

# Person Specification

## Designated Safeguarding Lead



Factor	Essential	Desirable	Assessment*
<b>Qualification</b>	<ul style="list-style-type: none"> <li>GCSE (or equivalent) in Maths and English or the equivalent level of competency.</li> </ul>	<ul style="list-style-type: none"> <li>Degree or equivalent level of qualification</li> </ul>	A, D
<b>Experience</b>		<ul style="list-style-type: none"> <li>Experience of working with children who have additional needs in an educational setting</li> <li>Experience of working with children who display challenging behaviour</li> <li>Experience of working in a safeguarding role.</li> </ul>	A, I, R
<b>Skills and Knowledge</b>	<ul style="list-style-type: none"> <li>A basic knowledge of signs of child abuse</li> <li>Experience of working effectively with parents/carers, children, external professionals and other agencies</li> <li>Enthusiasm</li> <li>Versatility</li> <li>Be resilient and demonstrate ability to work calmly under pressure</li> <li>Hardworking and reliable</li> <li>To be able to demonstrate effective decision-making ability</li> <li>Computer literate with proven ability to use Microsoft Word, Excel and PowerPoint with good keyboard skills.</li> <li>Have good organisational skills and the ability to manage time effectively</li> <li>Ability to prepare reports/records/data as required</li> <li>Act as a role model to our young people</li> <li>Ability to act in a professional manner when dealing with the school's stakeholders</li> <li>Excellent behaviour management techniques and skills</li> <li>Knowledge of statutory requirements and other legislation relating to Safeguarding</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of child protection procedures</li> <li>Knowledge of basic first aid</li> <li>Experience of participating and contributing to multi-agency work</li> <li>Experience of being a Designated Safeguarding Lead/Deputy Designated Safeguarding Lead</li> </ul>	A, I, R
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>To complete a Disclosure &amp; Barring Service Disclosure.</li> <li>Ability to engage effectively with young people.</li> <li>Ability/desire to work collaboratively to effect school improvement.</li> <li>Commitment to enhancing teaching and learning.</li> <li>Enthusiasm.</li> <li>Flexibility and adaptability.</li> <li>Ability to work calmly under pressure.</li> <li>Ability to work as part of a team.</li> </ul>	<ul style="list-style-type: none"> <li>Be motivational and have high aspirations for oneself and for our pupils.</li> <li>Hold a full driving licence.</li> <li>Ability/willingness to drive a minibus.</li> </ul>	A, I, R

	<ul style="list-style-type: none"> <li>• Willingness to take a full part in the life of the school.</li> <li>• Be hardworking and reliable.</li> <li>• Be a good timekeeper.</li> <li>• Candidates should indicate a commitment to equal rights regardless of age, gender, orientation, ethnicity or religion.</li> </ul>		
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*\*Assessment Method – details how the criteria will be assessed*

**A** = Application Form, **I** = Interview, **R** = References, **D** = Documentary Evidence