

CHRIST the KING

CATHOLIC PRIMARY SCHOOL and NURSERY



0118 901 5434 admin@christtheking.reading.sch.uk www.christthekingreading.co.uk

Teacher Ducklings Resource - JOB DESCRIPTION

The Teacher in the Ducklings Resource is responsible to: The Inclusion Lead and Headteacher

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, The Education Act 1997, the required standards for Qualified Teacher Status and other current educational legislation.

All teachers in the school are employed on a Catholic Education Service contract and all are expected to uphold the teaching of the Catholic Church.

This job description may be amended at any time following discussion between the Headteacher/Team Leader and member of staff, and will be reviewed annually.

Areas of responsibility and key tasks:

A *Planning*

Plan teaching to achieve progression in pupils' learning through:

- identifying clear teaching and learning objectives and specifying how they will be taught and assessed
- setting tasks, including homework, which challenge pupils and ensure a high level of interest
- setting appropriate and demanding expectations for pupils' learning, motivation and presentation of work
- setting clear targets building on prior attainment
- identifying the needs of individuals and groups within the class, taking note of individual education plans and the requirements of the Code of Practice for pupils with Special Educational Needs
- making effective use of assessment information when planning lessons
- planning opportunities to contribute to pupils' English, Phonics and Maths, and to their personal, spiritual, moral, social and cultural development
- the use of Teaching Assistant time as appropriate.

B *Teaching and Class Management*

- establish and maintain a safe environment and purposeful working atmosphere which supports learning and in which pupils feel secure and confident
- set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships
- provide clear structures for lessons maintaining pace, motivation and challenge
- use a variety of teaching methods to:
 - (i) structure information well, including outlining content and aims and summarising key points as the lesson progresses
 - (ii) instruct, demonstrate and give accurate, well paced explanations using appropriate vocabulary

(iii) use effective questioning, listen carefully to pupils, give attention to errors and misconceptions

- select appropriate learning resources and develop study skills through library, Computing and other sources
- ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- critically evaluate teaching to improve effectiveness

C *Monitoring, assessment, recording, reporting - to:*

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- mark and monitor pupils' work and set targets for progress
- assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving
- prepare and present informative reports to parents

D *Other professional requirements – to:*

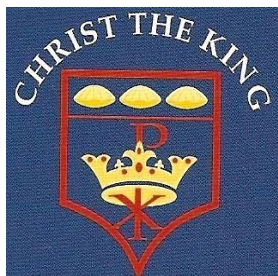
- have a working knowledge of teachers' professional duties and legal liabilities
- operate at all times within the stated policies and practices of the school
- establish effective working relationships and set a good example through their presentation and personal and professional conduct
- endeavour to give every child the opportunity to reach their potential and meet high expectations
- contribute to the life of the school through effective participation in meetings and management systems necessary to co-ordinate the management of the school
- take responsibility for their own professional development and duties in relation to school policies and practices
- liaise effectively with parents and governors as necessary

E *Tasks specific to Ducklings – to:*

- plan the Ducklings pupil curriculum using the Early Years profile and adapt to individual pupils' needs
- Provide evidence of progress/assessment for each child
- direct the staff who are working so they know who to work with and what they need to do with the children
- complete reports for Duckling pupil annual reviews
- To support The Inclusion Lead/SENDco with the annual reviews for all the children

To carry out any other duties as reasonably required by the Inclusion Lead or the Headteacher.

May 2024



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CATHOLIC PRIMARY SCHOOL and
NURSERY with THE ARK, a

SPECIALIST RESOURCE



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Person Specification – Class Teacher/Resource Teacher

	Essential	Desirable
Qualifications and Training	Qualified Teacher status	Evidence of continuous INSET and commitment to further professional development Baptised Catholic
Experience	Successful teaching experience or Practice, particularly with children with SEND Have knowledge of the National Curriculum Know how to challenge and scaffold for children of varying abilities. Have experience of working with other adults, support staff, teachers and other professionals in the classroom	Experience of delivering the Early Years Curriculum Ability and willingness to lead a curriculum area. An understanding of the therapeutic/trauma informed approach to behaviour

<p>Knowledge and understanding</p>	<p>Good working knowledge of the National Curriculum</p> <p>Understanding of the special nature of a Catholic school.</p> <p>Able to use IT skills effectively for themselves and for teaching across a wide range of subjects</p> <p>Understanding of assessment for learning and its use to raise standards</p> <p>Able to use effectively different teaching and learning styles</p> <p>Understanding that all children can succeed.</p>	<p>Good knowledge of the Early Years curriculum</p> <p>An understanding of the role of parents and the community in children's learning and how this can be promoted and developed</p> <p>Ability to make use of appropriate data to analyse the performance of pupils and set targets</p> <p>An understanding of the SEND Code of Practice</p>
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<p>Skills and abilities</p>	<p>Able to create a safe, happy, challenging, stimulating and effective learning environment</p> <p>Willingness to promote the ethos of the Catholic school.</p> <p>Commitment to the therapeutic/trauma informed approach to behaviour</p> <p>Ability to encourage independent learning</p> <p>Ability to work closely as part of a team</p> <p>Communicate effectively (both orally and in writing) to a variety of audiences</p>	<p>To have the ability to contribute positively to curriculum development</p>
<p>Personal Qualities</p>	<p>Self-motivated and hard working</p> <p>Able to initiate ideas and put them into practice</p> <p>Have a commitment to personal development</p> <p>A sense of humour and the ability to make learning fun</p>	