

Deputy Headteacher Person Specification



CRITERIA	QUALITIES
Qualifications and training	<ul style="list-style-type: none"> • qualified teacher status • degree • professional development in preparation for a leadership role
Experience	<ul style="list-style-type: none"> • successful leadership and management experience in a school • teaching experience - evidence of being an outstanding teacher • successful involvement in school self-evaluation and development planning • school project management experience • line management experience • experience of working effectively with parents • experience of contributing to staff development • experience of leading areas of the Curriculum and Assessment
Skills and knowledge	<ul style="list-style-type: none"> • thorough knowledge of the National Curriculum and the Ofsted Inspection Framework • data analysis skills, and the ability to use data to set targets and identify weaknesses • understanding high-quality teaching, and the ability to model this for others, enabling others to improve • knowledge of key safeguarding policies and protocols • a reasonable understanding of basic school finances and financial management • effective communication and interpersonal skills (written and oral) • effective IT skills • ability to communicate a vision and inspire others • ability to build effective working relationships
Personal qualities	<ul style="list-style-type: none"> • a commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • ability to work under pressure and prioritise effectively • commitment to maintaining confidentiality at all times • commitment to safeguarding and equality • organised and thorough – strong attention to detail • emotionally intelligent and suitably empathetic to others • self-motivated and resilient • creative and innovative • flexible and agile • having very high expectations • a strong team player • committed to further professional learning • able to listen and to reflect • calm in challenging situations

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Whitehall
Park School
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Notes:

This job description may be amended at any time in consultation with the postholder.

Last review date: February 2021

Headteacher/ Line Manager's signature:

Date:

Postholder's signature:

Date: