

Job Description

Early Years Support Worker (formerly known as Nursery Nurse)

Key Tasks:

1. To participate as a member of a team of adults working together to create an environment which promotes children's development and learning.
2. To foster children's growth, self-esteem and independence.
3. To contribute to the planning and preparation of activities (This will mean a commitment to attend EYFS meetings upto 1 hour a month)
4. To contribute to observations and records of children's development.
5. To encourage children's learning in both English and their home language.
6. To foster effective links with parents.
7. To be responsible, by agreement, for activities indoor and outdoor learning environments and to plan, prepare and display appropriate materials.
8. To share responsibility for feeding children, changing their clothes and taking them to the toilet as necessary.
9. To share responsibility for the laundry and storage of spare clothes, towels, etc.
10. To work according to the School/Nursery and County Policies for Equality of Opportunity, promoting positive behaviour and attitudes generally, and particularly towards people in non-stereotypical gender roles, of other cultures and with disabilities.
11. To support children with special needs in mainstream classes as required.
12. To assist in specified programmes, e.g. interventions, exercises or using special equipment.
13. To administer First Aid as appropriate.
14. To administer medication when necessary, in accordance with School/Nursery and County policies.
15. To be aware of Child Protection policy and alert to signs that a child might be at risk.
16. To attend INSERVICE training as agreed with the Headteacher.
17. To take responsibility for health and safety (including responsibility for inspecting and cleaning equipment and outside areas) and First Aid in the Foundation Stage and in school where necessary.

Professional Development Opportunities:

This job description will be reviewed annually.

Grade 8

Signed _____

Date _____