**Person Specification – Design Technology Technician**

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| **ATTRIBUTES** | | **ESSENTIAL *(E)***  **DESIRABLE *(D)*** |
| QUALIFICATIONS | GCSE (grade A\* - C) or equivalent, in English, Maths and Science.    Basic Health and Safety Certificate (or willingness to work towards, within an agreed timescale).⎫  First Aid Training (or willingness to work towards, within an agreed timescale). | E  E  E |
| KNOWLEDGE AND  EXPERIENCE | * Recent experience of working in the education sector and/or with secondary aged students aged 11 – 16. * Experience & proven ability to use a variety of Computer Applications, in particular Microsoft Office. * Previous experience in a technical role in a school or academic institution would be advantageous | E  D  D |
| SKILLS & ATTRIBUTES | * Ability to set and maintain high standards. * A calm but assertive personality. * Ability to safely manage classroom activities, the physical learning space and classroom resources. * An understanding of a range of strategies to deal with student behaviour - group behaviour and individual behaviour. * Excellent organisational, planning and interpersonal skills. * Good communication skills: verbal/written. * Sense of humour. * Flexible approach to working conditions and working environment. * Self-motivated and enthusiastic worker. * Good ICT skills and confidence in learning new systems. * Ability to work on own initiative. * Ability to prioritise tasks, manage time effectively and meet deadlines. * Effective team worker. * Discrete and considerate when dealing with sensitive and confidential matters. | E  E  E  D  E  E  E  E  E  D  E  E  E  E |
| OTHER | * Good attendance and punctuality record. * A willingness to undertake relevant training to support effective classroom practice. * Commitment to equal opportunities * Commitment to student safety and safeguarding. | E  E  E  E |