



CARDINAL HEENAN CATHOLIC HIGH SCHOOL

TEACHER OF DESIGN AND TECHNOLOGY CANDIDATE PACK

HEADTEACHER'S WELCOME

Thank you for considering the position of Teacher of Design and Technology at Cardinal Heenan Catholic High School. I am delighted that you have taken the time to consider this post. If successful you will be joining a dynamic, diverse and passionately committed team of highly trained staff.

Our school mission is rooted in the values of Respect, Believe, Achieve, and we foster a community where everyone is respected and valued, nurturing the potential of each individual. Guided by our Catholic faith, we inspire our pupils to embrace their individual God-given talents, to believe in themselves and their ability to make a positive impact. With a rich curriculum and a commitment to excellence, we empower our pupils to achieve their fullest potential in every aspect of their lives. Together, let us create an environment where respect flourishes, beliefs are strengthened, and achievements are celebrated. I would like to wish you the best of luck in applying for this role and look forward to receiving your application.

Irish Blessing

*May the road rise to meet you. May the
wind be always at your back. May the
sunshine always warm your face, the
rain fall soft upon your fields, and until we
meet again may God hold you in the palm
of his hand*

Warm regards,

Ms K. Smyth





TEACHER OF DESIGN AND TECHNOLOGY JOB DESCRIPTION

Required: September 2025

Salary: MPS-UPS

Location: Liverpool

Contract Type: Full Time, 32.5 hours per week

Contract Term: Permanent

Cardinal Heenan Catholic High School is a vibrant, thriving and leading school in the local area. (1334 on roll with a Sixth Form of 182) and our long history and excellent community links provide our students with opportunities in many ways.

As a school, we are immensely proud of our September 2021 Ofsted report which describes our school as **'Good' with many 'Outstanding' features**. *"Cardinal Heenan Catholic High School is a learning community where pupils have great respect for each other. Teachers support pupils to become highly articulate young people who can express their views well on a wide range of issues."* Furthermore, *"Pupils benefit from studying a wide range of subjects. Leaders have put in place an ambitious curriculum. Leaders and teachers have high expectations of all pupils. Similarly, our November 2023 CSI report states how "Students, staff and parents speak very highly of the 'sense of family' that is inherent in this school."*

Are you...

- A resilient and imaginative teacher who thrives on challenge?
- Talented and creative?
- An outstanding classroom teacher?

- Dedicated to providing high-quality education to improve the life chances of children?

We wish to appoint a passionate, tenacious and inspiring Design and Technology teacher, who would relish the opportunity to work in a creative and aspirational department.

We offer you the opportunity to:

- Develop your career in our state-of-the-art fully equipped Design and Technology workshop classrooms
- Join a forward thinking and talented team of staff
- Collaborate weekly with outstanding teachers and leaders
- Accelerate your career through personalised CPD

OVERALL ROLE

The responsibilities of the post are to be performed in accordance with the provisions of the most up to date edition of the School Teachers' Pay and Conditions document and within the range of teachers' duties set out in that document.

Job Purpose

To carry out professional duties and to have responsibility for assigned classes.
To be responsible for the day-to-day work and management of the classes and the safety and welfare of the pupils, during on-site and off-site activities.
To promote the aims and objectives of the school and maintain its philosophy of education.

Main duties and responsibilities

- To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning.
- To plan and prepare lessons in order to deliver the appropriate courses as stated by the HOD/Headteacher.
- To work and plan collaboratively on a weekly basis or as indicated by the HOD.
- To plan and deliver lessons where students produce good quality work and is evidenced in exercise books.
- To mark books on a regular basis and in adherence to the school marking policy.
- To identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations.
- To maintain good order and discipline among pupils in accordance with the policies of the school, safeguarding their health and safety both on the school premises and when engaged in authorised school activities elsewhere.
- To follow the school's B4L policy ensuring incidents are recorded on Class Charts and other management tools.
- To organise and manage groups or individual pupils, ensuring differentiation of learning needs, reflecting all abilities.

- To plan opportunities to develop the social, moral, emotional and cultural aspects of pupils' learning.
- To maintain a regular system of monitoring, assessment, record-keeping and reporting of children's progress.
- To prepare appropriate records and reports for parents and HOD.
- To ensure effective use of support staff within the classroom, including parent helpers.
- To participate in staff meetings and attend school briefings every morning.
- To be part of a whole school team, actively involved in: decision-making; the preparation and development of policies and programmes of study; teaching materials; resources; methods of teaching, and pastoral arrangements.
- To ensure that school policies are reflected in daily practice.
- To communicate and consult with parents over all aspects of the pupils' education – academic, social and emotional.
- To liaise with outside agencies when appropriate.
- To continue professional development maintaining a portfolio of training.
- To attend staff development training.
- To meet with parents.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- To recognise health and safety is a responsibility of every employee by: taking reasonable care of own self and others; complying with the Schools Health and Safety policy, and following any school-specific health and safety procedures.

An annual review of this job description and allocation of particular responsibilities will take place as part of the Performance Management Review.

PERSON SPECIFICATION

		Assessed by:		
No.	CATEGORIES	Essential/ Desirable	App Form	Interview
1.	A high-quality degree with an area of Technology or other relevant area as a key focus	E	√	
2.	PGCE with QTS/ QTLS and membership with DfE or IfL or willingness to work towards	E	√	
EXPERIENCE				
3.	Exceptional classroom practitioner	E	√	√
4.	Evidence of dynamic and innovative practice	E	√	√
5.	Either – successful teaching placement (<i>applicants currently in training</i>) OR successful record of teaching including quality KS4 results.	E	√	
6.	Competence in the use of ICT including technology specific applications e.g. CAD programmes	E	√	√
7.	Experience in teaching Technology at KS3 and KS4 level including GCSE	D	√	√
8.	Experience of examining subject	D	√	
ABILITIES, SKILLS AND KNOWLEDGE				
9.	A passion for teaching the subject of Design and Technology	E	√	√
10.	Ability to engage with students, inspiring learning & promoting success	E	√	√
11.	Ability to devise, adapt and differentiate new resources for learning	E	√	
12.	Knowledge and application of active learning and teaching styles	E	√	√
13.	Commitment to leading quality teaching and learning within department	E	√	√
14.	Ability to contribute positively to teams, share ideas & develop resources co- operatively	E	√	√
15.	Ability to be adaptable & flexible	E	√	√
16.				
17.	Effective inter-personal & communication skills	E	√	√

	Commitment to valuing the individual and boosting their self-belief and worth	E	√	√
18.	Commitment to high standards & expectations – no accepting of second best in students and staff	E	√	√
19.	Commitment to professional learning & institutional improvement	E	√	√
20.	Commitment to high standards & expectations – no accepting of second best in students and staff	E	√	√
21.	Determination to promote equality of opportunity	E	√	√
22.	Ability to offer enrichment & contribute to wider college life	E	√	√
PERSONAL CHARACTERISTICS				
23.	An unwavering commitment to Cardinal Heenan Catholic High School's Education Partnership's vision, mission and values	E	√	√
24.	Willing to be accountable and to take personal responsibility for own actions.	E	√	√
25.	Resilience and the ability to grow professionally and flexibly within a start-up and developing organisation	E	√	√



HOW TO APPLY

Apply directly via the school website

<https://www.cardinal-heenan.org.uk/>

Closing date for applications: 12 noon on Wednesday 21st May

Interviews: To be confirmed

Cardinal Heenan
Catholic High School

0151 235 1430

admin@cardinal-heenan.org.uk

Honey's Green Lane,
West Derby,
Liverpool
L12 9HZ