

Job Description
Early Years Support Worker - Qualification Level 3

Location: Long Furlong Primary School

Responsible to: Headteacher

Salary Scale: Grade 6

Job Purpose:

- To support in providing a stimulating and caring environment in which children's learning, developmental and welfare needs are met.
- To provide good quality inclusive care, education and play opportunities for a group of children Birth – 5 years.

Key Tasks:

In liaison with the Headteacher

1. To operate a programme of care, education and play opportunities with the nursery environment for children Birth – 5 years which fosters children's growth, self-esteem and independence.
2. To contribute to the planning, delivery and evaluation of daily activities and to keep clear records of these.
3. To be involved in the development and implementation of relevant school policies.
4. To promote team working and supportive practice.
5. To work closely with the wider school team and families to ensure consistency and continuity of care, education and play opportunities for all groups of children.
6. To develop ways of communicating effectively with parents and carers of the children in the EYFS.
7. To attend team meetings as required.
8. To support compliance with OFSTED standards.
9. To be aware of child protection policy and procedures.
10. To respect the confidentiality of information received.
11. To attend in service training for professional development as agreed with the headteacher
12. To undertake such other duties as may reasonably be required by the class teacher.
13. To support all classrooms that deliver EYFS and to move between the classrooms as ratios require.