



NOR: 630

William Law School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment

Deputy Headteacher

JOB DESCRIPTION

The Deputy Headteacher will be responsible for working with and supporting the Headteacher on the following key school leadership and management areas. This will involve accepting delegated responsibility for aspects of these key areas. Designated Safeguarding Lead.

Strategic Direction and Development of the School

- Working with the Headteacher to contribute to a strategic view for the school in its community and analyse and plan for its future needs and further development within the local, national and international context.
- Acting as a “sounding board” and “critical friend” to the Headteacher, always demonstrating high standards of personal integrity, loyalty, discretion and professionalism and publicly supporting all decisions of the Headteacher and Governing Body.
- Help support the transition into the PDET MAT.

Teaching and Learning

- Providing an example of excellence as the leading classroom practitioner and inspiring and motivating other staff.
- Working with the Headteacher to secure and sustain high expectations and excellent practice in teaching and learning throughout the school, monitor and evaluate the quality of teaching and standards of pupil's achievement, and use benchmarks and set targets for improvement.

Leading and Managing Staff

- Working with the Headteacher to lead, motivate, support, challenge and develop all staff to secure continual improvement; including his/her own continuing professional development.

Efficient and Effective Deployment of Staff and Resources

- In consultation with, and by the direction of the Headteacher deploy people and resources efficiently and effectively to meet specific objectives in line with the school's plans and financial context.

Accountability

- Supporting the Headteacher in accounting for the efficiency and effectiveness of the school to all relevant stakeholders.

Specific Duties

To work with the Headteacher and Governing Body to:-

- Develop and maintain the Christian ethos of the school in partnership with the Headteacher
- Fully support the aims and ethos of a Church School.
- Contribute to the positive ethos for learning
- Overtly promote the values and achievements of the school to the community
- Promote and secure a range of high quality extra-curricular activities within the school.
- Undertake such reasonable activities as the Headteacher and Governors may, from time to time, require.
- Secure assessment and attainment tracking to inform teaching and learning.
- Deputise for the Headteacher in their absence.
- Designated Safeguarding Officer.