DT Technician

Candidate Information Pack

Closing Date: 9.00am, Monday 30th November 2026









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Welcome from the CEO

Dear Applicant,

I am immensely proud to be Chief Executive of Spark Education Trust. We are a Trust comprising 4 secondary and 11 primary schools located across the Tees Valley and we provide opportunities for children and young people to reach their full potential, whatever their starting point. We know that this is best achieved in encouraging environments where mutual and self-respect is promoted. We want to grow confident young people able to work independently and think creatively in a fast-changing world.

We have high expectations for everyone, aspiring to excellence in teaching and achieving impressive standards is all areas of school life. Success beyond the classroom in sport and the arts are features of life across our Trust.

For our staff we provide positive working environments, a commitment to the highest quality professional development, opportunities to collaborate to create excellence and encouragement to forge career success.

Trustees, governors and leaders collaborate closely to ensure excellence in all aspects of Spark Education Trust. Our core values are mutual respect, hearty collaboration and courageous ambition and these drive our work ensuring that Spark schools are wonderful places to work.



Louise Spellman

Welcome from the Executive Headteacher

Dear Applicant,

We are seeking to appoint a committed DT Technician to join our team. This is an exciting opportunity to join our school.

Laurence Jackson School is a genuinely comprehensive school serving the rural town of Guisborough and surrounding rural area. Students also choose to come to Laurence Jackson from south Middlesbrough. Whilst the school has a pupil premium that is broadly in line with the national average at 25%, our intake is wide ranging by nature, and we are proud of our very inclusive philosophy. In June 2024, Ofsted rated our school as Good.

The school is a larger than average 11 to 16 secondary school with 1240 on roll and PAN of 1250 and is full on first choices for September 2024 and has been oversubscribed for the last three years. Student mobility is low. The school moved into a new building in 2016 as part of the Building Schools for the Future initiative. The new school provides an excellent learning environment.

We have a strong and committed staff team and are very invested in developing our staff and providing excellent opportunities for progression and development and offer a number of opportunities for progression both in the school and wider trust

Kind regards,

Catherine Juckes
Executive Headteacher



DT Technician

Job Title: DT Technician
Location: Laurence Jackson School (Guisborough)
Start Date: 4th January 2027
Actual Salary: £18,224 to £18,936 (Grade E, SCP 5 to 6)
Hours of Work: 30 hours per week, term time plus 2 days (8.00am to 4.00pm, 4 days per week)
Contract Type: Permanent
Closing Date: 9.00am, Monday 30th November 2026
Interviews: w/c 7th December 2026

About the Role
We are looking for a passionate and friendly individual with great organisational skills and a strong level of competency for this vital role. Ideally, you'll have experience of working in a similar environment and have the ability to organise and prioritise your workload effectively. You will be responsible for ensuring our DT department is a safe environment for our students.

About Us
We are Spark Education Trust which currently consists of 11 Primary Schools and 4 Secondary Schools. The Spark Education Trust can offer you a professional challenge and a rewarding opportunity, working with collaborative schools that are passionate about the progress and development of every student.

What we have:

- A positive and caring ethos and working atmosphere
- Friendly children, eager to learn and achieve
- An aspirational curriculum for all students
- A committed, enthusiastic and supportive staff team
- Excellent support from the Governing Body, the staff and parents/carers
- Opportunities for career development

For further details on us as an organisation, please click here.

For further information on the school, please click here.

How to Apply
Please make sure that the application form is completed and returned email to vacancies@laurencejackson.org addressed to Mrs C Juckes, Executive Headteacher.

Please note that feedback will only be given to shortlisted candidates, if you do not receive an invite to interview within 30 days of the advert's closing date assume that you have been unsuccessful in your application for this post.

Safeguarding Notice
The Spark Education Trust is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced DBS check. The post you are applying for is exempt from the rehabilitation of offender's act 1974. We will also carry out an online search on shortlisted candidates to help identify any incidents or issues that are publicly available online.

Laurence Jackson School is committed to safeguarding, for further information on the school's Safeguarding and Child Protection Policy please click here.

Job Description

TASKS:

SUPPORT FOR PUPILS:

- Use specialist skills/training/experience to support pupils in accessing learning activities under the guidance of the teacher
- Provide feedback to pupils in relation to progress and achievement

SUPPORT FOR THE TEACHER

- Create and maintain a purposeful, orderly and productive working environment
- Ensure timely and accurate design, preparation and use of specialist equipment including the laser cutter and 3D printers/resources/materials as required by staff/curriculum/lesson plans etc
- Contribute to planning, development and organisation of system/procedures/policies
- Be responsible for maintaining records, information and data, producing analysis and reports
- Promote and ensure the Health & Safety and good behaviour of pupils at all times
- Maintain records
- Allocation of duties to other Curriculum support staff as required

SUPPORT FOR THE CURRICULUM:

- Maintenance and operation of specialist equipment, checking for quality/safety, undertake specialist repairs/modifications within own capabilities and arrange for other repairs/modifications to be carried out by others
- Demonstrate and assist in the safe and effective use of specialist equipment/materials
- Provide specialist advice and guidance as required
- Implement agreed work programmes/practical lessons under the guidance of the teacher
- Undertake structured and agreed learning activities ensuring Health & Safety and good behaviour of pupils
- Monitor and manage stock and supplies, cataloguing as required
- Demonstrate and assist others in the safe and effective use of specialist equipment/materials
- Undertake structured and agreed learning activities
- Set up more sophisticated equipment

SUPPORT FOR THE SCHOOL:

- Be aware of and comply with policies and procedures relating to Child Protection, health; safety and confidentiality, reporting all concerns to an appropriate person
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop
- Establish constructive relationships and communicate with other agencies/professionals, in liaison with the teacher, to support achievement and progress of pupils
- Contribute to the overall ethos/work/aims of the school
- Attend regular meetings as required
- Participate in training and other learning activities and performance development as required
- Recognise own strengths and areas of expertise and use these to advise and support others
- Implement planned supervision of pupils out of lesson times e.g. clubs/extra-curricular activities
- Show a duty of care and take appropriate action to comply with Health & Safety requirements at all time
- Demonstrate and promote commitment to Equal Opportunities and to the elimination of behaviour and practices that could be discriminatory.

SAFEGUARDING – PROMOTING THE WELFARE OF CHILDREN AND YOUNG PEOPLE

- To demonstrate a commitment to safeguarding and promoting the welfare of children and young people, staff and volunteers.
- To demonstrate a thorough understanding of safeguarding and safer recruitment policies and procedures, and their application within an educational setting/environment.

The post holder may reasonably be expected to undertake other duties commensurate with the level of responsibility that may be allocated from time to time.

Person Specification

	Essential	Desirable
QUALIFICATIONS/ TRAINING:	• NVQ 3 or equivalent qualification in relevant discipline OR appropriate experience • Specific training in specialist area • Willingness to participate in training and development opportunities	• First Aid training • The Support Work in Schools VQ (SWIS)
EXPERIENCE:	• Specialist technical/resource support • Experience of working as part of a team	• Staff supervision • Experience of working in a school environment, supporting teachers and pupils
SKILLS/ KNOWLEDGE:	• Effective use of ICT • Ability to relate well to children and adults • Use of specialist equipment/resources • Knowledge of specialist subject/technical area • Knowledge of relevant policies/codes of practice and awareness of relevant legislation • Ability to self motivate and motivate others • Excellent numeracy/literacy skills • Ability to maintain confidentiality at all times • Ability to maintain accurate records • Ability to identify own training and development needs and be willing to address these	• Relevant knowledge of First Aid • Analytical and problem solving skills
PERSONAL ATTRIBUTES:	• Friendly and approachable • Flexibility • Reliable and punctual • Calm and diplomatic A commitment to working as part of the whole school team and supporting the vision and aims of the school	

How to Apply

Application forms and further details are available on the Trust's website –

www.sparkeducationtrust.org.uk

Please make sure that the application form is completed and returned via email to vacancies@laurencejackson.org addressed to Mrs C Juckes, Executive Headteacher.

Applications submitted on anything other than the official application form and applications from agencies will not be accepted.

Confidential References

Two referees should be nominated, including one from your current/most recent employer – Those from an education setting must provide the Headteacher as one of their references or to be signed and checked by the Headteacher.

Job Description

Details the main responsibilities for this post and the personal and professional qualities required.

Person Specification

Sets out the criteria to be used for the shortlisting process.

Closing date: 9.00am, Monday 30th November 2026

Interviews to be held: w/c 7th December 2026

Employee Benefits

Wellbeing

Free and confidential support.

Up to six sessions of structured counselling, if recommended.

Pensions

All eligible staff automatically join either The Teachers Pension Scheme or the Local Government Pension Scheme upon the start of their employment.

As members of these schemes, employees have access to the full range of membership benefits including a Death in Service payment is included in the Teacher Pension Plan and Local Government Pension Scheme.

Cycle to work

We also provide a cycle to work scheme, which is a recognised Inland Revenue salary sacrifice scheme through www.greencommuteinitiative.uk which enables staff to access a new bike and bike equipment.

Work Life Balance

We provide a generous Annual Leave entitlement for Support Staff of 27 days leave, rising to 32 days leave following 5 years' service, in addition to statutory bank holidays.

As we are supportive of flexible working, we have many staff working on individual working arrangements and we offer many roles working term time only contracts, to assist with individuals work life balance.

Professional Development

As we believe in supporting and developing our staff, we offer extensive career development opportunities and actively seek to develop and promote staff where possible.

Spark Education Trust is a company limited by guarantee registered in England. Company Number: 10249712. VAT Number: 476496535.
Registered Office: Whinstone Primary School, Lowfields Avenue, Ingleby Barwick, TS17 0RJ