

Job Description

Director of Learning with PE Specialism

Responsible to:	Assistant Principal Deep Learning
Arrangement:	Permanent, Full Time
Grade:	MPS/UPS with TLR1a Allowance

Professional responsibilities:

Within the Academy's overall aims, the post holder will have the following direct responsibilities and accountabilities;

- **Strategic leadership, management and development of all allocated curriculum areas of PE, Art, Music and Technology subjects**
- **Strategic Leadership, management and development of all subject leaders in allocated curriculum areas**
- **Implement, monitor and evaluate CPD for all teams in allocated curriculum areas in your subjects**
- **Monitor and evaluate the quality of teaching and learning in all allocated curriculum areas in your subjects**
- **Monitor and evaluate progress data and intervention strategies in all allocated curriculum areas in your subjects**
- **In conjunction with SLT link, lead on development and implementation of a whole Academy responsibility**

To ensure high standards of teaching and learning

- Effectively model the ethos and values of the Academy and Trust and promote high expectations of staff and students
- Provide leadership, management and development of effective Teaching and Learning across your subjects
- Effectively monitor, evaluate and review teaching and learning in your subjects through a range of quality assurance activities in line with Academy policy
- Promote and establish a positive climate for learning within your subjects
- Monitor and analyse progress data in your subjects to identify and implement appropriate interventions and regularly evaluate the impact of these on pupil outcomes to reshape intervention
- Ensure all assessment and marking within your subjects is in accordance with Academy Policy and leads to at least good progress
- Ensure assessment information to parents is effectively communicated in a timely manner
- Ensure curriculum planning (including short, medium and long-term plans) effectively incorporates Academy Teaching and Learning strategies and is personalised to maximise progress for all learners
- Contribute to the development in your subject curriculum across the Academy in all phases of learning and in partnership with the other Directors of Learning and SLT

- Ensure the provision in the foundation subjects meets the needs of all learners including SEND, high-attainers and disadvantaged students
- Ensure that the Academy Behaviour Policy is implemented effectively across all your subjects
- Co-ordinate and organise appropriate activities to enhance the learning of students in your subjects including subject intervention sessions, study support opportunities, educational visits, use of the OLC etc
- Liaise effectively with all stakeholders including parents, governors, feeder schools, secondary schools and colleges, business and community partners, and the wider community as appropriate, all in line with Academy ethos and values
- Ensure that the PSHCE programme is followed and embedded within your subjects

Line management and leadership of the foundation TLR post holders and subject leaders

- Effectively model the Ethos and Values of the Academy and Trust
- Support and direct the professional development of foundation staff to reflect Academy, Faculty and individual needs and aspirations
- Track, monitor, evaluate and report on the progress of students in your subjects.
- Work with parents/carers to ensure they have up-to-date information and understanding to support students in line with Academy Policy
- Oversee the Performance Management process within the foundation subjects, ensuring that objectives are set in accordance with the Academy 'career stage expectations' and make recommendations on pay decisions in accordance with the Academy Pay Policy
- Support staff with a range of strategies to improve performance where it falls short of the career stage expectations and escalate concerns accordingly

Whole Academy Responsibility

- Work closely with the SLT link to develop and implement Academy priorities
- Promote Academy priorities across the Academy
- Analyse student data to monitor and evaluate student outcomes
- Use impact measures to refine and reshape curriculum plans
- Provide support for relevant staff on strategies to improve outcomes for students
- Provide support for staff on designing and implementing intervention for students
- Provide opportunities for student voice activities to measure the impact of curriculum development and intervention on outcomes for individuals and groups
- Liaise with external agencies to gather and share effective practice on improving outcomes for students
- Keep up-to-date with educational research and practice on improving outcomes for students

To develop your own, and faculty, knowledge, skills and expertise

- Ensure compliance with statutory requirements in your own faculty and liaise with subject leaders to ensure compliance across the foundation subjects
- Ensure the appropriate inclusion of ICT in the foundation subjects scheme of work, facilitating staff training and support as required
- A commitment to your own personal and professional development to enable you to operate effectively in the role of Director of Learning for the foundation subjects

To support and contribute to whole Academy developments

- Make positive contributions to the development and implementation of Academy policies
- Demonstrate commitment to planning and implementing strategies in line with the Academy priorities, policy and practice
- Liaise with external agencies as required
- Represent the views, interests and concerns of the foundation subjects

- Support the ethos of the Academy and implementation of policies in all aspects of the role
- Take responsibility for the strategic direction and development of the foundation subjects in the Academy
- Report to Governors and the Academy Trust if required
- Develop effective and positive relationships with parents by keeping parents informed of developments in the foundation subjects
- Ensure that parental engagement and communication remains a high priority within the foundation subjects.
- Make contributions to relevant sections of the Academy Improvement Plan and SEF

Other Duties

- Undertake such other duties, training and/or hours of work as may well be reasonably required and which are consistent with the Director of Learning role
- Carry out a share of supervisory duties in accordance with published rotas
- Participate in performance management arrangements
- Adhere to published school policies and procedures
- Attend regular meetings with your line manager
- Attend governor meetings as requested
- Pursue personal and professional development opportunities to meet the changing demands of the job
- Organise appropriate training activities and encourage staff in their training and development
- Monitor, evaluate and review the quality and effectiveness of staff supporting the learning of students

Teaching

To accept responsibility for a teaching commitment of approximately 20 hours per week (pro-rata) leading by example in all matters relating to the teaching commitment

Other

- To support the Academy during social times in accordance with the Academy duty rotas
- To attend relevant meetings outlined on the Academy calendar
- To attend relevant parent consultation evenings and days as outlined in the Academy calendar
- To undertake any other duty as specified by School Teachers' Pay and Conditions Body (STPCB) not mentioned in the above
- To comply with the Academy Safeguarding arrangements at all times and provide personal documentation or details to facilitate any checks that are required
- To be aware of, and comply with, the Academy's policies
- To attend and perform in accordance with the Academy expectations

Thornaby Academy and Falcon Trust are committed to Safeguarding and promoting the welfare of children and young people.

All appointments are subject to satisfactory checks prior to and throughout the duration of employment. All checks are mandatory and must be completed to the satisfaction of the Trust before a conditional offer of employment is confirmed.

NOTES

The above responsibilities are subject to the general duties and responsibilities contained in the statement of Conditions of Employment. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent

on carrying them out and no part of it may be so construed. This job description will be reviewed regularly and it may be subject to modification or amendment at any time. This job description does not form part of the contract of employment. It describes the responsibilities that the post holder is expected to perform.