



Irthlingborough Nursery and Infant School

Job Description: Early Years Practitioner - Nursery

The Directors and staff at the Learning for Life Education Trust schools are committed to safeguarding and promoting the welfare of children and expect all staff, volunteers and visitors to share this commitment.

Job Purpose:

To actively work as part of the Early Years Foundation Stage team to provide high quality education and care for children in our Nursery.

To be responsible for planning the learning environment, carrying out assessments, record keeping and promoting partnership working with parents and carers.

Main Accountabilities:

1. To plan suitable indoor and outdoor areas of activities and activities for the provision of a caring and stimulating environment for children encompassing the Early Years Foundation Stage.
2. To support records for children's development and learning. To support confidential files, reports, and developmental records for assessment purposes, producing written reports for meetings when required.
3. To plan for and deliver regular timetabled group sessions e.g., to develop phonics and literacy sessions.
4. To undertake home visits to children and their families, maintaining confidentiality at all times.
5. To be flexible to cover short term absence of colleagues when required in order to maintain continuity of learning for the pupils.
6. With support to produce and deliver individual / small group specialist plans and learning activities to meet pupils needs e.g., SEN, gifted and talented, speech and language programmes
7. Lead, advise and contribute to team development activities and supervise, coach and mentor less experienced colleagues.
8. Build and maintain positive constructive working relationships with pupils, parents, colleagues, and other professionals to maximise pupil development and maintain the overall ethos of the school.
9. To report any cause for concern regarding a child's health or welfare to the designated senior member of staff and to record any accidents to children reporting to the child's key worker where appropriate.
10. To participate in visits and outings which extend the curriculum as well as other social activities which are part of the EYFS involvement in the community.
11. To attend regular team and staff meetings, all training days, and sessions for parent interviews where appropriate to ensure up to date knowledge and information is available, some of which may be outside the normal work hours.
12. Work with the schools established Behaviour Policy to anticipate and manage behaviour constructively, promoting self-control, respect, and independence.
13. Promote the inclusion and acceptance of all pupils and ensure equality of access. To implement individual education programmes for children with Special Educational Needs ensuring their full integration.
14. Participate in the schools Performance Management system for the appraisal of their own performance
15. Carry out any other duties as directed by the Headteacher commensurate with the general level of responsibility of the post.