



***“Reducing Barriers to Expand Horizons”***

**Job Advert: Designated Safeguarding Lead**

Woodeaton Manor School is a Foundation Special School located four miles to the northeast of the city of Oxford. The school serves young people aged 7 to 18 with Social, Emotional and Mental Health Difficulties (SEMH) and where many also have a diagnosis of Autism Spectrum Disorder (ASD).

**Salary:** Grade 12, point 35-38 Hourly rate £23.17 - £24.75. Actual salary £41,803.27 - £44,648.38.

**Hours:** 37.5 hours per week, to be worked from Monday to Friday between 8.30am-3.30pm. employed for 39 weeks, term time only, plus 2 weeks equivalent to ensure cover through holidays.

**Contract type:** Permanent

**Reporting to:** Deputy Headteacher

**Responsible for:** HSLW

**Closing date for applications:** Applications will be considered upon receipt and interviews arranged accordingly.

**Start date:** ASAP

Following an Ofsted inspection in October 2023, where the school was judged to be Inadequate, the school has undergone a period of significant change in terms of both leadership and governance; and where a significant amount of work has already been undertaken to rapidly improve the school in all areas.

The Propeller Academy Trust, a special school multi-academy trust, has been named by the Department for Education as the school's sponsor and it is anticipated that the school will join the Trust in June 2025.

**Main purpose**

To ensure the implementation of the school's Child Protection Policy, safeguarding processes and procedures. This includes contributing to the school fulfilling its statutory duties in respect of s157 of the Education Act 2002, s94 of the Education and Skills Act 2008, and other key statutory documents [including Keeping Children Safe in Education, Working Together to Safeguard Children].



The DSL will take the lead responsibility for safeguarding and child protection across the school, including online safety.

To act as the main point of contact for families and professionals supporting the welfare and safety of children.

Working with pupils, families and school staff to ensure the highest level of attendance is maintained for pupils.

To promote a culture of listening to children, considering their wishes and feelings, working with teachers to gain these views using the child's preferred method of communication.

To contribute to effective partnership working between all those involved with providing safeguarding services for children.

To advise and support members of staff on child welfare, safeguarding and child protection matters, liaising with relevant agencies, such as the local authority and police.

To retain ultimate lead responsibility for safeguarding and child protection even where safeguarding activities are delegated to others including the DDSLs.

## **How to Apply**

Further details of the post and the application form are available at

<https://www.woodeaton.oxon.sch.uk> or you can email

[recruitment@woodeaton.oxon.sch.uk](mailto:recruitment@woodeaton.oxon.sch.uk). Visits to our school are warmly welcomed.

Woodeaton Manor School is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage, or civil partnership.

Woodeaton Manor School is committed to safeguarding and promoting the welfare of all children and young people according to child protection and safeguarding guidelines. We expect all staff and volunteers to share this commitment. Our recruitment and selection practices reflect this commitment, and the offer made to the successful candidate will be subject to and conditional upon an enhanced Disclosure and Barring Service check and other relevant employment checks outlined in Keeping Children Safe in Education 2024, including a minimum of two references, one of which should be from the applicant's most recent employer. As part of our recruitment process, we will require you to fill in an overseas check and self-declaration prior to interview.

\*We reserve the right to close this advertisement earlier if we receive sufficient applications ahead of the closing date.

**Woodeaton Manor School**  
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**Oxfordshire**  
**OX3 9TS**

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