



Gusford Primary School

"Together we believe, learn & achieve"



EYFS Leader Job Pack

September 2022 start
Fixed Term – With the potential to be Permanent
Position



Gusford Primary School

"Together we believe, learn & achieve"

Sheldrake Drive Ipswich IP2 9LQ

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Looking for a new and exciting opportunity for September 2022?

Are you an outstanding Early Years Lead looking for an exciting opportunity to bring your experience and skills to Gusford Primary School? We are looking for an enthusiastic and proven EYFS leader to work alongside the Senior Leadership Team to reform the EYFS provision and embed the new EYFS statutory framework. This position although fixed term, has the potential to grow into a permanent position for an exceptional candidate.

We can offer you fantastic opportunities and support, opportunities to develop the EYFS provision to reach its full potential, including our wonderful nursery provision. Enthusiastic children and staff and a firm commitment to your personal and professional development.

Full Time EYFS Leader - September 2022

Salary	Main/Upper Pay Scale TLR2
FTE	1fte
Job type	Fixed Term – Opportunity to be made Permanent for an exceptional candidate

We are looking to appoint a motivated and enthusiastic teacher to join our friendly and supportive team.

The successful candidate will:

- Have Primary experience with a strong EYFS background
- Demonstrate excellent classroom practice
- Have high expectations of achievement and behaviour
- Be well organised with the ability to work as part of a team

As a school we can offer you:

- Enthusiastic children who are keen to learn
- A supportive staff team
- A firm commitment to your personal and professional development
- Weekly PPA time with your year group team

Roll 600 (plus Nursery)

Gusford Primary School is part of The Active Learning Trust: www.activelearningtrust.org. As a Trust school we pride ourselves on working in close partnership in order to benefit our pupils, staff and community. Policies are available to view on the Active Learning Trust and Gusford Primary School websites. Our school website is: <http://www.gusfordprimary.net>

Visits to the school are warmly welcomed if you would like to arrange a visit or if you would like any further information, or if you have any questions, please call our School Business Manager Kerry Hawes 01473 682148 or email mrs.hawes@gusfordprimary.net.

Apply online via mynewterm [Gusford Vacancies - APPLY HERE](#)

Closing date: Midday Monday 16th May 2022

Interviews: Friday 20th May 2022

Gusford Primary School is committed to safeguarding and promoting the welfare of our children and young people and expects all staff and volunteers to share this commitment. This position is subject to an enhanced DBS check.

About Gusford Primary School

Gusford Primary School provides education for up to 650 children aged from 4 to 11 years and is able to cater for an annual intake of up to 90 children. We are situated in the Chantry area of Ipswich. The school was opened in 1962 and became an academy in 2013 with the Active Learning Trust.

The school has 21 classrooms, a Nursery class, 2 halls, computer suite and a number of group rooms and resource areas. The school serves the Brookwood, Thorrington Park, Belstead Hills and Chantry area of South West Ipswich. There are pleasant grounds with much landscaping around the site.

School Values

During the Spring term 2018 we consulted with our stakeholders on our school values, in order to ensure they were still valid and meaningful. In September 2018 we launched our new motto and values.

The Gusford Primary School motto is **'Together we believe, learn & achieve'**. Our school values are **Kindness, Honesty, Respect, Confidence and Responsibility**.

Active Learning Trust

The Trust has the strong moral purpose of enabling schools to deliver high levels of achievement for all pupils, regardless of socio-economic circumstances, family situation or ethnic background.

The Trust will secure and sustain improvement in schools by providing leadership and support through academy sponsorship, by working with local governing bodies to strengthen their leadership and strategic delivery and through contracted work with school leaders and their teams.

In our academies and the schools that we work with, we will:

- Establish strong and effective leadership
- Deliver good governance as a non-negotiable element of our work
- Develop and sustain a strong and rapid trajectory of improvement
- Ensure a calm and purposeful learning environment
- Maintain robust systems of performance management
- Champion broad and balanced curricula, well integrated with the needs of business, local communities and the realities of work beyond school
- Harness the developing potential of information technology
- Ensure community 'ownership'
- Promote the sharing of expertise and effective practice across academies and schools
- Provide value for money services, delivered at minimised administrative cost
- Build capacity by nurturing a collaborative network of school improvers
- Ensure community 'ownership' of our Academies and schools and that they are seen as the schools of choice by their communities
- Foster and sustain strong links with further and higher education



Job Description

Gusford Primary School

In addition to:

Fulfilling the professional responsibilities of a teacher, as set out in the [School Teachers' Pay and Conditions document](#)

Meeting the expectations set out in the [Teachers' Standards](#)

The EYFS leader, under the direction of the Head of School, will take lead responsibility of the EYFS to secure:

- High-quality teaching
- Effective use of resources
- Improved standards of learning and achievement for all

Duties and responsibilities

Strategic direction

- Develop and implement policies for the EYFS in line with our school's commitment to high-quality teaching and learning
- Have a good understanding of how well the EYFS is being delivered and the impact on pupil achievement
- Use this understanding to feed into the school development plan and produce an action plan for the EYFS
- Promote pupils' spiritual, moral, social, cultural, physical and mental development alongside British values
- Consult pupils, parents and staff about the EYFS and its effectiveness, and assess the feedback against the school's vision, values and aims
- Work with the special educational needs coordinator (SENCO) to ensure the curriculum meets the needs of all pupils, including disadvantaged pupils and those with special educational needs and/or disabilities
- Work with subject leaders to understand how their subject is developed at the EYFS
- Liaise with the Active Learning Trust on EYFS-related projects and activities
- Share outstanding EYFS practice, knowledge and expertise throughout the school as appropriate

Leading the curriculum

- Develop and review regularly the vision, aims and purpose for EYFS
- Monitor changes to EYFS teaching, learning and school improvement, and share with staff as appropriate
- Oversee the planning of a curriculum that:
 - Is diverse and inclusive
 - Meets the needs of all pupils and the requirements of the EYFS framework
 - Is well sequenced to promote pupil progress towards the early learning goals (ELGs)
 - Is effectively and consistently implemented across the EYFS

- Make sure there is an effective system of assessment that meets the requirements of the EYFS framework and tracks the progress of pupils to check the curriculum has a positive impact on learning
- Have an overarching responsibility for pupils' achievement and standards in the EYFS

Leading and managing staff

- Hold regular team meetings on the EYFS to keep staff informed of developments or changes
- Provide support to staff regarding teaching and learning, resources, and planning in the EYFS
- Monitor teaching and learning by visiting lessons, scrutinising books, and talking with pupils to assess how well the EYFS is being implemented and how well it is delivered across the school
- Provide feedback to staff based on the above observations to identify training needs and provide continuing professional development (CPD) in the EYFS

Coach and model team teaching

- Support teachers to make accurate assessments, manage internal and external moderation, and complete external moderation exercises
- Monitor staff wellbeing, working with senior leaders to address wellbeing challenges as appropriate

Efficient and effective deployment of resources

- Provide support with textbooks and library books in the EYFS
- Create a safe, welcoming environment and take care of the classroom accommodation
- Audit the indoor and outdoor learning spaces in the EYFS to evaluate the quality of the overall learning environment
- Ensure resources used are diverse, inclusive and accessible
- Provide support with classroom displays for the EYFS across the school to ensure they are stimulating, of high quality, and inspire curiosity in pupils
- Support continuous provision in the EYFS, which allows pupils to play independently and gives them a sense of ownership over their environment
- Audit, check and manage resources to ensure they are up to date and match pupil and curriculum needs
- Manage the EYFS budget effectively to ensure it is spent on resources that add value and enhance the learning experience
- Prepare appropriate resources for remote learning to ensure the EYFS can be delivered at home

Please note, this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the EYFS leader will carry out. The postholder may be required to do other duties appropriate to the level of the role.



The Person Specification

Gusford Primary School

EYFS Leader

criteria	qualities
Qualifications and training	Degree Qualified teacher status
Experience	Successful experience of EYFS leadership Teaching experience
Skills and knowledge	Expert knowledge of the EYFS statutory framework and handbook Understanding of high-quality teaching and learning strategies in the EYFS, and the ability to model this for others and support others to improve Awareness of local and national organisations that can support delivering the EYFS Ability to build effective working relationships with staff and other stakeholders Ability to adapt teaching to meet pupils' needs Ability to build effective working relationships with pupils Knowledge of guidance and requirements around safeguarding children Good IT skills Effective communication and interpersonal skills Ability to communicate a vision and inspire others

Personal qualities	<p>Commitment to getting the best outcomes for all pupils</p> <p>Uphold and promote the ethos and values of the school</p> <p>Ability to work under pressure and prioritise effectively</p> <p>Maintain confidentiality at all times</p> <p>Commitment to safeguarding, equality, diversity and inclusion</p>
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Notes:

This job description may be amended at any time in consultation with the postholder.

How to apply

Do take a look at the school website www.gusfordprimary.net and the website for ALT our multi-academy trust www.activelearningtrust.org to get a flavour of what we offer.

If you need any further information, or you would like to arrange a visit to the school, or you wish to have an informal discussion please call our School Business Manager Kerry Hawes 01473 682148 or email mrs.hawes@gusfordprimary.net.

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Please ensure your supporting statement references the person specification included in this job pack.

If shortlisted for interview you will be asked to have available at your interview:

- Your passport
- Original copies of qualifications which you have declared as part of your application and which are essential for the role.
- Two of the following: Birth Certificate, Passport, Driving Licence
- A utilities bill or other form of verification of your current address (issued within the past Three months)

Closing date for applications: Midday Monday 16th May 2022
Interviews: Friday 20th May