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**School Name: Acklam Grange School**

**Post Title: DT Technician (Food Specialist)**

**Responsible to: Headteacher**

**JOB SPECIFICATION: MAIN RESPONSIBILITIES OF THE POST:**

To provide high quality technical support to the food and textiles technology department, meeting health and safety standards and the requirements of the Design and Technology department.

**MAIN TASKS AND RESPONSIBILITIES OF THE POST:**

* Ensuring classrooms are clean and tidy.
* Provide frequent, direct and proactive support for staff in the department to enhance teaching and learning.
* Prepare materials in advance, where possible, to support DT subject staff, including preparing foodstuffs and ingredients for practical lessons.
* Working under the instruction/guidance of the teacher to support and supervise students during lessons.
* Maintain and be able to use machinery and equipment located in the DT department, including:
	+ Cooking Equipment
* Know and implement safety regulations relating to all DT equipment.
* Monitor supplies of stock and inform the subject leader when further supplies of apparatus or materials are required.
* Carry out stock taking and inventory checks.
* Purchase and collect local materials for use in the DT department as required.
* Show willingness to develop new skills when required in a forward-thinking department that continues to develop with the introduction of new technologies, including ICT developments.
* Contribute to high-level outcomes
* Work with individual students and supporting them with project
* To maintain confidentiality at all times in respect of school-related matters and to prevent disclosure of confidential and sensitive information.

**ALL EMLOYEES HAVE A RESPONSIBILITY TO:**

* Be committed to the safeguarding and promotion of the welfare of children and young people
* Comply with the policies and procedures relating to child protection, health and safety, security, confidentiality and data protection, equal opportunities, reporting all concerns to an appropriate person
* Take appropriate action to identify, evaluate and minimise any risks to health, safety and security in the school working environment
* Contribute to the overall ethos of the school/trust
* Participate in training and other learning activities and performance development as required

**Other duties commensurate with the grade of the post as required by the Headteacher or Senior Leadership Team.**