

# Job Description – Class teacher

St John's Church of England Primary School, Lacey Green, Buckinghamshire



## *Nurturing potential within a Christian ethos*

Together we will work to enable all our children to achieve their full potential within our Christian family. Through the teachings and examples of Jesus, we nurture individuality - providing challenge, developing self-esteem and promoting care and respect for each other and God's world.

*'I can do all things through Christ who strengthens me' Philippians 4:13*

Post Title	Class teacher
Salary	MPS in line with the current School Teachers' Pay and Conditions document
Responsible to	The Headteacher and Senior Leadership Team
<b>Description of role:</b>	
<p>All teachers are required to carry out the duties of a schoolteacher as set out in the current School Teachers Pay and Conditions Document. Teachers should also have due regard to the Teacher Standards (2012). Teachers' performance will be assessed against the teacher standards as part of the appraisal process as relevant to their role in the school.</p> <p>Teaching</p> <ul style="list-style-type: none"><li>• Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work</li><li>• Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment</li><li>• Adapt teaching to respond to the strengths and needs of pupils</li><li>• Set high expectations which inspire, motivate and challenge pupils</li><li>• Promote good progress and outcomes by pupils</li><li>• Demonstrate good subject and curriculum knowledge</li><li>• Participate in arrangements for preparing pupils for external tests</li></ul> <p>Whole-school organisation, strategy and development</p> <ul style="list-style-type: none"><li>• Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's Christian values and vision</li><li>• Make a positive contribution to the wider life and ethos of the school</li><li>• Work with others on curriculum and pupil development to secure coordinated outcomes</li><li>• Provide cover, in the unforeseen circumstance that another teacher is unable to teach</li><li>• Add any other duties of particular relevance to your school.</li></ul> <p>Promote the safety and wellbeing of pupils</p> <ul style="list-style-type: none"><li>• Maintain good order and discipline among pupils, managing behavior effectively to ensure a good and safe learning environment</li><li>• To carry out any other duties at the reasonable request of the head teacher or member of the senior leadership team.</li></ul> <p>Professional development</p> <ul style="list-style-type: none"><li>• Take part in the school's appraisal procedures</li><li>• Be proactive in seeking opportunities for CPD</li><li>• Take part in further training and development in order to improve own teaching</li></ul>	

- Where appropriate, take part in the appraisal and professional development of others
- Lead professional development for colleagues as appropriate.

#### Communication

- Communicate effectively with pupils, parents and carers
- Working with colleagues and other relevant professionals
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

#### Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

#### Safeguarding and Health and Safety

- Ensure school policy regarding safe systems of work is followed.
- To comply with legislation relating to Health and Safety and observe and implement specific responsibilities in relation to these matters as detail in the Policy for Health and Safety.
- The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.
- Actively provide information to any external agencies when requested.
- To be aware and familiar with the ODBST policies and other guidance on the safeguarding and promotion of wellbeing of children and young people. Taking appropriate action in accordance with academy policies and Keeping Children Safe in Education 2021 where required

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.