|  |  |  |
| --- | --- | --- |
| Person Specification: Director of Business Studies  (with Travel & Tourism) | **Essential** | **Desirable** |
| **Relevant Experience** |  |  |
| Recent experience of teaching the 11-16 age range | **x** |  |
| Post with leadership / management responsibility within existing or previous school |  | **x** |
| Involvement in the professional development of staff |  | **x** |
| An outstanding classroom practitioner | **x** |  |
| Experience of consistently producing examination results to a high standard | **x** |  |
| Experience of teaching Business Studies to GCSE high standard | **x** |  |
| Experience of teaching Travel & Tourism to a Key Stage 4 standard |  | **x** |
| Experience of working in more than one previous school |  | **x** |
| **Education/training** |  |  |
| Qualified Teacher Status | **x** |  |
| First / Second Class Degree | **x** |  |
| Degree or equivalent qualification in Business Studies | **x** |  |
| Up-to-date in-service training in subject and whole school issues | **x** |  |
| Appropriate qualifications, experience and any other requirements needed to perform the role in relation to safeguarding and promoting the welfare of children / young people | **x** |  |
| Additional qualifications relevant to the post |  | **x** |
| **Specialist Knowledge and Skills** |  |  |
| Strong working knowledge of the National Curriculum, issues and developments | **x** |  |
| Highly effective interpersonal, communication and presentation skills; the ability to lead and enthuse others; the ability to co-operate and co-ordinate with other departments | **x** |  |
| Excellent administration, organisation and management skills | **x** |  |
| Excellent information and communication technology skills | **x** |  |
| Knowledge of equal opportunity issues for students and staff | **x** |  |
| A flexible and open-minded approach to learning and teaching with an understanding and proven practice of differentiation | **x** |  |
| **Additional Factors** |  |  |
| A commitment to raising achievement across the whole age and ability range | **x** |  |
| Ability to multi task and deal with numerous challenges simultaneously | **x** |  |
| Energy, commitment, innovation; a person of "vision" with a total commitment to the highest possible standards | **x** |  |
| Strong commitment to extra-curricular provision and activities | **x** |  |
| Ability to motivate and coach staff to perform to the best of their ability | **x** |  |
| Commitment to developing links with parents and the wider community | **x** |  |
| Desire and potential for future development, promotion, including leadership opportunities | **x** |  |
| Hard working, loyal and flexible in approach to work | **x** |  |
| Excellent attendance, punctuality and reliability record and a high level of stamina and enthusiasm | **x** |  |
| Outstanding communication skills and a positive approach to all aspects of work | **x** |  |

**September 2024**