



# KING EDWARD VI HANDSWORTH SCHOOL FOR GIRLS

## Person Specification Design & Technology Technician

Please note that all criteria specified on this form will be used as guidance when shortlisting all applications and again at interview. Please ensure you provide evidence within your application giving examples where appropriate, as to how you meet the specified requirements for the job.

Criteria	Essential or Desirable
<b>Qualifications, Skills and Knowledge</b>	
Hold a recognised qualification at NVQ level 3 or equivalent experience in Technology or Design	D
Technology Safety certificate	D
First aid qualification	D
Knowledge of CLEAPSS guidelines	D
Experience in relevant discipline or related qualification	D
Willingness to work flexibly when required	E
Confident user of ICT and software to carry out general administrative tasks.	E
Understanding health, safety and welfare regulations and best practice	E
Knowledge of particular subject/technical area	D
Knowledge of relevant policies/codes of practice/legislation	D
Ability and enthusiasm to work jointly with colleagues	E
Excellent numeracy/literacy skills	E
Excellent keyboard and data entry skills	E
Effective communication skills to be able to develop open and constructive relationships with a wide range of young people and staff	E
Ability to prioritise effectively	E
Good organisation and personal management skills	E
Knowledge and understanding of CAD/CAM, including 2D and 3D design	D
Knowledge of cleaning, servicing and maintenance of DT equipment used for product design tasks	E
<b>Professional characteristics and qualities</b>	
With enthusiasm, you work to the standards expected in an outstanding school. You pursue a 'can do' attitude in all of the work you deliver.	
You are punctual and friendly and demonstrate a positive professional attitude.	E
You take pride in your own work and that of your team members.	E
You understand who you support and why they matter.	E
You are willing to go the extra mile for colleagues and act upon their feedback.	E
You lead by example; influencing and inspiring confidence.	D
<b>Personal Attributes</b>	
Commitment to and belief in equal opportunities.	E
Flexible approach to work and routines.	E
Commitment to academic and personal excellence.	E
Using effective verbal, written and interpersonal skills to communicate confidently at all levels, whilst maintaining good working relationships with a diverse range of people.	E
Ability to work collaboratively and on own initiative and with resilience.	E
Ability to develop skills and undertake further professional training.	E