

## West Road Primary Academy EYFS Teacher Job Description

<b>Job Title</b>	EYFS Teacher
<b>Responsible to</b>	Headteacher, The Governing Body and EYFS Phase Leader
<b>Job Purpose</b>	The successful candidate will be expected to carry out the duties of a teacher in accordance with the Teachers Pay and Conditions Document and other relevant statutory provisions, and to carry out other such associated duties as are reasonably assigned by the Head teacher.
<b>Professional Responsibilities</b>	<ul style="list-style-type: none"> <li>• Implement and deliver an appropriately broad, balanced, relevant and inspiring curriculum for pupils, incorporating the areas of learning for Early Years Foundation Stage in line with the policies of the school and national directives.</li> <li>• Facilitate, support and monitor the overall progress and development of EYFS pupils and designated groups of pupils.</li> <li>• Prepare and implement support plans for individual pupils.</li> <li>• Foster a learning environment and educational experience which provides pupils with the opportunity to develop and fulfil their individual potential.</li> <li>• Share in the development and review of the EYFS curriculum, teaching materials, methods of teaching and assessment in collaboration with the wider EYFS team and EYFS Lead.</li> <li>• Support and contribute to the school's responsibility for safeguarding children.</li> </ul>
<b>Responsible for</b>	<ul style="list-style-type: none"> <li>• Developing the EYFS team, including Nursery, in partnership with the EYFS Lead.</li> <li>• Closely liaise with parents, carers and other professionals within the Early Years Foundation Stage, and the wider school, including fellow staff, subject leaders and colleagues from external agencies (for example, specialist teachers from the LA support services, health professionals and social workers).</li> <li>• Motivate children's learning, both indoors and outdoors, encouraging learning through experience and interests.</li> <li>• Ensure the smooth transition between Nursery and Reception and Reception to Year 1.</li> </ul>
<b>Duties</b>	<ul style="list-style-type: none"> <li>• Teach all areas of the Foundation Stage curriculum.</li> <li>• Be responsible and support the EYFS lead to ensure effective planning, preparation and evaluation of all aspects of EYFS provision.</li> <li>• Provide pastoral care and support to children and provide them with a secure environment in which to learn.</li> <li>• Develop and produce quality visual aids, teaching resources and areas of continuous provision within the EYFS unit.</li> <li>• Organise learning materials and resources, making imaginative use of resources.</li> <li>• Assist with the development of children's personal/social and language abilities.</li> <li>• Support the development of children's basic skills, including physical coordination, speech and communication.</li> <li>• Encourage children's mathematical and creative development through stories, songs, games, drawing and imaginative play.</li> <li>• Develop children's curiosity, knowledge and skills through our skills based provision offer.</li> </ul>

	<ul style="list-style-type: none"> <li>• Work with others and contribute to the strong and experienced team ethos of the school, to plan and coordinate work both indoors and outdoors.</li> <li>• Share knowledge gained with other practitioners and parents/carers.</li> <li>• Observe, assess and record each child's progress and prepare reports for external agencies.</li> <li>• Attend in-service training.</li> <li>• Ensure the health and safety of children and staff is maintained during all activities.</li> <li>• Keep up to date with changes in the EYFS and developments in best practice.</li> <li>• Be adaptable and flexible.</li> </ul>
<b>Other Duties</b>	<ul style="list-style-type: none"> <li>• Play a full part in the life of the school community, and support its distinct ethos.</li> <li>• Follow and actively promote the school's policies and procedures.</li> <li>• Comply with health and safety policy and undertake risk assessments as appropriate.</li> <li>• Actively pursue own personal and professional development.</li> </ul>

*The Post holder's duties must be carried out in compliance with the school's policies and procedures including child protection procedures, the Health and Safety at Work Act (1974), and subsequent health and safety legislation.*

*This job description may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.*

*West Road Primary Academy is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post including checks with the Disclosure and Baring Service. West Road Primary Academy is an equal opportunities employer.*