

Person Specification

Job Title: English as an Additional Language (EAL) Tutor

Qualifications	Essential	Desirable
Graduate in English Literature / language	✓	
CELTA/DELTA or MA in additional language.	✓	
Willingness and ability to obtain and/or enhance qualifications and training for development in the post.	✓	
Knowledge of the Common European Framework of Reference for Languages (CEFR)		✓
Experience		
Experience of working in a school environment.	✓	
Experience and knowledge of issues affecting students and young people and how to offer supportive assistance		✓
Skills		
Ability to support EAL students with English work up to GCSE level	✓	
Excellent written and spoken communication and listening skills	✓	
Ability to respect and maintain confidentiality	✓	
Working knowledge of standard computer packages (word processing, email and spreadsheets)	✓	
Good time management and organisational skills	✓	
Ability to work with students, manage student behaviour appropriately and have a positive interest in the issues faced by this age group	✓	
Other		
Excellent attendance and employment records	✓	
Satisfactory Enhanced Disclosure & Barring Service Clearance	✓	