



Job Description: Full Time Design Technology Teacher (September 2021)

Responsible to: Head of Creative Arts Department

Purpose of the Post: To teach the DT curriculum to all key stages

Remuneration: Main Scale

Main Duties and Responsibilities:

Job Purpose:

- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.
- To monitor and support the overall progress and development of students as a Teacher/Tutor.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment.
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.

Teaching:

- To undertake a designated programme of teaching across the DT and Creative Arts Department
- To teach consistently high-quality lessons
- To plan and deliver schemes of work and lessons that meet the needs of all pupils
- To be a role model for students, inspiring them to hold the school values.
- To maintain appropriate records and to provide relevant accurate and up-to-date information for SIMs, registers
- To complete the relevant documentation to assist in the tracking of students
- To set expectations for staff and students in relation to standards of achievement and the quality of learning & teaching
- To prioritise and manage time effectively, ensuring continued professional development in line with the role
- To follow the school policies and procedures
- To ensure the effective/efficient deployment of extensive classroom support
- To maintain discipline in accordance with the school procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework
- To update professional knowledge and expertise as appropriate to keep up to date with developments in teaching practice and methodology.



Assessment, Feedback and Tracking:

- To complete assessment and feedback to students in line with whole school and department policy
- To follow department monitoring and tracking systems relating to student's attainment, progress and achievement
- To mark, grade and give written/verbal and diagnostic feedback as required
- To undertake assessment of students as requested by external examination bodies, curriculum areas and school procedures
- To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required
- To complete the relevant documentation to assist in the tracking of students
- To follow department policy regarding department tracking of student progress and use information to inform learning and teaching.
- To follow setting and co-ordinating assessment arrangements in Design & Technology at all Key Stages, and in all areas as required by school policies, including standardising those assessments.

Staff Development:

- To continue personal development in the relevant areas including subject knowledge and teaching methods
- To engage actively in the Performance Management process
- To participate in whole school CPD programmes
- To take part in the staff development programme by participating in arrangements for further training and professional development.

Student Support and Progress:

- To be a tutor to an assigned group of students if and when required
- To promote the general progress and well-being of individual students and the Tutor Group as a whole.
- To liaise with the relevant pastoral leaders to ensure the implementation of the Student Support system.
- To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life
- To evaluate and monitor the progress of students and keep up-to-date student records as may be required
- To alert the appropriate staff to problems experienced by students
- To communicate as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff.
- To apply the Behaviour Policy so that effective learning can take place
- To meet with students over whom there are concerns and contact home where necessary in conjunction with year head or department head as appropriate



Whole School:

- To participate in school initiatives where every person is expected to contribute to learner's progress
- To participate in the school's professional learning programme as agreed
- To play a full part in the life of the school community, supporting its distinctive mission and ethos, and encouraging and ensuring staff, pupils and students adhere to main school expectations
- Such other duties as may be reasonably allocated by your line manager or Headteacher.

What the Trust can offer you

At the Greenshaw Learning Trust, we recognise our employees as our most important asset and we are aware that the quality and commitment of our employees is critical to our success. We offer all of our employees the following staff benefits:

- Excellent CPD opportunities and career progression
- Employer contributions to Teachers Pension Scheme
- Employee Assistance Programme
- Eye Care Vouchers
- Cycle to Work Scheme
- Gym Membership Scheme

Medical Examination: The appointment is subject to a satisfactory medical report.

Superannuation: Under the Social Security Act 1986 the post holder has the right to make their own pension arrangements. The successful candidate will be automatically enrolled into the Teacher's Pensions details can be found <https://www.teacherspensions.co.uk/scheme>

Probationary Period: New employees are required to complete a six-month probationary period.

Disclosure & Barring Service Check: This appointment is subject to the receipt of a satisfactory Disclosure and Barring Service check.

Closing Date and Interviews: The closing date for applications is midnight on Thursday 22nd April 2021. *Interviews to take place week beginning 26th April 2021.*



Person Specification

The successful candidate will meet the following person specification. Please note that the listed criteria will form the basis of the selection process. Applicants should address all elements of the Person Specification, demonstrating experience and where appropriate citing supporting examples within their application.

Qualifications	Essential	Desirable
Good Hons Degree	✓	
Qualified Teacher Status	✓	
Willingness to undertake further CPD	✓	
Relevant Post-graduate studies	✓	
Experience		
Proven ability to teach DT to KS4	✓	
Experience teaching OCR Engineering Cambridge National		✓
Understanding of Exam Board specifications	✓	
Excellent classroom practitioner	✓	
Proven record of accomplishment for accelerate progress		✓
Skills and Knowledge		
Good discipline/classroom management	✓	
Good ICT skills	✓	
Ability to self-evaluate to inform improved outcomes	✓	
Ability and desire to make a significant contribution to the school as a whole	✓	
Aptitude to embrace good practice in other areas	✓	
Excellent subject knowledge	✓	
Understanding and application of performance data and Assessment for Learning objectives	✓	
Awareness of wider educational contemporary issues		✓
Personal		
Have a willingness to extend skills through appropriate training	✓	
A passion and desire to drive things forward	✓	
The confidence to take risks and do things differently	✓	
Commitment to working within the school's Safeguarding Policy and Procedures	✓	
Commitment to high standards and expectations	✓	
High levels of professional integrity	✓	
Flexibility to undertake any role within the department	✓	