent written and oral communication skills (which will be assessed at all stages of the process)	E	



Person Specification/ Selection Criteria

[G] Professional Skills

Applicants must be able to demonstrate that they meet the Teachers' Standards (England) which are set out in detail in the current School Teachers' Pay and Conditions Document. The deputy headteacher must be exemplary and be able to

- Set high expectations which inspire, motivate and challenge students
- Promote good progress and outcomes by students
- Demonstrate good subject and curriculum knowledge
- Plan and teach well-structured lessons
- Adapt teaching to respond to the strengths and needs of all students
- Make accurate and productive use of assessment
- Manage behaviour effectively
- Fulfil wider professional responsibilities
- Demonstrate a thorough understanding of safeguarding in schools.

[H] Personal Qualities

All of the following are considered to be essential for the post and will be assessed throughout the process.

- Continue to promote the school's strong educational philosophy and values.
- Inspire, challenge, motivate and empower teams and individuals to achieve high goals.
- Inspire trust in the school community
- Communicate clearly and effectively both orally and in writing in English.
- Demonstrate personal enthusiasm and commitment to leadership aimed at making a positive difference to children and young people.
- Build and maintain quality relationships through interpersonal skills and effective communication
- Demonstrate personal and professional integrity including modelling values and vision
- Manage and resolve conflict
- Prioritise, plan and organize self and others
- Think analytically and creatively and demonstrate initiative in solving problems
- Be aware of their personal strengths and areas for development and listen to and reflect constructively and act upon, as appropriate, feedback from others
- Demonstrate a capacity for sustained hard work with energy and vigour

[I] Confidential References and Reports

Positive and supportive references are required from

1. The Catholic priest where the applicant normally worships confirming the applicant is a practising Catholic;
2. The applicant's current or most recent employer;
3. Another professional reference from a suitably qualified person. This may be a local authority adviser/inspector, a School Improvement Partner or another recent employer.

The governors reserve the right in exceptional cases to seek additional references from other former employers where this seems appropriate.

Final confirmation of the appointment is subject to satisfactory reports on health and attendance which will be requested only after the offer of appointment has been made.

[J] Application Form and Supporting Statement

The CESEW application form must be fully completed and legible. The supporting statement should **not exceed 1,300 words** in length, be clear, concise and related to the post and setting applied for. Please use Arial font size 11.

School and local information

St Cuthbert's Catholic High School

St. Cuthbert's is a mixed Roman Catholic Voluntary Aided College for students aged 11 to 16.

Number on roll: 910

Getting around St Helens

Situated on the main A580 East Lancashire Road and at the centre of the region's motorway network, St Helens is one of the best-connected towns in the country. And once you get into the town centre, parking couldn't be simpler with spaces for over 2,300 cars on our Council run car parks.

St Helens has an efficient bus network with regular services from across the region passing through the main bus station on Bickerstaffe Street, alongside the Hardshaw shopping centre and a few hundred yards away from the newly redesigned Central Railway Station. From here, there are direct rail links with nearby Eccleston, Thatto Heath and Lea Green in addition to direct train to and from Liverpool, Wigan and Manchester.

Out and about in St Helens!

In our multi-award winning Cultural Quarter we have the perfect location for our new-look arts and entertainment venues – The Citadel and Theatre Royal. The Citadel was voted by *The Independent* as one of the top ten jazz and blues venues in Britain, with theatre, dance, music and film events also on the agenda.

If you want art, then the Godfrey Pilkington Art Gallery and the World of Glass museum are the places for you, giving you a flavour of the town's industrial heritage and history. As is the North West Museum of Road Transport with the largest collection of old buses in the country – especially if you have kids.

At the heart of the town's shopping offering is Church Square, St Helens largest indoor shopping centre, with popular high street stores amongst the many shops.

Outside of town is Ravenhead Retail Park on the Linkway, where you will find some of the larger retailers, conveniently situated in one place. While St Helens Retail Park may offer the same but it also houses a number of independent and discount stores.

When it comes to eating out, St Helens town centre has many restaurants appealing to all tastes and budgets from café bars and coffee shops to international and traditional British cuisine. Or if you are simply looking for a place to enjoy a few drinks, we have the traditional pubs with many serving real ale, modern bars and clubs in and around the town centre, with the biggest concentration of eating and drinking establishments on Bridge Street and Westfield Street

In the Area

St Helens excellent communication links offer a gateway for you to explore the local area, and there's loads to do nearby with Knowsley Safari Park right on our doorstep. And if you want countryside, then we have loads with Sankey Valley Country Park, Billinge Hill and Carr Mill Dam on the edge of the town. Venturing further out of town, the splendour of Knowsley Hall will impress you with its 2,500-acre scenic parkland that resembles a scene from *Brideshead Revisited*.

On the edge of the town we have the product of "The Big Art Project", an ambitious public art commissioning initiative from Channel 4, supported by Arts Council England, the national development agency for the arts, and The Art Fund, the UK's leading independent art charity.

Dream has generated worldwide media coverage for St. Helens, and was awarded the prestigious Marsh Sculpture Prize for the best public sculpture of the year, plus 8 other awards. It is attracting tens of thousands of additional visitors to the site and surrounding region every year.

When it comes to Sport, there can only be one in the town: rugby league!

In St Helens we are fanatical about the game and with some justification because, the 'Saints' are the most successful Super League team in history, and having just taken delivery of a fabulous new stadium, who can blame us?

If you love football, then all of Liverpool and Manchester's grounds are within 40 minutes travelling time from the town centre.

Our leisure facilities are second to none with 4 state of the art, council run, leisure centres, golf course and driving range, as well as private clubs in the area, you won't be lost for something to do!

Advisory Note to Applicants

Information for Applicants

Please download, complete and return the CES application form, recruitment monitoring form and disclosure form by the closing date specified.

Please ensure that you fully complete all the relevant sections. Please ensure that you provide an up-to-date email address as we often contact candidates electronically rather than by post.

You should make reference to the person specification and job description stating your particular strengths and how your experience to date has prepared you for this particular role.

Please note that CVs will not be accepted.

Safeguarding – Disclosure and Barring Service Check

St Cuthbert's Catholic High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The position advertised is subject to an Enhanced Disclosure and Barring Service Check, medical clearance, satisfactory references, qualification checks and eligibility to work checks under the Asylum and Immigration Act.



At Interview

If you are invited for interview, references will be taken up prior to your interview.

Applicants are also requested to bring to interview the original documentation of their qualifications. Applicants who have not received an invitation to interview within two weeks of the specified closing date should assume they have not been shortlisted (unless otherwise stated in the advertisement).

Application Closing Date:

The closing date for applications is **Wednesday, 17th April 2024 by 9:00am.**

Shortlisting will take place on:
Thursday, 18th April 2024

Interviews will be held on:
Tuesday, 23rd April 2024 and/or Wednesday, 24th April 2024 (if required dependent on number of candidates shortlisted)

Completed application forms should be returned by email to hello@stcuthberts.com

The Headteacher
St Cuthbert's Catholic High School
Berrys Lane
Sutton
St Helens
WA9 3HE

Thank you for considering St Cuthbert's Catholic High School and we look forward to receiving your application.



St Cuthbert's Catholic High School

Live life in all its fullness

**For more information, please contact
the Headteacher, Mrs Catherine Twist
on 01744 678123**

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[St Cuthbert's Catholic High School](https://www.linkedin.com/company/stcuthberts-catholic-high-school)