**Mugginton Church of England Primary School**



# Job Description

**Post:** Early Years Specialist (full time, or, potentially, part time if required)

**Grade:** 7

**Commencement Date:** January/February 2025 until 31st July 2025. Possible of extension based upon pupil number

**Responsible to:** Headteacher

This post requires the teaching of a small group of Reception and Year one children in line with the EYFS framework and development matters statements. This job description may be amended at any time following discussion between the Headteacher and the member of staff.

**Purpose**:

To implement and deliver a fun, engaging learning environment (continuous provision) for small groups of children within a mixed-age infant classroom.

To develop, support and monitor the overall progress of every EYFS child in the school (currently 8).

To develop a learning environment and educational experience which gives all children the opportunity to become inquisitive, active learners. In particular, by developing creative and exciting learning opportunities which motivate children to love learning and make excellent progress

To support, and actively contribute to, the safeguarding of all children.

**Key Functions and generic responsibilities**:

Take responsibility for the teaching of a group of EYFS children, making provision for the needs of all during every on-site and off-site activity.

Develop strong relationships with all parents and staff.

Support the infant lead teacher with the delivery of daily phonics sessions to small groups of children. There is no need to have experience of a particular phonics scheme

Develop a high-quality, stimulating and safe classroom environment.

Work as part of a team to safeguard the health and safety of self, pupils and others at all times.

Develop positive relationships with children, parents and other stakeholders.

Communicate effectively with parents and other stakeholders.

Contribute to the overall Christian ethos, aims and work of the school.

Work with our team towards the achievement of School Improvement Plan targets.

Play a full part in the life of the school community and support extra-curricular opportunities as appropriate.

Comply with all school and statutory polices including health and safety guidance and undertake and abide by school risk assessments as appropriate.

Actively pursue own personal and professional development as required.

Undertake additional duties which the Headteacher may reasonably direct.