



Together Towards Excellence

PERSON SPECIFICATION

Job Title:	Early Years Learning Support Assistant	
Grade and Salary:	BG8 SCP 12-16	
Hours and contract:	Hours 8.30-3.30 for 32.5 hrs Monday – Friday Permanent	
Reporting to:	Line Manager - Early Years Lead	
	Essential to have or evidence can develop	Desirable
Qualifications Knowledge Experience	<p>At least 1 years' experience of working effectively in an Early Years learning / child care setting.</p> <p>Good working knowledge and understanding of the EYFS.</p> <p>Capability to achieve GCSE grade C in English & Maths and NVQ level 2 in a relevant field</p> <p>Skills of empathy, listening, communication and responding with appropriate language to build rapport with children from a variety of ages, abilities and backgrounds.</p> <p>Understanding of the role of the class teacher and of the parent in developing and maintaining an effective learning environment.</p> <p>At least 1 years' experience of applying the regulations applicable to Health & Safety, Hygiene, Child Welfare & Protection.</p>	<p>GCSE Grade C or above [or equivalent] in English & Maths, plus at least three other academic subjects</p> <p>An excellent understanding of how different children develop and learn and the experience to identify and apply appropriate processes to achieve progression</p> <p>Paediatric First Aid qualification</p>
Abilities and aptitudes	<p>Aptitude to develop a knowledge of the role within an education environment.</p> <p>The ability to contribute effectively to the workload and responsibilities of a team.</p> <p>Flexible, adaptable and positive attitude to working in a structured environment.</p>	

	<p>Ability to work on own initiative, including recognition of when and how to refer issues elsewhere for effective resolution.</p> <p>Communication skills to promote and develop effective working with pupils and colleagues.</p>	
<p>Personal Qualities</p>	<p>Able to work independently and collaboratively.</p> <p>Calm and organised under pressure.</p> <p>Flexible approach to work.</p> <p>Ability to take responsibility.</p> <p>Excellent timekeeping and commitment to professional development.</p>	