

Watlington Primary School



Candidate Information Pack Early Years Lead (Full time, 1.0)

Start date: September 2022



Our School Vision

'Bright Futures'

We are a child centered, caring and motivational school.

We support each other in a spirit of openness and inclusivity.

We work with integrity to ensure all children have the skills they need to achieve their ambitions.

Watlington Primary School
Love Lane, Watlington, Oxon, OX49 5RB
Tel: 01491 612474

Email: office.2459@watlington.oxon.sch.uk Web: www.watlington.oxon.sch.uk

Headteacher: Mr Jonathan Gale

Dear Candidate,

Thank you for your interest in working at Watlington Primary School. This pack has been put together to give you all the information that you need about our fantastic school. It will help you to gain an understanding of how our school is organised, and to appreciate the outstanding education on offer to the children in our care.

In June 2013, the school was rated 'Outstanding' by Ofsted and we continue to strive to further our improvement journey, ensuring high academic standards delivered within a fun, engaging and challenging curriculum.

Governors, staff, parents and pupils have all contributed to a clear vision, 'Bright Futures,' for a school where all can flourish. Ofsted 2013

I hope you find this information pack helpful. If you have any further questions or would like any additional information please do not hesitate to contact us.

I very much hope that we will be welcoming you to Watlington very soon.

Mr Jonathan Gale
Headteacher

SCHOOL CONTEXT

Watlington Primary School is a larger than average rural primary school with 209 pupils on roll. The Pupil Admission Number is 30 per year group. We offer nursery provision for three and four year olds.

The original primary school was established in Watlington in 1874. We relocated to our current purpose-built accommodation on a site, which is shared with the local secondary school, Icknield Community College, and Rainbow Corner Day Nursery in February 2000.

In 2019 the school became part of the Acer Trust, whose members include three other primary schools and three secondary schools (including Icknield Community College which is where most children go on to after their primary years at Watlington).

There are nine individual classrooms and a Foundation Stage unit with nursery, large sports hall and a multi-purpose / music room. Laptops are used across the wireless enabled site. There are separate libraries for Key Stage 1 and Key Stage 2 children. All parts of the school building have been adapted for wheelchair access.

The school has a large playing field and there are specially resourced play areas for

the Foundation Stage, Key Stage 1 and Key Stage 2 children, including an allotment, pond area and outside stage.

Our pupils are from a wide variety of backgrounds. A small proportion of pupils are eligible for free school meals (12%), and approximately 17% of our children qualify for Pupil Premium funding.

The proportion of disabled pupils and those with special educational needs is similar to the national average and the numbers of pupils supported with EHCP's is marginally higher than the national figure.



THE SCHOOL COMMUNITY

Watlington Primary School has a staff team who are enthusiastic, inspirational, dedicated and hardworking; planning exciting learning experiences for all children. Teachers work closely in year groups and within Key Stages and are very supportive of each other across the entire school.

As a result of our team work and dedication, our children achieve high academic standards, which are reflected in our results. Our EYFS, KS1 and KS2 data matches, or surpasses, local and national outcomes for reading, writing and maths.

At Watlington, each individual child's social, emotional, moral and cultural development is as highly valued as the development of their academic, sporting, musical or artistic skills. This prepares the children well for life in secondary school and beyond. We celebrate the successes and achievements of our children: both academically and socially.

We value the positive relationships with our pupils' families and encourage collaboration between home and school. Furthermore, our school maintains positive links to the local community, participating in local events such as the Remembrance Day parade and hosting the annual Watlington Art Show.

WHAT CHILDREN SAY ABOUT WATLINGTON PRIMARY SCHOOL

Watlington Primary School is an exciting place to start your education, as a result of the engaging lessons, activities, visits and after school clubs that the teachers plan. The children are offered a wide-ranging, stimulating and nurturing environment in which to grow, as demonstrated in their comments:

"Our teachers encourage us to talk aloud, share their ideas and push our learning forwards." (Year 6 Pupil)

"We know that we will come to school and will have a really fun day." (Year 3 Pupil)

"Everyone has a fair opportunity to participate in everything." (Year 6 Pupil)

"I like how you can be yourself and share your personality." (Year 5 Pupil)

"There are always lots of exciting things going on." (Year 2 Pupil)





WHAT WE CAN OFFER YOU

Professional development is central to our school. Each member of staff collaborates with colleagues from across the school to improve their practice and develop new ways of supporting our pupils, and we encourage our colleagues to seek further opportunities to enhance and develop their specialist skills.



JOB PURPOSE AND KEY RESPONSIBILITIES

Main responsibilities

In addition to the duties outlined in the School Teachers' Pay and Conditions Document currently in operation, or any subsequent legislation, you will be directly accountable to the Headteacher and responsible for fulfilling to role of class teacher by meeting the following:

Professional Duties:

1. Excellent organisation skills, being able to manage your time effectively.
2. To be able to inspire, motivate and lead a team on whole school initiatives linked to the School Development Plan.
3. To have a good knowledge of all the children in your class. This should include knowledge of the child's previous education.
4. To be an active member of the Senior Leadership Team.
5. To participate in developing and reviewing the aims and objectives across the new EYFS framework. This should include contributing to long term plans and curriculum maps with colleagues.
6. To translate the aims and objectives into a curriculum which is relevant to the abilities, aptitudes and needs of each individual child. You should also ensure that each child has a balance of experience in each curriculum area. You should identify those children who need additional support and be proactive in providing for their needs.
7. To maintain accurate and updated records of each individual pupil's performance in order to promote continuity of learning and assessment in the school and on transfer.
8. To ensure that your learning environment is a stimulating, nurturing and engaging place where the children can thrive. You should take care of the resources within your care.
9. To provide guidance and advice to pupils on educational and social matters. Prioritising relationships with Early Years parents, you should consult with parents and encourage them to be involved in their child's education. You should help to maintain good order and discipline among the pupils in line with the school's behaviour policy.

General Responsibilities

1. To ensure effective communication with parents and with persons or bodies outside the school who are concerned with the welfare of pupils, after consultation with appropriate staff.

2. To contribute to the personal, social, and emotional development and wellbeing of pupils according to school policy.
3. To work as a member of a designated team and contribute positively to effective working relationships within the school.
4. To engage in appraisals.
5. To contribute to the formulation and implementation of the School Development Plan and associated action plans, as appropriate.

Health & Safety

1. To undertake the training necessary to conform to Trust policy on Health & Safety policies & procedures.
2. To be proactive in reporting Health & Safety issues.
3. To take responsibility for personal safety and welfare whilst on the school premises, and with school equipment.

Other Duties

1. To play a full part in the life of the school community, and support its ethos
2. To follow and actively promote the school's policies;
3. To comply with health and safety policy and undertake risk assessments as appropriate;
4. To pursue own personal and professional development;
5. To manage time (including PPA) effectively to contribute to high standards in learning and teaching.

This job description will be reviewed at least annually and any changes will be subject to consultation.

PERSON SPECIFICATION

Essential	Desirable
Qualifications	
<ul style="list-style-type: none"> ✓ Qualified teacher status ✓ Current DBS ✓ Generalist Safeguarding Training 	<ul style="list-style-type: none"> ✓ Additional training and professional development ✓ First Aid qualification
Personal Attributes	
<ul style="list-style-type: none"> ✓ Passion and drive for ensuring each child reaches their potential ✓ Sense of humour, positive attitude and good interpersonal skills ✓ Integrity and energy to persevere and succeed ✓ To lead, motivate and inspire a team ✓ Working cooperatively across the wider school team 	<ul style="list-style-type: none"> ✓ Show willingness to be involved in extra-curricular activities.
Professional Attributes	
<ul style="list-style-type: none"> ✓ Excellent relationships with all stakeholders ✓ High expectations and commitment to pupils achieving their full educational potential ✓ Strong commitment to inclusion ✓ Create a positive climate for learning in own classroom ✓ Reflect on and improve own practice ✓ Commitment to professional development ✓ Competent ICT Skills 	<ul style="list-style-type: none"> ✓ Demonstrate contribution to the life of the school beyond his/her classroom ✓ Experience of data analysis and target setting
Professional Knowledge & Understanding	
<ul style="list-style-type: none"> ✓ Know and understand the EY Framework ✓ Demonstrate clear structures for lessons maintaining pace, motivation and challenge ✓ Demonstrate consistent and effective use of a range of strategies for teaching and classroom management ✓ Effective time management 	<ul style="list-style-type: none"> ✓ Know / use a range of approaches to assessment ✓ Know when to draw on the expertise of colleagues
Professional Skills	
<ul style="list-style-type: none"> ✓ Is a reflective practitioner ✓ Ability to plan high quality learning experiences ✓ Experience of raising achievement and accelerating progress. 	<ul style="list-style-type: none"> ✓ Support and guide learners to reflect on their learning ✓ Ability to support whole-school initiatives



HOW TO APPLY

Salary: MPR / UPS plus TLR for Lead Responsibility

Closing Date: Friday 20th May 2022 (Midday)

Interviews: Tuesday 24th May 2022

Applications should be emailed to: office.2459@watlington.oxon.sch.uk

Applications are welcomed from teachers with Early Years experience and visits are warmly welcomed. Please arrange a visit by contacting our office team

(Tel: 01491 612474, Email: office.2459@watlington.oxon.sch.uk)

The School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced Disclosure and Barring Service (DBS) check.