



**The Blue Coat  
School**

# Design Technology Technician



PROUD TO BE PART OF  
**Cranmer**  
Education Trust



**The Blue Coat**  
School



June 2026

Dear Potential Candidate

Thank you for your interest in the post of Design Technology Technician at The Blue Coat School (<http://www.blue-coat.org>).

We are proud to be an Ofsted Outstanding, vibrant and welcoming 11-18 Church of England school with over 1,700 students of diverse faith, culture and background. We are consistently the highest attaining state secondary school in Oldham and amongst the highest in the country.

From humble beginnings, we have become one of the biggest, and most successful schools in the country. The school has a national reputation for high-quality teaching and learning, pastoral care, consistently high examinations results, and outstanding progress. Our most recent Ofsted Inspection, in 2022, judged the school to be outstanding in every category.

Blue Coat is dedicated to serving young people, to enable them to become everything they can be and everything they are meant to be. We are a Church of England school that welcomes other Christian denominations, and of other faiths, and none. Our Anglican beliefs, values and worship are the core of our life together in school.

Our aim is that all our pupils become good human beings, good friends, neighbours, citizens - people we are proud to know. Their social and emotional development, their self-respect and their ability to self-manage are just as important as their cognitive development. Pupils who are happy and secure in their school learn well and become successful people. High-quality pastoral care is at the core of the school.

The Blue Coat School is part of The Cranmer Education Trust, a strong and growing multi-academy trust based in Oldham and Rochdale, with partnerships that extend into Tameside, Manchester, Stockport and beyond in the East Greater Manchester/ Pennine/ Lancashire region. We are committed to our local and regional area and the diverse communities that our schools serve, and to the training and professional development of all the people who work in schools to provide the quality of education, inspiration, and nurture that our young people need and deserve

We are seeking an enthusiastic and energetic **Design Technology Technician** to provide technical support to staff and pupils within a vibrant Technology Department in an outstanding school. This is an exciting and varied role, involving the preparation of resources and equipment, assisting in lessons, and ensuring the maintenance of equipment and health and safety standards.

**Continuing our  
legacy of excellence.**

**We are a proud member of Cranmer Education Trust.**  
The Blue Coat School, Egerton Street, Oldham, OL1 3SQ  
**Headteacher:** Mr R Higgins. M.A.

[secretary@blue-coat.org](mailto:secretary@blue-coat.org)  
0161 624 1484

[www.blue-coat.org](http://www.blue-coat.org)  
f X @BCOldham



# The Blue Coat School

The successful candidate will be able to work both independently and as part of a team, demonstrate initiative, and have a genuine enthusiasm for design technology. A positive attitude towards working with students and supporting their learning is essential.

The person specification sets out the key experience, commitment and essential professional skills and qualities that we are looking for.

Full details about the post and application form are available from: [Cranmer Education Trust Vacancies](#)

If you would like to discuss the position further, please contact [hr@blue-coat.org](mailto:hr@blue-coat.org) to arrange a call with the Head of Department.

We look forward to hearing from you.

Yours sincerely,

**Mr R Higgins**  
**Headteacher**

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## Job Advert

*“Pupils, and students in the sixth form, flourish at this school. They are immensely proud of their school and its history. Pupils experience an ambitious curriculum that is successfully designed to build a deep and secure body of knowledge over time. They are exceptionally well prepared for the next stage in their education.” (Ofsted 2022)”*

### **Design Technology Technician**

**Grade 3 SCP 6 - 11, £25,989- £28,142 per annum**

**Actual Salary: £22,255 - £24,863**

**(Salary dependent on continuous service & experience)**

**Full time, 36 hours 40 minutes per week**

**Term Time only plus 5 days**

**Permanent**

We are seeking an enthusiastic and energetic Design Technology Technician to join our vibrant Technology Department at an outstanding school. This is an exciting and varied role, providing technical support to both staff and pupils and contributing to a creative and dynamic learning environment.

You will play a key part in supporting teaching and learning by:

- Preparing materials and equipment for lessons
- Assisting teachers and students in practical classroom sessions
- Maintaining equipment and ensuring compliance with health and safety standards
- Supporting a range of design and technology disciplines

**We are looking for someone who:**

- Holds an NVQ Level 2 (or higher) in a related subject, or has equivalent experience
- Has experience using engineering equipment and machinery, including centre lathes, pillar drills, band and circular saws
- Has knowledge of, or experience with, CAD/CAM systems (or a willingness to learn)
- Understands health and safety requirements within a D&T environment
- Is confident using ICT to support tasks and record-keeping
- Demonstrates strong communication and interpersonal skills, building positive relationships with staff and students
- Can work effectively both independently and as part of a team

Working for The Blue Coat School means that you would be part of the Cranmer Education Trust, a successful, growing Trust which prides itself on looking after its people, offering a high level of support and access to expertise. This is an excellent time to join the team, as we develop collaborative structures and systems to enhance and support our growing family of schools.

There are 10 schools in our trust, both primary and secondary schools, across Oldham and Rochdale. The trust also incorporates a teacher training school and the East Manchester Teaching Hub, which support the training and development of new and existing teachers across the North West of England.

For further details please visit: [Cranmer Trust Vacancies](#)

This position will be based at The Blue Coat School, Oldham, but may from time to time require travel as necessary to collaborate with other schools which are all locally based.

We offer:

- Opportunities for professional development in a growing Trust
- A strong school community that places children, families and staff at the heart of everything we do.
- A supportive team who will work with and alongside you to achieve the very best
- LGPS career average pension scheme including life insurance and dependent's pension
- Central Oldham location close to good transport networks

**The Blue Coat School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The Cranmer Education Trust follows safer recruitment practices. This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020 and appointment is therefore subject to a satisfactory enhanced disclosure from the Disclosure & Barring Service.**

For further information please refer to:

- [The Cranmer Education Trust's Safeguarding and Child Protection Policy Trust Policies | Cranmer Education Trust](#)
- [The Trust's statement on the employment of ex-offenders, in the vacancy Supporting Documents section.](#)
- [The job description and person specification for further information regarding the safeguarding responsibilities of the role.](#)

Follow the link [Vacancies](#) to apply for this vacancy. Please note CVs are not accepted.

<b>Closing date for applications:</b>	Monday 29 June @ 09:00
<b>Interviews:</b>	w/b 29 June 2026
<b>Start Date:</b>	September 2026

**The Cranmer Education Trust is an equal opportunities employer and will provide reasonable support to disabled applicants throughout the recruitment process.**

**\*\* Applicants are advised to submit their applications at the earliest opportunity. The Trust reserves the right to close the vacancy prior to the advertised deadline should a high volume of applications be received.**

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## Job Description

<b>Role:</b>	<b>Design Technology Technician</b>
<b>Salary:</b>	<b>Grade 3, SP 6 -11</b>
<b>Working Pattern:</b>	<b>Full Time, Term Time Only plus 5 Days</b>
<b>Hours:</b>	<b>08:10 - 16:00</b>
<b>Contract:</b>	<b>Permanent</b>
<b>Responsible to:</b>	<b>Head of Design Technology &amp; Deputy Business Manager</b>

### Purpose of Post

To provide support for the high-quality teaching within the Technology Department, through the preparation of materials and equipment for practical work and coursework, the maintenance of resources, and active support of teaching and learning in the classroom. To provide a safe working environment for pupils/students and other colleagues.

### Key Tasks

#### Classroom & Workshop Servicing

1. To ensure that all equipment required for DT and food technology is suitably maintained, stored safely and accessible including materials.
2. Prepare materials, equipment and tools required for demonstration and practical work/lessons.
3. Prepare mortar and maintain training mix to ensure it remains workable over time.
4. Cleaning and storage of all equipment and stock, keeping workshops, food technology, storage and preparation rooms and classrooms clean and tidy.
5. Carry out basic repairs and obtain estimates for more complex work.
6. Undertaking of safety checks to the required standard in line with deadlines.
7. Organise external safety checks and maintenance for equipment in line with deadlines.

#### Technical Support

1. Give practical demonstrations as required to pupils/students across the design technology curriculum e.g. engineering, construction etc., and supervise practical work/tests as required.
2. Under the guidance of the teacher, support individual or groups of pupils during practical aspects of the design and technology curriculum promoting the development of pupils' confidence. Give feedback on progress to the teacher as requested.
3. To work with the teaching staff to maintain and improve the effectiveness of practical lessons;
4. Support the effective use of ICT (and CNC where appropriate) in learning activities and develop pupils' confidence in its use and in CAD/ CAM curriculum options.



5. Supervise deliveries and maintain safe storage of materials within the department and storage areas e.g. brick, block and associated equipment/tools for construction located separate to the school, wood etc. Act as the departmental 'expert user' for equipment and be able to train colleagues and students on safe and appropriate use.
6. Under the direction of the teacher/Head of Department, support students with extracurricular projects and lead and co-ordinate these activities including organising and attending out of school trips.
7. Provide guidance and support for the practical needs of the curriculum, including networking with other technicians within and outside the school and appropriate professional bodies.

### **Health & Safety/Safeguarding**

1. Ensure safe storage and/or disposal of equipment, materials, chemicals, perishable foodstuffs and liquids, inflammables and waste materials in accordance with school procedures and legal regulations.
2. Ensure the promotion and monitoring of a safe working environment in work areas: includes risk assessments, reviewing safety procedures, and distributing safety information for pupils and colleagues using the workshops, classrooms and preparation/ storage rooms.
3. Support the Head of Department in reviewing the Health & Safety training programme for the department, assessing and making recommendations for future requirements.
4. Ensure remain up to date with Health & Safety regulations attending training as appropriate.
5. Ensure that revised / new regulations and compliance information is put into effect in the department.

### **Administration**

1. Maintain all relevant information and recording systems: training, cataloguing, filing, inventories, legal records
2. Posting of notices e.g. relating to Health and Safety or equipment/ appliance testing.
3. Order goods and services as appropriate in line with budget and in consultation with the Head of Department.
4. Receive and check deliveries and associated invoices. Notify the appropriate person of any discrepancies.
5. Recommend the purchase of specific items of equipment, researching costs, seeking value for money in consultation with the Head of Department.
6. Maintain the computer-based inventory of all departmental apparatus and equipment for, food technology, engineering and construction.
7. Monitor and control an efficient stock control system for the Department.
8. Undertake related administrative tasks such as photocopying or assisting with display work as required.
9. Provide management information as required.



## General

1. To understand the importance of inclusion, equality and diversity, both when working with pupils and with colleagues, and to promote equal opportunities for all.
2. To uphold and promote the values and the ethos of the school.
3. To implement and uphold all policies, procedures and codes of practice of the School, including data protection, health & safety and safeguarding/child protection.
4. To take a pro-active approach to health and safety, working with others in the school to minimise and mitigate potential hazards and risks, and actively contribute to the security of the school, e.g. challenging a stranger on the premises.
5. To participate and engage with workplace learning and development opportunities, subject to the school's training plan, working to continually improve own performance and that of the team/school.
6. To attend and participate in relevant meetings as appropriate.
7. To undertake any other additional duties commensurate with the grade of the post.
8. To undertake appropriate training and share skills and expertise with others as required.
9. To understand the importance of inclusion, equality and diversity, both when working with pupils and with colleagues, and to promote equal opportunities for all.

**Whilst every effort has been made to set out the main duties and responsibilities of the post, each individual task undertaken may not be identified.**

**This job description is a guide to the duties and should be read in conjunction with the accompanying person specification.**

**The post is subject to an Enhanced DBS including a check against the children's barred list.**



<b>Person Specification</b>	<b>E</b>	<b>D</b>	<b>A/I</b>
<b>Qualifications</b>			
NVQ level 2 or above in a related subject or equivalent experience	✓		A
Literacy and Numeracy skills equivalent to Level 2 of the National Qualification & Credit Framework	✓		A
Willingness to undertake NVQ level 2 in related subject or equivalent	✓		A
Willingness to undertake CAD/CAM Training	✓		A/I
Willingness to undertake DATA Safe Working Practices Training	✓		A/I
Willingness to gain a First Aid Certificate	✓		A
First Aid Certificate		✓	A
Relevant qualifications in using various workshop machinery such as saws and drills		✓	A
<b>Experience</b>			
Experience of using engineering equipment and machinery, including centre lathes, pillar drills, band & circular saws, as well as experience of CAD/CAM	✓		A/I/T
Experience of using ICT to support completion of work tasks	✓		A/I/T
Experience of working in a team and individual working	✓		A/I
Experience of maintaining records	✓		A/I
Experience of working in an educational setting		✓	A/I
Experience of working within a food technology department		✓	A/I
Experience of using CAD/ CAM packages including laser cutter and 3D printing.		✓	A/I
Experience of assisting to keep financial records and follow financial procedures		✓	A/I
Previous support work within a school or other transferable child-related experience		✓	A/I
<b>Skills &amp; Abilities</b>			
Able to work on own initiative	✓		A/I
Interpersonal skills to build effective working relationships with pupils and staff	✓		A/I
Good communication skills to give technical advice and guidance to others both	✓		A/I
Able to work methodically and have attention to detail	✓		A/I
Analytical skills to investigate problems and recommending solutions	✓		A/I
Organisational skills to prioritise own workload and complete tasks to required	✓		A/I
Ability to embrace and utilise the latest technology to improve efficiencies	✓		A/I
<b>Knowledge</b>			
Have a knowledge and understanding of relevant health and safety risks in the design technology area	✓		A/I/T
Willingness to develop understanding of food technology support requirements.	✓		A/I
Understanding of the wider safeguarding agenda working with children and young people	✓		A/I



### Work Circumstances

Able to work flexibly according to the needs of the school	✓		A/I
When required, to wear safety clothing and PPE as appropriate	✓		I

<b>Essential:</b>	<b>E</b>	<b>Desirable:</b>	<b>D</b>
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<b>Application:</b>	<b>A</b>	<b>Interview:</b>	<b>I</b>	<b>Test:</b>	<b>T</b>
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**N.B. Any candidate with a disability who meets the essential criteria will be guaranteed an interview**