

Deputy Special Educational Needs Co-Ordinator (SENCO)

Hours: 0.4 Full Time Equivalent (FTE)

Salary: Main Pay Scale/Upper Pay Scale (£16,126.80-£24,998.40) + Special Educational Needs (SEN) Allowance 1 (£1,114.80)

Start Date: As soon as possible

Contract: Permanent

Location: The Cardinal Vaughan Memorial School, W14 8BZ

Are you passionate about removing barriers to learning and ensuring every child thrives? The Cardinal Vaughan Memorial School is seeking a **Deputy SENCO** to join our community of dedicated educators as soon as possible.

About Us

Part of the Saint John Southworth Catholic Academy Trust, established in 2021, the Cardinal Vaughan Memorial School is a thriving Catholic institution with a pan-London intake and a tradition of fostering academic excellence, self-discipline and a commitment to self-improvement among pupils of all backgrounds and abilities.

The Saint John Southworth Catholic Academy Trust promotes a collaborative environment, founded on Catholic Social Teaching and the principles of solidarity and subsidiarity, ensuring all pupils are supported to grow and succeed.

Key Responsibilities

As the Deputy SENCO, you will:

- Assist the Special Educational Needs Co-Ordinator (SENCO) in determining the strategic development of special educational needs (SEN) policy and provision in the school
- Assist in the day-to-day operation of the SEN policy and co-ordination of specific provision to support individual pupils with SEN or a disability
- Provide professional guidance to colleagues, working closely with staff, parents and carers, and other agencies
- Review education, health and care (EHC) plans with parents/carers and pupils
- Promote pupils' inclusion in the school community and access to the curriculum, facilities and extra-curricular activities

What We Are Looking For

Our ideal candidate:

- Holds a good honours degree, Qualified Teacher Status and either a National Award in SEN Coordination or a National professional qualification (NPQ) for SENCOs or a willingness to complete it within 3 years of appointment
- Experience of working with children with a range of SEN
- Involvement in self-evaluation and development planning

- Sound knowledge of the Special Educational Needs and Disability Code of Practice

What We Offer

- Competitive Inner London salary (Main Pay Scale/Upper Pay Scale and a SEN Allowance)
- Professional development opportunities tailored to support your growth and career progression
- A welcoming, supportive environment with a commitment to safeguarding and promoting welfare for all pupils

Apply Today

To learn more about the role and the Trust, please visit our [Vacancies page](#).

To apply, please download and complete the application forms available on our Vacancies page mentioned above. Once you have completed the forms, please email your application to hrteam@sjscat.co.uk.

Shortlisted candidates will be called for interview upon receipt of application so we advise you to submit your application as early as possible to avoid disappointment.

The Cardinal Vaughan Memorial School and the Saint John Southworth Catholic Academy Trust are committed to safeguarding and promoting the welfare of young people. All roles are subject to satisfactory vetting, including an Enhanced DBS check with Children's Barred List.

Join us in our mission to cultivate an educational environment that inspires growth, respect and academic achievement!