

Job description: Second in Charge

Our Mission

Our purpose is to inspire a love of learning, empower our college community with the knowledge and skills to help them make meaningful choices and contribute positively to the world in which we live

To achieve excellence in all aspects of school life.

Thurston Community College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Purpose of the role:	To support the Head of Subject in monitoring and supporting the overall progress and development of staff and students within the subject area 1) To deputise for the subject leader in their absence 2) Development of a clear and ambitious vision for high quality education and curriculum 3) Creation of an inclusive culture where all members of the community are valued and a culture of safeguarding is promoted
Line management	To be responsible to the Head of Department
Main duties and responsibilities:	<p>General</p> <ul style="list-style-type: none"> ● To promote and safeguard the welfare of children and young persons for who you are responsible and with whom you come into contact. ● Actively support the vision, ethos, culture and policies of the College. ● Organise and prepare for all lessons, and share good practice with colleagues wherever possible ● Take an active role in ensuring the realisation of the College Development Plan. ● Treat each student as an individual with courtesy and respect. ● Teach lessons which meet students' specific learning needs, assess, monitor and record progress and be up-to-date with curriculum developments ● Contribute to the marketing and promotion of the College ● Undertake any other duty deemed reasonable by the Principal of the College. ● To inspire and motivate students, teacher and other school employees ● Maintain excellent relationships and communication with key stakeholders
Specific Role	<p>Second in Charge</p> <ul style="list-style-type: none"> ● Deputise for the Subject Leader in their absence. ● Lead the subject as curriculum leader for your relevant Key Stage and be responsible for leading and developing staff in these areas. (if Key Stage is specified) ● Actively contribute to help to raise standards of student attainment and achievement within the whole subject area and help to monitor student progress. ● Ensure provision of an appropriately broad, balanced, relevant and differentiated curriculum for pupils studying in the subject in accordance with the aims of the College. ● Assist with the development and enhancement of the teaching practice of others.

	<p>To support the development of the subject area by assisting with:</p> <ul style="list-style-type: none"> • The management of Strategic Direction and Operational Development Planning and chairing subject meetings • Evaluating Teaching & learning • Leading and managing staff • Efficient and Effective Deployment of staff and resources • Making Judgements • Support the behaviour for learning within the subject area
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