



Bath & Wells Multi Academy Trust	
Job Title:	EYFS and KS1 Leader
Location:	St Andrew's Church School
Salary Range:	MPS4-UPS3
Reports To:	Headteacher
Full/Part time:	Full time

The Aim of The Bath & Wells Multi Academy Trust:

To ensure that every school within the Trust provides an outstanding education for every child, rooted in its distinctively Christian ethos.

Bath & Wells Multi Academy Trust Mission Statement: John 10:10 'That they may have life, life in all its fullness'

The Bath & Wells Multi Academy Trust's mission is to provide an education which is life enhancing for every child. We promise an experience which is lovingly inclusive to all pupils.

Job Purpose

The responsibilities of the post are to be performed in accordance with the provisions of the most up to date edition of the School Teachers' Pay and Conditions document and within the range of Teachers' Standards set out in that document.

An annual review of this job description and allocation of particular responsibilities will take place as part of the Performance and Appraisal Review to carry out professional duties and to have responsibility for an assigned class.

To be responsible for the day-to-day work and management of the class and the safety and welfare of the pupils, during on-site and off-site activities.

To promote the aims and objectives of the school and maintain its philosophy of education.

Main Duties and Responsibilities

- To set high expectations which inspire, motivate and challenge pupils.
- To promote good progress and pupil outcomes.
- To demonstrate good subject knowledge.
- To plan and prepare lessons in order to deliver the school's curriculum ensuring breadth and balance in all subjects.
- Make accurate and productive use of assessment.
- To effectively manage pupil behaviour to ensure a good and safe learning environment.
- To demonstrate consistently high standards of personal and professional conduct.
- To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning.



- To identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations.
- To organise and manage groups or individual pupils ensuring differentiation of learning needs, reflecting all abilities.
- To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning.
- To maintain a regular system of monitoring, assessment, record-keeping and reporting of children's progress.
- To ensure effective use of support staff within the classroom, including parent helpers.
- To participate in staff meetings as required.
- Contribute to the development and co-ordination of a particular area of the curriculum.
- To be part of a whole school team, actively involved in decision-making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements.
- To ensure that school and BWMAT-wide policies are reflected in daily practice.
- To communicate and consult with parents over all aspects of their children's education – academic, social and emotional, in line with BWMAT and school policies.
- To liaise with outside agencies when appropriate.
- To meet additionally with parents and appropriate agencies, to contribute positively to the education of the children concerned.
- To continue professional development, maintaining a portfolio of training undertaken.
- To support the Headteacher in promoting the ethos of the school.
- To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- To recognise health and safety as a responsibility of every employee, to take reasonable care of themselves and others, to comply with the School's Health and Safety policy and any school-specific procedures / instructions that apply to this role, to co-operate with their employer and report any hazards/defects.

Supervision and Management

- Line manager: Headteacher with regular meetings to support postholder
- Performance and Appraisal Cycle in accordance with BWMAT policy
- Personal Development Plans to support colleagues develop their career

Problem Solving, Creativity and Decision Making

- The ability to make professional decisions in the context of the Teachers' Standards
- The ability to make decisions in line with both school and BWMAT policies
- To support pupils, parents and careers with effective communication in response to situations occurring in a classroom/playground setting

Key Contacts and Relationships

- Headteacher
- Schools Senior Leadership Team
- Teaching Assistants
- Volunteer helpers
- Governors
- Pupils
- Parents



Working Environment

The majority of the work will take place in the school environment, there will also be some work undertaken off of the school site, including educational visits.

PERSON SPECIFICATION

Job Title:	EYFS & KS1 Leader
Location:	St Andrew's Church School

KEY CRITERIA	ESSENTIAL	DESIRABLE
Qualifications and Experience	• Qualified Teacher Status and highly effective teaching experience. • A degree or equivalent qualification. • Experience of teaching in Foundation Stage	• Evidence of commitment to in service professional development. • Experience of teaching in KS1
Knowledge	• A thorough up to date knowledge of a range of teaching, learning and behaviour management strategies and how to implement them effectively. • A thorough understanding of the national curriculum, and how this supports progression in learning in English and Mathematics, as well as a broad and balanced curriculum. • Secure knowledge of assessment strategies and procedures, with evidence of having achieved successful pupil progress and attainment. • Knowledge and understanding of the potential of computer technology to enhance the curriculum and to inspire pupils. • Knowledge and understanding of the statutory requirements of legislation concerning Equal Opportunities, Health and Safety and SEN. • Know the legal requirements, national policy and guidance on the safeguarding of children. • Know how to use local and national statistics to evaluate the effectiveness of teaching.	• Experience of the preparation and administration of National Benchmarking tests. • Experience of engaging with other partner schools.



Skills and Abilities	• Practice that demonstrates a range of effective Assessment for Learning skills. • In response to effective Assessment into Learning skills, the ability to prepare, plan and teach effective lessons. • High standard of English as demonstrated in letter of application. • High standard of mathematics. • Good organizational skills. • A calm and consistent approach to behavior management. • Excellent ICT skills. • An enthusiastic and positive attitude. • Ability to prioritize and manage time effectively. • An effective team member. • Willingness to work throughout the School. • Willingness to lead worship (support given).	• Evidence of engaging parents in their child's learning. • KS1 Excellent phonic skills (where applicable)
Work-related Personal Requirements	• Commitment to high expectations and excellent educational standards. • Create a happy, challenging and effective learning environment • Support of all BWMAT and school policies including a consistent approach to teaching across the school. • Demonstrate patience and flexibility. • Ability to use a variety of interpersonal techniques to establish supportive relationships with pupils, parents and carers. • To be fully supportive of the Core Christian values of our Trust and School.	

I agreed that I have read the job description which is fair and accurate statement of the requirement of the position:

Job Holder: Date:

Line Manager: Date: