**Early Years Stronger Practice Hub: Digital Marketing Assistant- 2 year fixed term contract**

Based at Altrincham Grammar school with hybrid working

NJC scale points 7- 11 to (Bright Futures Grade 4)£22,369 to £24,054 p.a.

Full-time, 5 days per week, 36.25 hours per week (flexible working considered)

We are committed to your professional development can offer a fully funded apprenticeship with time off for study

Required as soon as possible

**JOB SUMMARY**

The Digital Marketing Assistant will support marketing activities for our Early Years Stronger Practice Hub with direction from our Trust Marketing and Communications team. The primary role of any digital marketer is to define, design, build and implement digital campaigns across a variety of online and social media platforms to drive acquisition, engagement, and retention. This role is varied too, covering everything from responsibility for elements of the overall Hub marketing plan to performing administrative tasks.

The successful candidates will have experience in digital marketing and be willing to undertake training through an apprenticeship.

We offer a great place to work and an opportunity to join an organisation which really lives its values of community, integrity and passion.

You will find full details of the posts and the Development Network, in the comprehensive information pack on our website: <http://bfet.co.uk/vacancies/>.

How to apply for the post is also contained in this pack and the dates are as follows:

* Application Closing Date:  Friday 6th January 2023 Midday
* Short Listing & Notification of Interview:  Monday 9th January 2023
* Selection & Interview:  Thursday 12th January 2023

The link to the application form can also be found here: [Digital Marketing Assistant Early Years Hub (jotform.com)](https://bfet.jotform.com/223243943454961)

**Bright Futures Educational Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974; pre-employment checks will be carried out and references will be sought for shortlisted candidates. Successful candidates will be subject to an enhanced DBS check and other relevant checks with statutory bodies.**