Address: Suite 2, 3rd Floor, St Nicholas Building,
St Nicholas Street, Newcastle upon Tyne, NE1 1RF
Telephone: 0191 662 2400 **Email:** info@laidlawschoolstrust.com
Website: www.laidlawschoolstrust.co.uk

JOB DESCRIPTION

Post title: Director of Mathematics
Academy: Central Trust
Reporting to: Co-CEO and Director of Education
Salary/Pay range: £61,042 per annum
Hours of work: Full time, 52 weeks per year

Purpose of Job

The Director of Mathematics is part of a team of lead professionals that take responsibility for the quality of individual subject provision, curriculum teaching and assessment. Directors of Subject areas are jointly accountable for subject performance improvement, attainment and progress in their discreet subject areas. The Director of Mathematics will work across the Trust Academies, and have a target group of assigned Academies where they work closely with the Senior Leadership and Subject Leadership Teams to accelerate improvement and raise standards. Directors of Subject plan and teach high quality lessons, deliver intervention programmes and challenge and support subject teams to achieve stretching targets for outcomes. Subject Directors analyse performance data to ensure that students are appropriately targeted for support and work across the Trust to ensure consistency of subject quality and delivery throughout the network of Academies. All core subjects share the same examination board.

Main Duties and Responsibilities

- to promote and be committed to Laidlaw Schools Trust aims and objectives
- to maintain and contribute to the development of strategies in Mathematics
- to promote and be committed to securing high expectations for learning and the raising of achievement within our academies.

To assist with the effective operation of subject teams, individually and with others to:
- deliver highly effective teaching and impactful intervention
- design curriculum plans appropriate to curricular and exam board requirements
- develop schemes of work, resources, teaching and learning strategies
- mark and moderate work; assess, record and report student progress
- provide a stimulating learning environment
- have due regard for maintaining health and safety and security in the area s/he uses
- contribute to review, monitoring and evaluation and the development of working practices
- participate in working groups and projects
- take part in other professional development activities

Working with the Subject departments in LST's academies to improve achievement, classroom practice, and professional development;
- leading the Subject team as a model of outstanding teaching
- raising student aspirations at all levels.
- raising achievement across the department through leading improvements in teaching and learning

Working with other teachers on classroom organisation and teaching methods/providing model lessons;
- leading continuing professional development activities
- holding workshops on classroom management, differentiation, pace and challenge
- co-coaching
- matching teaching approaches to students' prior attainment, context and learning styles
- demonstrating model lessons
- team teaching

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- developing strategies with colleagues to use with students experiencing difficulties
- keeping abreast of the new teaching and learning strategies
- identifying educational research to enhance existing practices
- developing action planning based on the needs of the department

Producing high quality teaching materials:

- updating existing and creating new schemes of work and supporting their introduction
- providing robust and rigorous assessment opportunities across the Trust including regular mock examinations
- leading the introduction of new technologies
- sharing good practice with members of staff

Advising on Professional Development;

- designing and delivering professional development activities
- participating in the planning and delivery of focused in-service training days

Helping teachers experiencing difficulties;

- observing and feeding back on the teaching of colleagues experiencing difficulties
- providing a structured programme of advice and support
- giving constructive criticism

If required, mentoring Newly Qualified Teachers;

- providing a weekly discussion and overseeing personal action planning

Initial Teacher Training:

- providing exemplar lessons for trainee teachers
- contributing to the assessment of students' teaching practice
- participating in the training of teachers within teacher training institutions
- acting as mentor to trainee teachers
- Intervention
- provide workshops for students on key borderline grades
- provide targeted support for disaffected or more able students
- support strategies for helping particular groups such as underachieving disadvantaged students or high prior attaining boys, for example

General

- Work in a professional manner and with integrity and maintain confidentiality of records and information.
- Maintain up to date knowledge in line with national changes as appropriate to the role.
- Be aware of, and comply with, all Academy policies including in particular Health and Safety and Safeguarding.
- Participate in the Academy Performance Management process and undertake professional development as required.
- Adhere to all internal and external deadlines.
- Contribute to the overall aims and ethos of The Laidlaw Schools Trust and establish constructive relationships with nominated Academies and other agencies as appropriate to the role.
- These above-mentioned duties are neither exclusive nor exhaustive, the post holder may be required to carry out other duties as required by the Trust.

Health & Safety

- Ensuring that area of work complies with legislation relating to Health & Safety and observe and implement specific responsibilities in relation to these matters as detailed in the Policy for Health & Safety

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- Provide support in an emergency or evacuation situation, in a calm professional manner. Actively provide information to any emergency service when requested to do so

Safeguarding
- Be aware and familiar with academy policies and other guidance on the safeguarding and promotion of wellbeing of children and young people. Taking appropriate action in accordance with academy policies and Keeping Children Safe in Education 2023 where required