



HITCHIN BOYS' SCHOOL
An Academy Trust

Job Description: Design & Technology Technician

37 Hours per Week, Monday to Friday

Term Time only

Grade: H4.1 (6)

Hitchin Boys' School (HBS) is a high achieving, over-subscribed comprehensive school with a mixed sixth form, which forms part of the highly successful Hitchin Schools' Consortium. We have a history that stretches back nearly 400 years but embrace fresh thinking, a modern, vibrant curriculum and have a campus that has had £5m+ invested in new facilities in recent years. Following Ofsted's visit to Hitchin Boys' School in September 2021, we were delighted to announce that we have once again received top marks by retaining the judgement of 'Outstanding'. Design & Technology is a key part of our school's success and is integral to our STEM focus.

The D&T department at HBS is staffed by 4 full time teachers and consists of 3 workshops, a multi-purpose design room, a food area and a wood preparation room. All students study D&T up to end of KS3 and as an option at GCSE and A level where we offer courses in Design & Technology, Product Design and Food & Nutrition.

This role requires a conscientious and enthusiastic Technician to support the Design & Technology Department. An interest in computer aided design and manufacture including the use of laser cutters and 3d printers is desirable (training can be provided). This is a term time, full time position, although hours are open to negotiation for the right person.

The role is varied and will change on a daily basis. Duties and tasks include:

- assisting teachers with class practical work
- preparation of equipment and materials for lessons both for demonstration and class use
- placing orders and checking deliveries
- review of department risk assessments alongside Head of Technology
- liaison with external contractors
- maintenance of workshops to ensure a clean, safe and orderly environment
- organisation of repairs or specific maintenance as necessary
- maintenance of an inventory of materials and equipment and associated stocktaking duties
- mounting displays of materials, visual aids and pupils' work
- duplicating and photocopying
- other tasks that may be requested by the Head of Technology from time to time.

Head Teacher: Mr F Moane

**Ofsted
Outstanding
2021/2022**

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The incumbent will work with and around students and assist in practical lessons at times. He/she should:

- have a practical background
- confidence to use a variety of workshop equipment (training will be provided where required)
- be flexible
- be quick to learn
- have good communication skills
- be keen to work as part of a team in a busy environment
- be able to work independently and on own initiative

Hitchin Boys' School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check will be carried out for all posts.