



LARMENIER & SACRED HEART CATHOLIC PRIMARY SCHOOL
POST: EARLY YEARS EDUCATOR
PERSON SPECIFICATION & CRITERIA FOR SELECTION

CATEGORY	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> Early Years Educator Qualification (Level 3 minimum) or equivalent GCSEs in English and Mathematics at grade C or above 	<ul style="list-style-type: none"> In date Paediatric First Aid Certificate Food hygiene certificate
EXPERIENCE	<ul style="list-style-type: none"> Ability to demonstrate high standards of working with young children Have experience of observing, monitoring, assessing, reporting and maintaining records of children and their progress Have experience of capturing children's learning in ways that can be shared with children, parents/carers and families Relevant experience in at least one other early years setting 	<ul style="list-style-type: none"> Working with children with special educational needs Previous experience of liaising with other professionals to meet the needs of children and to aid the development of the school/setting Have key worker experience for groups of children
PROFESSIONAL DEVELOPMENT	<ul style="list-style-type: none"> Ability to demonstrate motivation to continue personal and professional development 	<ul style="list-style-type: none"> Attendance on courses related to early years education and care A commitment to whole school and individual professional development
SKILLS	<ul style="list-style-type: none"> Ability to relate effectively to staff, children, parents/carers and other professionals Ability to work as part of a team and use own initiative Excellent communication skills used effectively in a variety of situations Ability to keep clear, concise records and to write reports Good organisational skills Ability to use ICT effectively to support teaching and learning 	<ul style="list-style-type: none"> Experience of curriculum planning, delivery and assessment Ability to manage workload effectively
SPECIAL KNOWLEDGE	<ul style="list-style-type: none"> Knowledge of the Early Years Foundation Stage Framework Understanding of child development and the needs and characteristics of young children, including those with additional needs Understanding of safeguarding and child protection procedures, including statutory guidance 	
PERSONAL ATTRIBUTES	<ul style="list-style-type: none"> Willingness to support the distinctly Catholic nature of the school Ability to demonstrate a consistently caring attitude towards children and parents/carers Ability to demonstrate high personal and professional standards Commitment to safeguarding and equality Motivated team member who is approachable and able to inspire others Good interpersonal skills Willingness to participate in further training and developmental opportunities offered by the school, the Diocese or Local Authority to further knowledge 	<ul style="list-style-type: none"> Ability to work in a coordinated way with other professionals A willingness to support activities outside normal working hours, e.g. social evenings, school fairs etc.