**T.E.A.M EDUCATION TRUST**

**STUBBIN WOOD SCHOOL & NURSERY**

**Person Specification – Early Help Officer**

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|  | **Essential** | **Desirable** |
| **Qualifications** | **NVQ Level 3 or equivalent in relevant field e.g. health and social care, early years, adult education, education, working with parents.** |  |
| **Skills and experience** | **Relevant experience in working successfully to build**  **relationships and challenge behaviour with families with**  **multiple needs**  **Experience of community based lone working**  **Excellent inter-personal and communication skills**  **Be able to model solution focused thinking**  **Good understanding of agencies and support available for families in Derbyshire**  **Be able to work with families to overcome barriers**  **Car driver with access to car**  **Good standard of ICT skills** | **Experience of appropriately challenging services and systems that create barriers for families**  **Experience in a substance misuse,**  **mental health, offending or children’s service setting**  **Proven mediation and**  **facilitation skills** |
| **Knowledge** | **Have up to date knowledge of child development, national policy and legislation related to young people and families**  **An understanding of the needs of disaffected and social excluded families**  **An understanding of Safeguarding and Data Protection**  **legislation** |  |
| **Attributes** | **An ability to remain calm whilst working under pressure and within tight timescales on sensitive and confidential issues**  **To be creative and proactive, able to use initiative and make sound judgements**  **An ability to deal with a number of tasks at once and to be flexible with work routines**  **An ability to actively engage families through a variety of methods**  **To be able to work effectively as part of a team**  **Ability to work early mornings, evenings and weekends**  **Ability to move about Derbyshire/Nottinghamshire in a timely manner** |  |