



Person Specification: Deputy Wellbeing (Trinity Suite) Co-Ordinator



	Essential	Desirable	Evidence
Catholic ethos	<ul style="list-style-type: none"> ▪ Have knowledge and understanding of Christian faith. ▪ Be comfortable working in a Catholic School. ▪ Be fully supportive of Catholic faith education. 	<ul style="list-style-type: none"> ▪ Be a practising Catholic/Christian. 	References Interview Application
Personal qualities	<ul style="list-style-type: none"> ▪ Good basic education to GCSE level in literacy and numeracy, or the equivalent (Grade C or 4) ▪ Contribute to a range of teaching, learning and pastoral activities. ▪ Plan, monitor and assess. ▪ Take responsibility, with minimum supervision, for delivering work programmes over an extended period to groups of children with complex needs. ▪ Good communication skills in talking to a wide range of people including children, parents and colleagues. ▪ Demonstrate good ICT skills. ▪ Calm under pressure. ▪ Maintains confidentiality. ▪ Enthusiastic and be able to support students at all levels. ▪ Ability to adapt to a variety of situations. ▪ Sense of humour and able to laugh at own mistakes. ▪ Dynamic and will take on board new initiatives. ▪ Team player. Able to work with colleagues within the school at different levels. ▪ Self-starter and will go the extra mile to complete tasks to the highest quality. ▪ Strong disciplinarian. Able to ensure the school policies are followed whilst ensuring a caring and supportive manner whilst not losing sight of the bigger picture. 	<ul style="list-style-type: none"> ▪ A range of higher qualifications in other A Level/equivalent subjects. ▪ Counselling Qualification i.e. ELSA. ▪ Good fitness level and positive outlook. ▪ Degree in related area i.e. Psychology/Child Development etc. 	References Interview Application
Experience	<ul style="list-style-type: none"> ▪ Knowledge and understanding of the needs of young children; child development and the ways in which children learn; the roles played by various adults in a child's education; behaviour management strategies. ▪ Have awareness of policies and procedures relating to child protection, health and safety, equal opportunities, confidentiality and safeguarding. 	<ul style="list-style-type: none"> ▪ Experience working with children with specific social and emotional needs. ▪ Willingness to participate in INSET days and attend courses for their own professional development. ▪ Have the ability to work effectively and network with a wide variety of support services. ▪ Knowledge of issues related to disadvantaged sections of the community. ▪ Knowledge of working with VI students. 	References Interview Application

I can do all things with the help of God who strengthens me
Philippians (4:13)

