

Walkley Primary School
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'Enjoyment, Achievement and Learning for life...'

Headteacher: Val Sian

Deputy Headteacher: Chris Wallis

Chair of the Governing Body: Andy Wilcock

JOB TITLE: Early Years Foundation Stage Leader (MPS/UPS + TLR 2a)

RESPONSIBLE TO: The Headteacher

JOB PURPOSE INCLUDING MAIN DUTIES AND RESPONSIBILITIES:

- To be a leading practitioner, modelling effective methodology and practice to inspire Early Years team members.
- To lead, manage and evaluate the delivery of high -quality teaching and learning in the Early Years.
- To play a key role in leading school improvement.
- To carry out the functions of a teacher in accordance with the professional standards for teachers and the School Teachers' Pay and Conditions Document as directed by the Headteacher.
- To enable all individuals to achieve their full potential within a happy, positive environment.
- To work with zest, drive and determination to secure the long-term success of the school, supporting and promoting the vision, values and ethos to pupils, staff, Governors, parents and the wider community.
- To translate the vision into best practice through innovative planning and teaching that provides high quality learning.
- To hold accountability for standards achieved across Early Years.
- To have due regard for safeguarding and promoting the welfare of children and to follow the child protection procedures adopted by the school.

Leadership Responsibilities:

- To develop the Core EYFS vision, with creativity and high standards at its heart.
- To be the lead teacher for EYFS displaying expertise in a range of creative teaching methodologies to address pupils' early learning styles.
- To be visionary and creative in the implementation of high standards and active learning across the Early Years curriculum.
- To lead the team in the implementation of the revised EYFS framework; including changes to the curriculum and assessment.

- To ensure high quality and effective assessments, including analysing data from the 2 year check, the Reception baseline assessment and the EYFSP, along with checkpoints throughout the EYFS.
- To liaise effectively with feeder settings to ensure timely and effective transition.
- To develop and creatively expand the indoor and outdoor Learning Environment to ensure opportunities for imaginary play and learning.
- To coordinate and evaluate continuity and progression across Foundation Stage 1 and 2 through shared practice and focused classroom observations.
- To be a Performance Management/Appraisal Team Leader.
- To initiate, embrace and manage change positively in line with the School Improvement Plan.
- To ensure all EYFS/Key Stage 1 staff have an understanding of the EYFS curriculum and implement strategies to regularly track value added across Early Years and monitor standards to inform school reviews.
- To build capacity for self-evaluation and developmental priorities and strategically plan improvements in Early Years practice.
- To be a key contributor to the Leadership Team, supporting the ethos and standards of the school and determining its needs and priorities.
- To be responsible for the implementation and evaluation of agreed development strategies on the Achieving Excellence Plan in terms of measurable success criteria.
- To report to the Board of Governors on progress in the EYFS; including children's assessment checkpoints.
- To build a collaborative Early Years team, reacting to staff needs through mentoring and mutual support.
- To extend parental links and home/school partnerships in terms of EYFS expectations, curriculum understanding and methodology.
- To be reflective leader, displaying professionalism and commitment to all areas of school life.
- To lead Key Workers in the collection and sharing of moderated assessments

Standard Main Scale Responsibilities

- To be an exemplary practitioner, responsible for classroom management and organisation, planning, recording, reporting and the delivery of the EYFS curriculum to the class group, within the policies of the school.
- To inspire children to become active participants and independent learners.
- To ensure the learning outcomes are shared creatively with the children.
- To be enthusiastic about initiating and trialling new teaching and learning methodology and establish the new EYFS framework.
- To ensure regular formative and summative observations are made of each pupil in the class to monitor and maximise performance in relation to developmental bands.
- To implement new initiatives with clarity and commitment and display flexibility towards curriculum changes.

- To provide a stimulating, secure and safe learning environment, both inside and out for the pupils, where children's work is well-displayed and pupils can interact with their child chosen learning opportunities.
- To be responsible for developing positive behaviour within EYFS and in other areas of the school as appropriate and to exercise pastoral care over the class.
- To participate positively and enthusiastically in the Early Years Team and Year Group Teams and whole school initiatives and development.
- To be committed to parental and community involvement and to the whole life of the school.
- To ensure high standards in all aspects of school life and work by setting high expectations for our children.
- To be prepared to undertake further professional development, be reflective in your practice and participate in school review procedures.
- To be committed to personal staff development and training.

20.9.21