

Early Years Foundation Stage (EYFS) Leader

Job Description

JOB PURPOSE

To lead, manage and develop our EYFS unit which has provision for ages 2-5 years. To further develop our EYFS provision, ensuring high-quality teaching, learning and care for all children. The EYFS Leader will promote excellence in early years education, ensuring that all children make strong progress and are well-prepared for Key Stage 1.

KEY RESPONSIBILITIES

Leadership and Management

- Lead and manage the EYFS team, providing clear direction and support.
- Develop and implement the EYFS curriculum in line with statutory requirements.
- Monitor and evaluate the quality of teaching and learning across EYFS.
- Drive continuous improvement through action planning and self-evaluation.
- Ensure consistency and high expectations across our Rainbow Room (2 year olds), Nursery and Reception.
- Keep up to date with current early years research and best practice.

Teaching and Learning

- Model outstanding teaching practice within EYFS.
- Deliver engaging, child-centred learning experiences.
- Ensure a balance of adult-led and child-initiated activities.
- Promote high-quality indoor and outdoor learning environments.
- Use assessment effectively to inform planning and next steps.

Assessment and Progress

- Oversee accurate assessment and moderation processes.
- Track pupil progress and ensure timely interventions.
- Analyse data to identify strengths and areas for development.
- Ensure all children, including disadvantaged and SEND pupils, make good progress.

Safeguarding and Welfare

- Ensure all safeguarding and welfare requirements are met.

- Promote a safe, nurturing and inclusive environment.
- Support children's personal, social and emotional development.

Partnership with Parents and Carers

- Build strong relationships with parents and carers.
- Promote parental engagement in children's learning.
- Ensure effective communication about children's progress and wellbeing.

Transition

- Ensure smooth transition into EYFS and from EYFS to Year 1.
- Work closely with Rainbow Room and KS1 staff to support continuity in learning.

Wider School Contribution

- Contribute to whole-school improvement priorities.
- Work collaboratively with senior leaders and other subject leaders.
- Uphold the school's vision, values and policies.

Person Specification

CRITERIA	Experience, Qualifications and Training: On their application form, candidates will demonstrate that they have the following training, qualifications and school experience:	
ESSENTIAL		DESIRABLE
<ul style="list-style-type: none"> • Qualified Teacher Status (QTS) • Recent and extensive experience of teaching in EYFS • Strong understanding of the EYFS framework 		
CRITERIA	Ability, Skills and Knowledge: In their statement of suitability and during the selection process, candidates will demonstrate that they have the following ability, skills and knowledge:	
ESSENTIAL		
<ul style="list-style-type: none"> • Knowledge of effective classroom and behaviour management strategies • Knowledge of a range of assessment strategies • Knowledge of the SEN Code of Practice • Commitment to inclusion with high expectations for all children • Commitment to safeguarding 		
CRITERIA	Personal style and behaviour: In their statement of suitability and during the selection process, candidates will explain how they have they demonstrate their personal style and behaviour:	
ESSENTIAL		
<ul style="list-style-type: none"> • Commitment to equality of opportunity • Proven ability to lead or support a team • Excellent communication and organisational skills 		