



'We work best when we work together'

**Assistant Head teacher/EYFS/KS1
Class Teacher**

Full-time



Closing date: 12 noon, Friday 16th May

Interview date: Thursday 22nd May, 2025

Mrs S Owen
Head of School

Dear Applicant,

As our school continues to grow, we are excited to offer the opportunity for an Assistant Headteacher to join us from 1st September 2025. We welcome applications from those who are either experienced in this role or aspiring senior leaders ready to take their first step into school leadership.

We are seeking a passionate individual with a proven track record as an outstanding classroom teacher, someone who consistently places children at the heart of all they do. The successful candidate will be collaborative, capable of offering support where needed while also holding others to account. You will be self-reflective, committed to continual improvement, and able to communicate with clarity and precision. Strong relationship-building skills with all members of our community are essential.

Whether you are already an established senior leader or stepping into leadership for the first time, you will find a supportive and dedicated team at King's Gate. Our most recent Ofsted inspection (November 2023) celebrated the many strengths of our school, and we would love you to consider becoming part of our journey.

King's Gate Primary School is located within the Archers Gate housing development. Our community is central to everything we do, and both children and staff flourish in our happy, nurturing environment. Our ethos centres around developing the whole child and equipping them for life beyond school. As a proud member of the King Alfred Trust, we deliver a carefully sequenced, knowledge-rich curriculum designed to inspire a lifelong love of learning.

Our staff work closely together both within our school and across the Trust, supported by highly engaged parents and a committed Governing Body. We are proud to offer high-quality professional development opportunities, with staff well-being and workload management forming a key part of our culture.

You can find out more about us by visiting our website: <https://www.kingsgate.wilts.sch.uk/>

If, after reading the application pack, you would like to arrange a visit or speak with us, please contact the school office on (01980) 669777 or email us at: admin@kingsgate.wilts.sch.uk.

The deadline for applications is 12 noon on Friday 16th May 2025.

Yours faithfully,

Mrs S Owen
Head of School

Job Advert

Early Years/Key Stage 1 Class Teacher

Full-Time | Permanent | Start Date: September 2025

Salary: L 1-5

Location: King's Gate Primary School, Amesbury, Salisbury, SP4 7GD



Are you ready to make your mark in a growing and ambitious school community? King's Gate Primary School, a vibrant and modern primary school that opened its doors in 2019, is seeking a passionate and enthusiastic Early Years/KS1 class teacher to join our team as we continue to build something special together.

About Us:

Since opening in 2019, King's Gate Primary School has developed into a nurturing, forward-thinking learning environment where children are encouraged to be curious, confident and kind. King's Gate Primary School is more than just a school - we are a caring community rooted in respect, kindness, responsibility and resilience. As a relatively new school, we have a unique opportunity to embed these core values into everything we do, creating a positive, inclusive and forward-thinking environment where children flourish academically and personally.

We are looking for someone who:

- Has strong knowledge of the EYFS and/or KS1 curriculum and child development
- Is passionate about values-based education and modelling positive character traits
- Creates rich, engaging and purposeful learning experiences that inspire children
- Believes in building strong relationships with pupils, families, and colleagues
- Is adaptable, forward-thinking and eager to contribute to a growing school community
- Fosters warm, trusting relationships with pupils and families
- Is proactive, reflective and committed to continuous growth
- Wants to be part of a team that values innovation, inclusion and joy in learning

In return, we offer:

- A modern, welcoming school built for collaboration and creativity
- A warm, welcoming team who work collaboratively and support one another
- A genuine opportunity to grow with the school and contribute to its future
- Happy, curious children who live out our values every day
- Ongoing professional development and opportunities to take on leadership as the school grows
- Enthusiastic children who are keen to learn and thrive on challenge

- Ongoing professional development and leadership opportunities as the school expands

We warmly welcome visits to the school.

Visits are warmly welcomed so you can meet Mrs Owen, Head of School. Come and see what makes King's Gate Primary School such a special place to work and learn. To arrange a visit or request an application pack, please contact 01980 669777, or admin@kingsgate.wilts.sch.uk or visit our website <https://www.kingsgate.wilts.sch.uk/about-us/vacancies> to download the information required.

Please visit our website for further information about the

Trust: www.kingalfredtrust.co.uk

And our schools: www.kingsgate.wilts.sch.uk www.pewsey.wilts.sch.uk

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Be part of a growing school with a big heart — and help shape the future of our school from the ground up!

Additional information



King Alfred Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All applicants will be subject to a full Disclosure and Barring Service check before appointment is confirmed.

King's Gate Primary School

Assistant Headteacher - Job Description

Salary Range: L 1 – 5



This job description will be supported by the School Improvement Plan, which will identify key distinct tasks and responsibilities for the Assistant Head in the school year. These will be derived from ongoing school self-evaluation and other local/national priorities.

The responsibilities of the post are to be performed in accordance with the policies of King Alfred Trust and where applicable the most up to date edition of the School Teachers' Pay and Conditions document and The Teachers' Standards.

This is a senior post within the school's staffing structure, which carries with it membership of the Senior Leadership Team. The post holder is accountable to the Head of School and will deputise in their absence.

As Assistant Headteacher, the post holder will be required to meet the general requirements of this post as specified in this job description and in their statement of terms and conditions (Local Government Terms and Conditions have been retained). In addition the post holder will be required to fulfil any reasonable expectations from the Head of School and the King Alfred Trust.

The Main Purpose:

- To work as a member of the SLT with the Head of School to provide professional leadership for the school, thereby securing its continuing success and improvement.
- To support the Head of School in ensuring an environment for learning and teaching that empowers both staff and pupils to achieve their highest potential.
- To ensure that teaching secures high quality learning for all children and that progress of all children is measured, measureable and impacts on attainment.
- In the absence of the Head of School, proactively support in the day to day running of the school.

Duties and Responsibilities:

Shaping the future

- As a member of the SLT and with the Head of School and Governors, establish and implement an ambitious vision and ethos for the future of the school
- Play a leading role in the school improvement and school self-evaluation planning process
- As a member of the SLT and with the Head of School, manage school resources
- Devise, implement and monitor action plans and other policy developments
- Lead by example to motivate and work with others
- As a member of the SLT and with the Head of School, lead by example when implementing and managing change

- Promote a culture of inclusion within the school community where all views are valued and taken into account

Leading teaching and learning

- Be an excellent role model, exemplifying a high standard of teaching and promoting high expectations for all members of the school community
- As a member of the SLT and with the Head of School work to raise standards through staff appraisal
- Lead the development and delivery of high quality ongoing professional development
- Lead the development and review of all aspects of the curriculum including planning, recording and reporting, assessment for learning and the development of a creative and appropriate curriculum for all pupils
- As a member of the SLT work in partnership with the Head of School to manage the school through strategic planning and the formulation of policy and delivery of strategy, ensuring management decisions are implemented
- As a member of the SLT and with the Head of School, lead the processes involved in monitoring, evaluating and challenging the quality of teaching and learning taking place throughout the school, including lesson observations to secure consistency and quality
- Ensure the systematic teaching of basic skills and recording of impact is consistently high across the school
- Develop and review systems to ensure robust evaluation of school performance, progress data and actions to secure improvements comparable to appropriate national standards
- Ensure, through leading by example, the active involvement of pupils and staff in their own learning

Developing self and others

- Support the development of collaborative approaches to learning within the school and beyond
- Organise and support the induction of staff new to the school and those being trained within the school
- Act as an induction co-ordinator for NQTs and have responsibility for students on teaching practice and those undertaking work experience, as appropriate
- Participate as required in the selection and appointment of teaching and support staff, including overseeing the work of supply staff/trainees/volunteers in the school in the absence of the Head of School
- Be an excellent role model for both staff and pupils in terms of being reflective and demonstrating a desire to improve through learning
- Take responsibility and accountability for identified areas of leadership, including statistical analysis of pupil groups, progress data and target setting
- As a member of the SLT work with the Head of School to deliver an appropriate programme of professional development for all staff including quality coaching and mentoring, in line with the school improvement plan and appraisal

Managing the organisation

- Lead regular reviews of school systems to ensure statutory requirements are being met and improved on where appropriate
- Ensure the effective dissemination of information, the maintenance of and ongoing improvements to agreed systems for internal communication
- Advise on the school's resource needs and assist in the coordination of these resources
- Ensure a consistent approach to standards of behaviour, attendance and punctuality are implemented across the school
- Be a proactive and critical member of the Senior Leadership Team
- Ensure the day-to-day effective organisation and running of the school including the deployment of staff as appropriate
- Managing the support staff – including regular meetings and appraisals
- Manage the school's lunchtime arrangements – along with other senior teachers
- To undertake any professional duties, reasonably delegated by the Head of School
- Deputise for the Head of School in their absence

Securing accountability

- As a member of the SLT support the Head of School in leading and supporting the staff and governing body in fulfilling their responsibilities with regard to the school's performance and standards
- As a member of the SLT support the Head of School in reporting the school's performance to its community and partners
- Promote and protect the health and safety welfare of pupils and staff
- Take responsibility for promoting and safeguarding the welfare of children and young people within the school

Strengthening community

- As a member of the SLT work with the Head of School in developing the policies and practices, which promote inclusion, equality and the extended services that the school offers
- Develop and maintain contact with all specialist support services as appropriate
- Promote the positive involvement of parents/carers in school life
- Organise and conduct meetings where appropriate with parents and carers to ensure positive outcomes for all parties
- Strengthen partnership and community working
- Promote the values and achievements of the school to the community
- Promote positive relationships and work with colleagues in other schools and external agencies

Role Outlines are intended as reference documents which identify main responsibilities and activities.

This Role Outline may be reviewed at the end of the academic year or earlier if necessary. In addition, it may be amended at any time in consultation with you. It may include other tasks reasonably requested and agreed with the Head of School.